

CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE

**MONDAY 9 SEPTEMBER 2013
7.00 PM**

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Apologies for absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of Meetings held on 10 June and 22 July 2013

3 - 22

- 10 June 2013
- 22 July 2013

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

**5. Peterborough Safeguarding Children Board Annual Report (PSCB)
2012/13 and Business Plan 2013/14**

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**6. Children's (Social Care) Services Statutory Complaints Process
(Children act 1989) Annual Report 2012/13**

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**7. Establishment of a Task and Finish Group for Improving the
Educational Outcomes for Children and Young People in Peterborough**

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8. Children's Services Improvement Programme

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9. **Notice of Intention to take Key Decisions** **115 - 128**
10. **Work Programme 2013/2014** **129 - 134**
11. **Date of Next Meeting**

Monday 11 November 2013



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Committee Members:

Councillors: S Day (Chair), C Harper (Vice Chairman), B Rush, G Nawaz, J Shearman, B Saltmarsh and D Fower

Substitutes: Councillors: J R Fox, M Nadeem and N Thurlbourn

Education Co-optees: Jane Austen (Roman Catholic Church Representative),
Miranda Robinson, (Church of England Representative), Alistair Kingsley – Co-opted Member
Tricia Pritchard, (Director of Education & Training), Diocese of Ely

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE
HELD IN THE
BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH
ON 10 JUNE 2013**

Present: Councillors S Day (Chairman), C Harper, J Peach, B Saltmarsh, J Shearman, D Fower

Also present

Alastair Kingsley	Co-opted Member
Keith Jones,	Citizens Advice Bureau
Julie Coleman,	Relationship Manager, Department of Work and Pensions
Sharon Keogh,	Social Engagement Manager, Peterborough Food Bank / Care Zone
Stuart Mathers	Rainbow Saver Anglia Credit Union Ltd

Officers in Attendance:

Sue Westcott	Executive Director, Children's Services
Jean Imray	Assistant Director Safeguarding Families & Communities
Adrian Chapman	Head of Neighbourhood Services
Allison Sunley	Head of Commissioning, Targeted Services
Leonie McCarthy	Social Inclusion Manager
Paulina Ford	Senior Governance Officer, Scrutiny
Ruth Griffiths	Lawyer

1. Apologies

Apologies for absence were received from Councillor Rush and Councillor Nawaz. Councillor Peach was in attendance as substitute for Councillor Rush.

2. Declarations of Interest and Whipping Declarations

There were no declarations of Interest or whipping declarations.

3. Minutes of the meeting held on 22 April 2013

The minutes of the meetings held on 22 April 2013 were approved as an accurate record.

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for Call-in to consider.

5. Impact of Welfare Reform

The purpose of the report was to inform the Committee of the impacts of Welfare Reform and the work that had been undertaken through the Peterborough Community Assistance Scheme to tackle poverty and destitution. The Head of Neighbourhood Services advised Members that the report was being presented very early on in the progress of work and confirmed that there was also work being done on the unintended consequences of welfare reform, e.g. shoplifting and domestic abuse. The subject would need to be kept under review for some time as many of the reforms would not happen for several months to come.

Officers in attendance with the Head of Neighbourhood Services gave a presentation on the work they were doing to help mitigate the impact of Welfare Reform.

Peterborough Job Centre

Julie Coleman, Relationship Manager for Peterborough Job Centre, Department of Work and Pensions (DWP) advised Members that her work involved supporting the Local Authority and the DWP to work together for the roll-out of Welfare Reform. This had included coordinating provision; providers, employers and partners. There were approximately 6500 people currently claiming Job Seekers Allowance. The job centre had been going through welfare reform for the last sixty years. The first part of that was the Social Fund Reform, followed by council tax changes, housing benefits, under occupancy and the next step would be the July benefit cap. Part of the work had been to prepare all the partners of the voluntary and support organisations by holding awareness sessions.

Care Zone & Peterborough Food Bank

Sharon Keogh, Social Engagement Manager for Kingsgate Church advised Members that Kingsgate Church had been running the Care Zone Project which offered emergency furniture for people in crisis. They were also the lead agency for the Peterborough Food Bank.

Care Zone was a project that had been set up twelve years ago by Kingsgate. It typically served people who were leaving hostels who have been homeless or victims of domestic abuse. The scheme was driven by public donations. They only took referrals from agencies and they relied on those agencies' professional assessments. Last year Care Zone had supported 2010 people and in the first eight weeks of the project they had 130 new referrals. Food Bank was set up in October 2012 with the purpose of supporting people with emergency food. This followed the Trussell Trust model of food banks and was a partnership between a number of local churches. The scheme was driven by public donations. There were seven distribution centres placed strategically across the city and were open from Tuesday to Saturday. They were run by volunteers who offered both signposting and food. The volunteers had received training from CAB so that they could offer people the correct support and help them find other agencies if necessary. In the first eight weeks of the project 572 food parcels have been distributed.

Citizens Advice Bureau & Peterborough Community Assistance Scheme (PCAS)

Keith Jones, Chief Executive, Citizens Advice Bureau (CAB) in Peterborough informed Members that he was leading on the advice function and the initial assessment for the Peterborough Community Assistance Scheme. His role also included triaging all of the support arrangements under the auspices of the Peterborough Community Assistance Scheme.

CAB was leading the forefront and DWP and Customer Services at Bayard were signposting people either in crisis or reaching poverty towards CAB, where they had a brief assessment. They were trying to break the cycle of poverty and enable people to move forward by giving them good quality advice. Members were given a 'snapshot' of what had been achieved in the first two months. Just over 1300 people had been seen under the scheme. The issues were predominantly benefits, tax credits, debt, housing, relationships, families, and employment issues. CAB was also one of the key referrals into the food bank and they had issued 245 food vouchers in the first eight weeks. 72 referrals had been passed into Care Zone. There were also emergency packs for the homeless or people coming out of care of which 9 had been issued. 21 referrals had also been made to give people access to recycled white goods. 70 referrals had been made for people to get emergency meter cards for those who had no money for gas or electricity.

Peterborough Rainbow Savers

Stuart Mathers, Voluntary Director of Rainbow Saver Anglia Credit Union; known as Peterborough Rainbow Savers, advised Members that Peterborough Rainbow Savers provided financial access for those who were unable to get it. The scheme had 1500 members before starting in Peterborough. In the last two months an additional 250 people have joined the scheme. High volumes of people were being managed on a weekly basis most of which were enquiring about how they could get loans as the Union was a suitable alternative to payday lenders and loan sharks. All the products available were set up to help people save money and learn how to budget. They were also able to provide small loans to people who had smaller incomes and would be rejected by banks. The scheme was governed by the same financial ombudsman as all other lenders. The majority of people who had taken a loan had paid back first payments. The Union was funded by Axiom, Cross Key Homes and Peterborough City Council.

Observations and questions were raised and discussed including:

- Members asked if it would be possible to include a summary in the report of PCAS clients and which services those clients had accessed. *Members were advised that the PCAS clients were generally the same people who had accessed other services. Initially they were seeing people who were long-term benefit dependent. They had also seen people who had changed which benefit services they accessed and people who had experienced genuine crises. Therefore there had been a mixture of situations but nothing unexpected. Members were advised that the arrangement for the first six months was that the team would be the umbrella organisation for all the work happening across Peterborough and the data collected for every person coming through would capture their circumstances. The performance measures that would be put in place were not yet captured in the report. Phase Two of the project would be about people being trained up by CAB to be able to triage themselves and would look at volunteering and employment opportunities.*
- Members sought confirmation on whether there would be a shortfall in the budget available to the Peterborough Community Assistance Scheme; and if so, how much would it be. What would happen to the people in need of support when the funding had finished. *Members were informed that the team had been aware of the amount available to them for some time and had developed a scheme which would prevent such shortfalls. Whilst there may be some short-term pressures on some of the services, such as the food bank, they were confident that they had got enough funds to sustain the services long-term. The model was sustainable based on current funding levels.*
- Members asked about the unintended consequences of Welfare Reform and were concerned about impacts affecting people with mental health issues. What measures were being taken to try and forestall, for example, attempted suicides? *Members were informed that work was being done on putting together a suicide strategy. Work was being done on how to support people who were feeling desperate and how to prevent people from getting to that point. One of the biggest challenges in dealing with suicidal people was getting the right support quickly. The strategy had to date managed to accomplish a direct line for the voluntary sector organisations to mental health systems in order to liaise with them and get people assessed. All doctors in the city had been advised about the strategy.*
- Members asked how many job vacancies there were within the city. *Members were informed that there were on average between 1000 – 1500 jobs advertised per month most of which were temporary, part-time or zero-hour contracts.*
- Members had noted that the food bank was set up by a religious foundation and that there may be people who wished to receive food from the food bank but were of other religious faiths and might feel reticent about going into a Christian building. What was being done about this? *Members were advised that there were other distribution centres other than Kingsgate which were not religiously affiliated. Members were informed that there had not been as much resistance as one would think; and that some people had felt that a religiously based centre could be better trusted than a more formal setting. Work had*

- been done with other faiths, and some mosques and temples had been approached to see if they wished to engage with the food bank. This was a community-wide food bank and the Trussell Trust Model had been agreed on by all religious faiths at the time it was set up. It was always agreed that at the point of contact with individuals there would be no discussion about faith; unless those individuals choose to ask questions about faith.*
- *Members asked if there was a finite capacity to the credit union facilities offered in Peterborough. Members were informed that there were three funded staff; two from the Local Authority and one apprentice from Cross Keys. The facilities were volunteer-led and even the directors were volunteers. It was confirmed that the volume of people requiring assistance had not been expected and this obviously affected the capacity to serve. The amount of people the union could see in a day and support was therefore limited. Another capacity issue was that the union was only allowed to give 80% of total turnover in loans. In order to mitigate reaching that limit the union was constantly looking for people to save with the union; thereby increasing the turnover.*
 - *Members asked what work was being done to stop loan sharks in this city. Members were advised that there was a Financial Inclusion Forum that had been running for some time and this included all the partners that work at the front end with the public. The national body for tackling illegal money-lending attended the forums every two months. An action plan had been developed to try and stop loan sharks; some actions of which had already been undertaken to get the message out. CAB would oversee and monitor the action plan along with a rogue trader action plan. Members were also informed that there was national scrutiny on the payday lenders by the Office of Fair Trading. There had been examples in Peterborough where under 18 year-olds were being granted loans through deception. More could be done to educate young people about the dangers of this type of borrowing.*
 - *Members asked how many savers the Union had and what interest rate the Union provided and whether or not the Union was making a profit. Members were advised that the Credit Union did not base loans on interest but on dividends. There were 4500 members across Cambridgeshire, North Suffolk and South Norfolk area. The profit made was about £3000 - £4000. This was shared out as interest. Children who saved were prioritised; the union tried to guarantee a 3% dividend for children. The dividend encouraged people to save but it was not a large amount of profit. Most of the turnover went towards running the project. The Rainbow Saver was part of the National Credit Union expansion programme that government were financing and this was doubling membership of Credit Unions within twelve months.*
 - *Members asked if the number of rough sleepers had increased. Members were advised that the amount of rough sleepers in the city was currently twelve. It was too early to say whether there had been an increase but this was being closely monitored.*
 - *Members asked if there had been an increase in rogue landlords and houses of multiple occupation. Members were informed that there had been an increase over the last few years and it was therefore difficult to say whether there had been a continued increase due to the Welfare Reform. A proposal was being worked on to bring in a form of licensing in order to mitigate this risk. It would require a landlord to license their property with the Local Authority. This would enable the team to assess whether or not the landlord was fit and proper and that the tenants were protected.*
 - *Members asked where the food came from for the food banks. Members were advised that the food banks were reliant on public donation. Supermarkets were being very supportive in a variety of ways including monetary donations, collecting days, staff and customer involvement.*
 - *Members noted in the report the potential city centre hub which was for people over the age of 16 and wanted to know where people below the age of 16 could go for help. Members were advised that the team was working closely with colleagues in Children's Services and would expect those colleagues to help in such cases. The age limit of 16 was subject to review and the hub was part of phase two of the project. Eventually a hub would be developed that would provide open access for all with no age limit.*

The Chair thanked the Head of Neighbourhood Services for an informative report and thanked the guests for attending the meeting and providing an informative insight into their work around Welfare Reform.

ACTIONS AGREED

The Committee noted the report.

6. Children's Play Services

The Head of Neighbourhood Services introduced the report which provided the Committee with an update on the progress being made relating to the development of alternative play provision. Members were informed that the project was live and therefore subject to change. Children's Play Services had been subject to review over a number of years. In the medium term financial plan of 2010 it was identified that savings should be made from the Play Service but the savings had never been realised. In 2013 further savings were identified. The total savings therefore made the continuation of the staffing of Children's Play Services unviable. The contribution that Play Services had made to the community had always been acknowledged. In order to recognise this contribution during the half term period there would be opportunities for individual play centres to hold celebratory events and record the history of Play within those centres. Commemorative books had also been created which allowed staff to take away an enduring memory of their work. Many of the centres had delivered targeted activities to children and clear action plans had been put in place for any children who were in receipt of targeted support. A presentation was then delivered on what work has been done since the decision was made and what plans there were for the future including exploring the potential use of the buildings with communities. A range of options for each building was being looked at which included outright ownership; long lease; short lease; and a license. The Council was keen to support the communities and build community infrastructure with the buildings.

The work so far had focused on three key themes: Place, People and Business. Looking at place involved the condition of the building, the location and what funding would be required to make the building fit for purpose. Looking at people involved ensuring the community would have the capacity to run the service the building would be used for. The business model involved looking at whether the building could become more generic in terms of the service it would offer. Structural and condition surveys would be completed. There was a commitment to enter into a license agreement by the end of June for all eight centres. This meant there would be a group license to operate and run each centre; even if the future was as yet undecided.

It was clarified that Families First would not be replacing Children's Play Services but would at least provide the option for play in the relevant areas. 'Families First' could be offered as a support package to those communities who wanted to continue to deliver play.

Observations and questions were raised and discussed including:

- Members asked how long support would be provided by Neighbourhoods and Children's Services to community groups. *Members were advised support would be provided to the community groups as long as it was needed. It was noted that this was about more than just the future use of Play Centre buildings; but rather about reflecting the spirit of Localism. It was confirmed that the Council was committed to maintaining and developing localism within the city.*
- Members asked about a seeming contradiction in the report where it had stated that there may be some buildings which may be found to be not fit and proper for service and yet it later stated that the project would ensure Play Centres remain viable facilities. *Members were advised that the contradictions were reflective of the fact that the team were still*

trying to work out what the groups looked like. In some areas there were strong community presences whilst in others they were not as strong.

- *Members asked how licenses were being supplied if the recipients were not yet validated. Members were informed that the critical task they were trying to achieve was to ensure the buildings did not get boarded up and become lost for use. In some cases there were groups who had expressed significant interest in the managing of the relevant facility and negotiations had been entered into with these groups in order to issue short-term licenses. Where there were no groups expressing interest shadow licensees were being sought to take on the licenses for the time being.*
- *Were there viable solutions for all eight buildings? Members were advised that there was concern for three of the buildings. In the three locations the communities had not previously benefited from support or investment by the Local Authority and therefore the level of community involvement was at a much lower level. A lot of work would be required to build the strength of community involvement in those areas to ensure they were ready to take the projects on. A more problematic issue was the condition of some of the buildings. In these cases development opportunities and other alternatives were being looked at rather than outright closure.*
- *Members asked who would be paying for the upkeep costs of the buildings. Members were informed that there was a small amount of money available to cover some of the costs but not enough to last for long which was why the project needed to move forward quickly.*
- *Members commented that the report had not included costings, number of children affected and that at Appendix 1 - Play Centre Summary Review certain Members of the Council had been referred to by their first names. Members were advised that the costings had been discussed during the Full Council meeting. The Officer advised that full names and correct titles would be used in future reports and apologised for the use of first names.*
- *Members also commented that there was a lack of clear vision in the report.*
- *Members sought assurance that groups would be given support regarding drawing up, reading in detail and understanding fully the licensing agreements. Members were informed that the short term licensing agreements were brief and the Can Do Communities would be working with all involved to ensure the communities fully understood the liabilities. Regarding the more complex work around asset transfer; a lead lawyer would join the team in order to establish exactly what the communities would need in terms of support. There was a commitment to fully support the communities throughout the project. Members were also advised that responses from legal colleagues regarding this part of the work would be included in updates and future briefs.*
- *Members wanted to know if an exercise had been undertaken to establish unintended consequences of closing down the Play Centres if the community groups were unable to continue the services themselves. Members were informed that Neighbourhoods and Children's Services were committed to work with the community to keep the Play Centres open. Members were also advised that there was a lot of work being done with Early Years Pathway for 0 to 5 year olds to help develop communication skills, good play, socialising skills and good learning to create stronger family units.*

The Chair thanked the people who set up Families First and thanked the Head of Neighbourhoods for taking on the task of alternative play provision and Children's Services for supporting him.

ACTIONS AGREED

The Committee requested that an update be provided in the form of a briefing note before the September meeting and a further update report to be provided at a future meeting.

7. Children's Services Improvement Programme

The Executive Director of Children's Services introduced the report which provided the Committee with an update on the Children's Services Improvement Programme and included

the refreshed Delivery Plan. Members were informed that it had been announced that Children's Services had been lifted off the Improvement Notice and thanked Members of the Scrutiny Committee for their involvement and work on reaching the target. Work on improvement was ongoing as it was about sustainability and the Executive Director confirmed that performance had been sustained so far.

- Referrals had remained steady and the rolling rate for the year had dropped due to early interventions work taking place.
- Re-referrals had markedly decreased and this had been a trend for the last few months.
- Performance of Initial assessment time scales within 10 working days remained good up to May.
- There were 11.2 fulltime equivalent vacancies; but there were 8 social workers waiting to start and 4 who were due to leave.
- Child Protection plans were above target at 270, although this dropped to 244 in May.
- Looked After Children had increased and this was predominantly to do with a number of young people in the system who were displaying risky behaviour and large sibling groups.
- The Children and Families Joint Commissioning Board held its first stakeholder event for Early Interventions activities on the 22nd April. The event was a showcase of the Early Prevention and Intervention Strategy, feedback from the Safeguarding inspection and a presentation of children's priorities going forward.
- There would be ongoing scrutiny from the Improvement Board and Scrutiny Committee in order to maintain the improvement going forward.

Observations and questions were raised and discussed including:

- Members congratulated the Executive Director and Staff in Children's Services on the lifting of the Improvement Notice.
- Members asked all to recognise that even with the Improvement Notice being lifted it was important for the Committee to ask constructive and informed questions to continually challenge the service.
- Members asked what the major challenges were going to be in the next six months. *Members were advised of the following challenges: recruiting and retaining high calibre staff, ensuring additional resources were mainstreamed and that the service worked within budget and that Early Prevention and Intervention work remained on track.*
- Members asked for clarity on the timescale on seeing fruition on the new staff coming on board; what are the reasons for difficulty in recruiting good team manager posts and how had the recruitment campaign been refreshed. *Members were advised that the new starters would be on board between one and three months due to notice periods. The recruitment of Team Managers was a national challenge. Peterborough had done very well in this respect comparatively speaking. A factor contributing to this problem was the growth in social work agencies. Local Authorities could not compete with the kind of salary levels agencies could provide and this provided a constant challenge. The service had held high standards for an applicant; which contributed to the delay in recruiting good Team Managers. It was highlighted that the entire Senior Management Team was now a permanent team. This was an attractive positive point for people considering working for Peterborough. The refreshed recruitment campaign involved rebranding and marketing the Local Authority; especially the fact that it was now out of intervention and the Improvement Notice had been lifted.*
- Members asked about child protection plans. Did the increase mean that thresholds had not been correctly applied previously and if so, was there an appropriate mechanism now to keep this on track? *Members were advised that it was not unusual for authorities in intervention to find the numbers of child protection cases rising and numbers of Looked After Children rising. This could be a reflection of having more control of cases that had previously been drifting where risks have not been properly understood. It was important to be clear that targets were indicative in these matters but they provided a sense of where the service thinks it should be compared to similar demographics. It was important that the service ensured they had the right children with plans and the right children were*

looked after for the right period of time. This was constantly being looked at and challenged. As the Improvement Notice had been lifted and as the service continued to improve, partners and other agencies would have more confidence in the service to work robustly in other plans, such as Children in Need, and therefore not as many children would need protection plans.

- Members asked about the Amber status on the RAG ratings and whether this meant they were behind in their targets. *Members were advised the Looked After Score Card had been developed and made available to the Corporate Parenting Panel and the Local Children's Safeguarding board. Action plans had been implemented for all the items with RAG ratings but it was work in progress and that was the reason for the Amber status.*
- Members asked why the lack of focus on work with fathers had been highlighted in the report. *Members were advised that this came out of the Children and Families Joint Commissioning Board Stakeholder Event which had highlighted that there was a lot of focus on mothers and their parenting skills but not a lot of work was being done with fathers and boys. This was the reason this challenge has been incorporated into the plan; to focus more on how to engage with fathers.*

ACTIONS AGREED

The Committee noted the Children's Services Improvement Programme report.

8. Children's Services Improvement Programme Scrutiny Task and Finish Group – Progress Report

The report provided the Committee with an update on the work of the Children's Services Improvement Programme Scrutiny Task and Finish Group and the progress it had made since it was established in November 2011. It was noted that this report has been read and all agree that it was a good report and the group would continue. It was suggested that people who were not actively taking part in the Task and Finish Group be approached to ask if they would like to continue. If they did not wish to continue others Members could be found who would like to take part.

ACTIONS AGREED

The Committee agreed that the Senior Governance Officer would contact members of the Task and Finish Group to confirm if they wished to continue on the group.

9. Review of 2012/2013 and Work Programme for 2013/2014

The Senior Governance Officer introduced the report which provided the Committee with:

- a review of work undertaken during 2012/13 and recommendations made
- the terms of reference for the Committee and
- a draft work programme for 2013/2014 for consideration

The Committee considered the report and decided that there were no recommendations from last year that required further monitoring.

Members requested the following items be added to the work programme:

- Reorganisation of schools in Peterborough.
- Development of the University in Peterborough
- Key Stage 1 and 2 Validated results to be presented in November and Key Stage 4 Validated results to be presented in March 2014.
- All other items on the draft work programme to remain.

10. Notice of Intention to Take Key Decisions

The Committee received the latest version of the Council's Notice of Intention to Take Key Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

ACTION AGREED

The Committee noted the Notice of Intention to Take Key Decisions

11. Date of Next Meeting

Monday 22 July 2013

The meeting began at 7.00pm and ended at 9.20pm

CHAIRMAN

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**MINUTES OF A MEETING OF THE
CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE
HELD IN THE
BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH
ON 22 JULY 2013**

Present:	Councillors S Day (Chairman), C Harper, B Rush, B Saltmarsh, J Shearman,	
Also present	Alastair Kingsley Alex Hall Aidan Thompson Councillor Holdich	Co-opted Member Youth Representative Youth Representative Cabinet Member for Education, Skills and University
Officers in Attendance:	Sue Westcott Debbie Haith Jonathan Lewis Wendi Ogle- Welbourn Denham Hughes Adrian Chapman Ray Hooke Paulina Ford Catherine Berriman	Executive Director, Children's Services Assistant Director Safeguarding Families & Communities Assistant Director, Education and Resources Assistant Director, Strategy, Commissioning, Prevention Team Leader, NEET, 0-19 years Head of Neighbourhood Services Performance and Information Officer Senior Governance Officer, Scrutiny Lawyer

1. Apologies

Apologies for absence were received from Councillor Fower.

2. Declarations of Interest and Whipping Declarations

There were no declarations of Interest or whipping declarations.

3. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for Call-in to consider.

4. Corporate Parenting Annual Report

The Assistant Director, Safeguarding Families and Communities introduced the report which provided the Committee with an update on the work of the Corporate Parenting Panel (CPP) over the last year. It was highlighted that this panel played a crucial role in safeguarding and improving life chances for children. The report demonstrated how effective corporate parenting was in working towards improving how children were looked after. This was the first Annual Report and future reports would be presented on an annual basis.

Observations and questions were raised and discussed including:

- Members noted that the report mentioned benefits delivered through a new local 'scorecard' and asked what the 'scorecard' was as it had not been included in the report. *Members were informed that the 'scorecard' tracked data that had to be produced for the Department of Education around performance for Looked After Children. The 'scorecard'*

covered the number of Looked After Children, where they were placed; how far away they were placed from Peterborough; the number of children placed in foster care; those placed in residential care and schools; their health assessments. The 'scorecard' was currently very much about 'hard data'. The CPP were trying to look more at the child's experience and include qualitative data that demonstrated how well the children were cared for. The 'scorecard' was presented at every CPP meeting.

ACTIONS AGREED

The Committee noted the report.

5. Tackling Poverty Strategy and Action Plan

The Head of Neighbourhood Services introduced the report which provided the Committee with an update on the work being undertaken to develop a strategy and action plan for tackling poverty in Peterborough. The Performance and Information Officer from the Neighbourhoods team was introduced to the Committee as he had helped in providing the data in the report. The report had been presented twice previously to the Committee, and was work-in-progress. The Committee were asked to review the Strategy and Action Plan and provide feedback. The Committee was also asked to endorse the continuation of the working group; as well as the expansion of the group. Members were advised of the proposal for the Communities and Cohesion Board to take on the responsibility for overseeing and directing the work to tackle poverty. Members were informed that there was already a lot of work taking place to tackle poverty.

Observations and questions were raised and discussed including:

- Members expressed concern that the amount of data that was being added to justify the strands that were within the report was creating an impossible model to maintain.
- Members noted that there were inaccuracies within the report such as the statement that the amount of job seekers claiming allowance was still rising; while it was known that the amount has gone down since December.
- Members raised concern over the GDHI income per head figures; which was presented over 12 years rather than a more recent trend of 6 years. *Members were advised that the initial scope for the report was to look at all data available to be able to provide a full insight. Officers felt that the GDHI measure should be used but agreed that there should be stricter criteria in place.*
- Members asked when the report would be finalised. *Members were advised that it needed to be signed off and adopted by the Local Authority as soon as possible. If the Committee were comfortable with the report presented officers would work on it over the summer months and bring it back for review in September.*
- Members suggested that the NEET report could feed into the Poverty Strategy as there seemed to be a direct link between examination results and poverty existing within the city. Could evidence be found that correlates poverty with educational outcomes? *Members were advised that this task had already been included on the work programme. Some of the data from the NEET report had been included in the report and some work had already been done regarding the correlation between educational outcomes and poverty. The Joseph Rowntree Foundation had a good understanding on this relationship and suggested three different levels of support for families who were vulnerable to lower education. Officers suggested that the following be included in the action plan going forward: a micro-level approach (actions dealing with individuals); a macro-level (social structures in place to support families); and an intermediate support level (the context in which families, schools and peer groups operate and support one another).*
- Members asked who would set the targets referred to on page 15 of the report. *Members were informed that work was being done with the Financial Inclusion Forum, which was a group of Council officers and partners to bring forward recommendations on the targets. Figures would be included in the September report.*

- Members asked if the data in the report could have more continuity and consistency. *Members were advised that a lot of data available was at a national level but not at a local authority level. The available data at local authority level was much older. This was the reason more historic timescales were relied on in some of the instances. The data provided in the report was the most recent available data. Members were advised of a report produced by the Child Poverty Action group which quoted that Peterborough had 11090 children and young people living in poverty. The figures quoted in the report were therefore current. It was also highlighted that a monetary value of the estimated cost to society of poverty in Peterborough was also included in the Child Poverty Action Group's report which was £120 million.*
- Members referred to the chart within the report showing "vacancies by occupation" across the city. There seemed to be a big mix of occupations available for a broad set of skills? *Members were advised that the chart was included to show the changing picture over quarterly periods. It was noted that a lay person looking at this chart would see that it would depend on when the person was looking for the job in a particular field as to availability. The Department of Work and Pensions had informed the officers that the breadth and availability of jobs was greater than ever before in the city.*
- Members asked how one defined that someone is in poverty. *Members were informed that there were four measures used to define poverty. The simplest measure was the national measure, which was that anyone falling below 60% of median income was considered to be in poverty. This was a very basic measurement and did not take into account a lot of factors that would need to be considered. Another measurement included looking at the household income plus material deprivation (cost of living, wealth, ownership vs. household income). A third measurement looked at absolute low income (the poorest families were measured against a rise in income in real terms across the country) and lastly a measurement looking at persistence (how long a household had been in poverty).*
- Members asked how an individual would be referred to the city food bank and how many times that person would be allowed to use the facility. *Members were advised that an individual could be referred three times in any twelve month period. In Peterborough referrals were linked to a package of support. A food bank voucher on its own could be issued from any number of agencies and would come with other support such as long term debt advice; help with priorities of financing; etc.*
- Members asked if the Basic Needs Service being filtered through the CAB was successful and how quickly they could respond to individuals who suddenly found themselves in poverty. *Members were advised that the triage aspect for all packages of support was provided by CAB and by a network of different providers. It was confirmed that referrals were made into services immediately including the Basic Needs Service, but it was also available from the Credit Union and Carezone. The availability and accessibility of the service would continue to grow and Basic Needs provision would soon have seven day coverage. The CAB alone could not cope with the demands of Basic Needs referrals and had previously had to turn away up to forty people a day. In order to resolve this, an additional investment of £350,000 from the National Lottery was secured to build capacity and recruit more staff and to look at how service delivery could be made more efficient. The Council had also provided funding to CAB which would also help build that capacity. The capacity should be in place to fully cope with the demand by late summer.*
- Members asked if there were any facilities to provide for those individuals out in the rural areas. *Members were informed that currently there were no rural outlets for the food bank. There were two important pieces of work going on at the moment in relation to this as it had also been highlighted at a Rural Scrutiny Committee meeting. The Scrutiny Commission for Rural Communities had requested that a plan be developed around rural poverty issues. The first piece of work which would be included in the second phase of the Peterborough Community Assistance Scheme included a programme of up-skilling for community based groups and organisations; both urban and rural. This would help those individuals who would not wish to go into the City Centre to get the advice or provisions they needed and would prefer to go to their local resident's association Chairperson or Parish Councillor for example. Part of the funding made available to CAB included training for Parish Councils and Community Groups. This would start to roll out in early autumn. If*

there were any individuals in the rural areas with specific needs they could be visited in their homes or have the provisions delivered directly to them. This was part of the programme that was available now.

ACTIONS AGREED

The Committee requested that the Head of Neighbourhood Services take the following actions with regard to the Tackling Poverty Strategy and Action Plan:

- Look at the criteria for the data presented; particularly with regard to trend measurements.
- Include evidence regarding the correlation between educational outcomes and poverty in the future reports.
- Include information on how schools were spending the funds made available by government to support pupils on free school meals.
- Include targets in the next document for review at the meeting in September.
- Include data from the DWP with regards to job vacancies in future reports and invite a representative from the Job Centre, to substantiate the evidence to the Committee.
- Re-circulate the PCAS guidance leaflet
- Investigate using mobile libraries to use as food banks in rural areas.
- Include more ward specific data in the report e.g. children in poverty per ward and employment data per ward.

The Committee noted the report and the draft Tackling Poverty Strategy and Action Plan and agreed to extend the working group.

6. NEET (16-19 years not in Education, Employment and Training) Update

The purpose of the report was to inform the Committee of the current position in the city regarding young people who are not in Education, Employment and Training. The report highlighted the work of the NEET team and the actions taken to reduce the number of NEET people in the city. It was noted that young people classed as NEET had poorer life chances and that the Local Authority has a statutory responsibility to identify these people. It was highlighted that the June figure for NEET's was 7.58% and this downward trajectory continued. There had been a large focus on Looked After Children and it was now known that there were 85.71% of Looked After Children who were in some form of education which was great progress for the NEET team.

The team manager for the NEET team was introduced to the Committee, who explained what each 'Employability Programme' involved. This included information on the Prince's Trust Team programme and programmes that were in partnership with Cross Keys Homes. There was also a weekly Work Club which was run out of the central library youth access point. The Pre-ESOL programme addressed a particular area of concern regarding a number of young people with English language difficulties. This programme aimed to assist those young people whose language was not sufficient to start on the ESOL programme. It was noted that a number of those attending this course were previously unknown to the NEET team. The outreach performed by the NEET team had helped to identify these young people.

Observations and questions were raised and discussed including:

- Members congratulated Cross Key Homes on the work they were doing for NEETs.
- Members asked if there was a limit as to how many young people could take part in the Prince's Trust programme. *Members were informed there was a limit of 19 young people per course.*
- Members asked if the 0-19 youth workers were the ones finding young people who attended the Pre-ESOL course. *Members were informed that one of the advisors to NEET,*

who worked with a youth worker who had good relationships with local Eastern European Groups in the area had helped recruit young people with limited language skills.

- *Members asked what the quality of employment was like for NEET's and was their progress monitored to ensure they were not dismissed. Members were reminded that the young people they got into employment were those that had not achieved well in education or to high academic levels. Moving the young people into work was only part of the team's goals. A lot of time was spent getting them into college so that they could further themselves and give themselves opportunities for high level work placements. The work placements the NEET team obtained were the best possible appropriate placements for the young people. Placements were monitored and there was a team of trackers who contacted the young people on a three monthly basis until their 19th birthday to find out what their situation was. If they were no longer in work they were offered support through the employment services team. Members were informed that the NEET team did not gather data regarding pay levels once their young people were placed.*
- *Members asked if there were other employers in the city like Cross Keys who were working with the NEET team. Members were informed that there were no partners as large as Cross Keys. Extensive work was being carried out with BGL Insurance and there were strong historical links with Perkins although their intake of young people into apprenticeships has been reduced over recent years but it was starting to increase again. The team had an employment advisor who provided employer links to the team and contacted local businesses to find opportunities.*
- *Will the Raising of Participation Age have any budgetary implications for the Council for the anticipated increase that will take place in 2015 and is central government making additional funds available? Members were advised that there were no central funds available and the work would have to be done alongside the current NEET work. It would be a challenge and could not be left only to the NEET team within the Local Authority. It would require working very closely with schools and employers to make them aware of what was needed.*
- *Members commented that there had been a big change in terms of awareness and opportunities for apprenticeships.*
- *Members asked if the Local Authority offered any employment opportunities to NEET's. Members were informed that the NEET team had been working with Enterprise recently and had developed a plan to include a rolling program of work placement opportunities for young people in various areas of work that Enterprise offered. Members were further advised that Serco provided apprenticeships to young people and that Children's Services has looked at making filing jobs available as pre-administrative roles.*
- *Members suggested looking at bringing young people in to the Local Authority for 'taster sessions' as part of work experience during school holidays.*

ACTIONS AGREED

The Committee noted the report and requested that the NEET Team Leader take the following actions:

- Look into finding a way of measuring pay levels and ensuring that young people were paid at least minimum wages.
- Look into the Chair's suggestion of bringing young people in for taster sessions during school holidays.

The Committee requested that a further report be provided in one year.

7. Peterborough School Improvement Strategy

The Assistant Director, Education and Resources introduced the report which provided the Committee with the latest version of the School Improvement Strategy, which outlined the proposed approach the authority would take in targeting schools. The Strategy had been prepared to ensure schools understood what the Local Authority could offer to them and to create accountability for both the Local Authority and schools and to ensure schools were fully

aware of how they were performing. The intention was to send the reports out to all schools in September alongside the relevant data sheets.

Observations and questions were raised and discussed including:

- Members commented that it appeared to be a good strategy and it was hoped that with these measures in place improvements would continue.
- Members commented on the focus on lower achieving schools and highlighted the importance of ensuring there was oversight and management of this; and ensuring the skills for monitoring was retained within the Local Authority to ensure the focus remained.
- Members noted the separation within the report in terms of management oversight and school-to-school support systems. Members highlighted the pace of dependency on school-to-school partnership and challenged officers to ensure there was a gradual transition where appropriate rather than pushing too fast and losing the core Local Authority supervision that would still be needed. *Members were informed that the principles of monitoring, support, intervention and challenge would have to be written throughout the school-to-school partnership. Members were updated in terms of the pace of change. A conference was held in June with Head Teachers and there had been a subsequent working group meeting with Head Teachers where positive steps had been made to implement driving school-to-school support. The intention was that this work would continue in early autumn and a further report would be brought to Scrutiny in November.*
- Members sought clarification on the OfSTED categories. *Members were given clarification as to the OfSTED categories and how these were used to measure a school's performance. Standards in terms of achievements were the priority and there was an important link between standards of attainment and rates of progress. Therefore even schools with low standards could still be outstanding.*
- Members commented that it was important to look in terms of year on year incremental progress. It had been stated before that the progress of children between Key Stage 1 and 2 had been of high standards; but from Key Stage 2 to 4 it was not satisfactory. Was this still the case? *Members were advised that the results would not be published until August; although there had been a clear focus in secondary schools around progress measures. One of the problems that secondary schools had was that measures in terms of progress did not get published while Key Stage 4 results were published. However, progress predictions indicated that there would be an improvement this year.*
- Members asked officers if they could elaborate on the following phrase in the report: "We will use our democratic mandate to champion the interests of parents and children" and its seeming contradiction with an earlier statement made: "...to the end our work will be relationships between schools, based on mutual respect, understanding and transparency..." *Championing the interests of parents and children would sometimes require being tough on schools; how would this be achieved? Members were informed that there were powers of intervention that could be used. Forewarnings would be issued and additional Governors could be appointed. Measures would be taken to deal with any underperformers, from Governors to Support Staff. Mediocrity from schools would not be accepted, Members were advised that since 2007 the relationship with Head Teachers and Governance had transformed to a point where the mutual respect and transparency allowed the School Improvement Team to challenge schools which would not have been previously possible. It was further noted that schools were encouraged to support each other in these times of different educational landscapes. This was part of the school-to-school partnership progress which would need to become a reality in the future as the Local Authority could not continue to offer all the support.*

ACTIONS AGREED

The Committee noted the Peterborough School Improvement Strategy report.

8. Peterborough EAL Strategy

The Assistant Director, Education and Resources introduced the report which provided the Committee with an update on the Peterborough EAL Strategy to improve the attainments of pupils with English as an additional language and to outline the actions that are proposed to take place. It was highlighted that a key part of this strategy was to provide a sustainable solution so that schools could continue to support and provide as necessary for the EAL children in the future. This involved up-skilling the teachers and giving them strategies to work with this group of children to ensure they were quickly and smoothly integrated into the education system.

Observations and questions were raised and discussed including:

- Members welcomed the strategy and commented that it had been needed for a long time.
- Members asked if there was enough traction being made on the items identified in paragraph 5.3 of the report, relating to an implementation plan; particularly the time-critical items. *Members were advised that a lot of this work had already been done. It was noted that the team has been given more resources to run the programme. It would however take time to impact on outcomes. Members were also advised that there had been huge interest in the courses offered; although not as much from secondary schools and therefore the team would focus on engaging with them in the future.*
- Members asked if the training and resource that had already been provided to Local Authority Governors could be delivered to all Governors. *Members were advised that this strategy would be launched with Governors in the autumn. The intention was to use hubs to get the training delivered to as many schools as possible, as well as to ensure all Governors were given an EAL handbook. The first stage of the strategy involved marketing and making sure information was available so that everyone knew how to access the services.*
- Members asked when the reference group of school leaders and key partners was going to be established. *Members were informed that the reference group was due to be set up in September. The EAL team were already in communications with a number of schools and eight head teachers had signed up to join the group.*
- Members asked what sort of interest school Governors had shown in the training offered and if there was a record of which schools were poorly represented? *Members were advised that there was a Governor Forum held every half term, where training was offered to all Governors. Approximately 85 people attended the last session. The intention was that a copy of the EAL strategy would be sent to every school alongside the School Improvement strategy. As part of the governance support service, the team would offer a dedicated training session for Governors. Each of the schools that subscribed were allowed a dedicated training session in school.*
- Members asked if there were any links made with other Local Authorities regarding school-to-school partnerships; and to what extent was this work being pushed on by the work Graham Smith was undertaking in the city. *Members were informed that this piece of work came from learning from others and they were looking at connecting with other Local Authorities. Graham Smith was formerly the 'London Challenge' advisor for EAL and had supported the team to put together the strategy in the report presented. A lot of academic research had also gone into the report as well as work with other schools in other Local Authorities. There was a particular link with schools in Bradford. The challenge was finding other Local Authorities who had similar challenges to Peterborough and Nottingham City was the closest match. There had also been communications with Bristol who also had similar challenges.*
- Members asked whether Graham Smith was working for the Local Authority on a consultancy basis. *Members were advised that he had been commissioned by the LA to undertake this piece of work.*

ACTIONS AGREED

The Committee noted the EAL strategy report

9. Children's Services Improvement Programme – Progress Report

The Executive Director of Children's Services introduced the report. The report informed the Committee on progress that had been made on the Children's Services Improvement Programme which had been put in place following an Ofsted Inspection in August 2011. The progress report had been a regular report to the committee and the last update to the committee had been in June 2013. Members were advised that performance in general was being sustained. Going forward Children's Services would need to reconfigure the staff structure in order to accommodate work load without taking on any new staff. It was noted that there would be a focus on Family Support Services and Direct Intervention services in future.

Observations and questions were raised and discussed including:

- Members commented that a resident recently reported a concern about children living next door to their home. The Councillor reported this to Children's Services on a Monday and received a full report by Friday. Members were impressed by this efficient service and thanked the department for this good work.
- Members asked if Children's Services were looking to reduce the number of social workers. *Members were advised that it had been agreed that when the additional social workers were given to the department it would be reviewed after a year and again after eighteen months to see if the same capacity would still be required. The previous Executive Director of Children's Services, Malcolm Newsam had advised that an additional 21 social workers were needed in order to improve the service. It was the department's view that this capacity was still required and this had been reported to the Corporate Management Team but the department was still obliged to review it.*
- Members sought assurance that there would not be a reduction in the additional funding that had been allocated to Children's Services. *Members were advised that the team was obliged to review what provision was available to the service; whether it was necessary based on the number of referrals and work they were conducting. It was confirmed that at this point in time there was no reason to withdraw the additional social workers or funding.*
- Members asked if the report could be brought back to the Scrutiny Committee after the review to show how the social workers were being employed and whether they had been moved to different departments. *Members were advised that social workers would not be moved. The review would cover the entire provision across Children's Services and would look at whether their workers were in the right place across all the services within the department. An example was given: Some changes had been made to the Front Door so that there were more workers available to screen the initial contacts and referrals so the work was done early on rather than down the line. In order to facilitate this, some staff members had been moved from 'Referral and Assessment' teams to 'Family Support' teams. It was noted that this would always happen in social care as they continue to improve they would be required to look at provision on a constant basis.*
- Members asked where they should expect to see the baselines levelled out in the future now that the improvement was generally positive and sustaining. *Members were informed that there was always a focus on quantitative information in an improvement plan. This was the reason for the focus on timescales in the report. Now that this had improved the focus would shift to the quality of work. Members were informed that during the last inspection OfSTED had not asked about timescales. The department was developing a single assessment tool to take away the distinction between initial and core assessments so that the process would be as follows: a referral would be allocated (if it met the threshold of social care); there would be one single assessment. This would mean fewer transitions from one team to another thereby allowing for continuity of one social worker which was better for both the child and family and the social worker.*

- Members commented that the report indicated that there were still a few changes going on in terms of the way the system was adapting and that it still included data that was very qualitative based. This seemed to indicate a disconnect between the focus of OfSTED and Children's Services and the focus in the report presented to the Committee. *Members were advised that the Department for Education was still measuring Children's Services on the indicators and this was the reason they were reflected in the report.*

AGREED ACTION

The Committee noted the report and requested that the Executive Director for Children's Services reframe the report to include qualitative aspects of the improvement work and present this at the next meeting in September.

10. Scrutiny in a Day: A Focus on Welfare Reform

The Senior Governance Officer presented the report which set out proposals to hold a cross-Scrutiny Committee event that would focus on the impacts of welfare reform. This event would be held in order to understand and mitigate against the breadth of impact on individuals, families, communities and businesses. Nominations would be sought from each Scrutiny Committee to form a working party to help plan and provide input for the day.

Observations and questions were raised and discussed including:

- Members asked if there were any proposed dates for the event. *Members were advised that no date had been set but it would probably be held during late autumn time.*
- Alistair Kingsley and Councillor Sue Day volunteered to be part of the working party to assist in organising the event.
- Members agreed that the Scrutiny in a Day event to focus on Welfare Reform was necessary and welcomed the proposal.

AGREED ACTION

The Committee noted the report and agreed to be part of the Cross Scrutiny Committee event.

11. Notice of Intention to Take Key Decisions

The Committee received the latest version of the Council's Notice of Intention to Take Key Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the following four months. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme.

ACTION AGREED

The Committee noted the Notice of Intention to Take Key Decisions and requested the following information:

- Information on the process for choosing a new provider for Claire Lodge to be sent to the Committee.
- Senior Governance Officer to find out why KEY/13NOV12/09 Children's Play Services was still on the list and if it can be removed.
- Senior Governance Officer to find out why KEY/25JUL13/02 The Expansion of Fulbridge Academy was still on the list as this has been completed.

12. Work Programme

Members considered the Committee's Work Programme for 2013/14 and discussed possible items for inclusion.

ACTION AGREED

To confirm the work programme for 2013/14 and the Senior Governance Officer to include any additional items as requested during the meeting.

13. Date of Next Meeting

Monday 9 September 2013

The meeting began at 7.00pm and ended at 9.26pm

CHAIRMAN

CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE	Agenda Item No. 5
9 SEPTEMBER 2013	Public Report

Report of the Independent Chair of the Peterborough Safeguarding Children Board

Contact Officer(s) – Russell Wate
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PETERBOROUGH SAFEGUARDING CHILDREN BOARD ANNUAL REPORT 2012/13 AND BUSINESS PLAN 2013/14

1. PURPOSE

- 1.1 To provide the Scrutiny Committee with an update of progress with respect to the Peterborough Safeguarding Children’s Board (PSCB).

2. RECOMMENDATIONS

- 2.1 Committee members are requested to comment on and note the contents and to consider if there are any matters they may wish to scrutinise in the future

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 Creating Opportunities – tackling inequalities.
- Supporting vulnerable people.

Creating strong and supportive communities.

- Making Peterborough safer.

4. BACKGROUND

- 4.1 The PSCB statutory purpose is to coordinate and to ensure the effectiveness of local arrangements and services to safeguard and promote the welfare of children across all agencies in Peterborough.
- 4.2 This report presents the Board Annual Report for 2012/13 and the business plan for 2013/14.
- 4.3 In February 2013 the board appointed a new Independent chair Russell Wate, who has an extensive police background, but for the last three years has been an Independent chair of an LSCB in London, worked as a member of the team for Government that brought out ‘Working together 2010 and the ‘Munro review’.

5. KEY ISSUES

- 5.1 The Ofsted Inspection into the arrangements’ for the protection of children included three actions for the board to take forward.
- a) Ensure the PSCB has sufficient high quality information to enable them to monitor and challenge practice across all agencies.
 - b) Ensure that PSCB reviews the attendance of relevant agencies at CP

Conferences along with the timeliness of reports being available.

- c) Ensure that PSCB develops a robust auditing programme that includes a focus of the experience of the child and the impact of and outcomes of service provision and that leads to identification of themes and plans for improvement which are robustly implemented and monitored.

All three of these actions are seen as priorities for the board and actions are included in the board annual business plan. In addition there are other actions arising from the plan that the PSCB need to actively support/assist and challenge activity.

- 5.2 The annual report highlights the significant events during the last year, summarises the work of the sub committees, highlights some areas of good practice and presents some statistical information about safeguarding performance.

6. IMPLICATIONS

- 6.1 The business unit which supports the board and the role of the Independent Chair are funded by the partners of the board (Children Services/Police/Health /Probation and CAFCASS). There continues to be good engagement from all partners and the funding is considered secure. The board has undertaken a review of the staffing of the business unit and by rationalising posts and this will deliver efficiencies in forthcoming years.

7. CONSULTATION

- 7.1 The annual report and business plan has been developed with partners who submitted information for inclusion. They have had the opportunity to contribute to the priorities through discussion at PSCB meetings and received a presentation of the document for final comment at the meeting on 18th July.

8. NEXT STEPS

- 8.1 The annual report will be published on our web site and circulated widely. It will also be presented to the Health and Wellbeing Board. It is being presented to the Police and Crime Commissioner in October 2013.

The business plan is being implemented and will be monitored through the PSCB Chairs meeting.

9. BACKGROUND DOCUMENTS

- 9.1 PSCB Annual report

10. APPENDICES

- 10.1 PSCB Annual Report
PSCB Annual Business plan
Child Death Overview Panel Annual Report



Our vision is to safeguard and protect all the children in Peterborough

2012/13 ANNUAL REPORT

FUNDING PARTNERS:

Peterborough City Council

Cambridgeshire Constabulary

Cambridgeshire and Peterborough Clinical Commissioning Group

Cambridgeshire & Peterborough Probation Trust

Children and Family Court Advisory and Support Service (CAFCASS)

BOARD PARTNERS:

As above

Peterborough and Stamford Hospitals NHS Foundation Trust

Cambridgeshire and Peterborough Foundation Trust

Schools

NSPCC

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FOREWORD:

I am pleased to present to you Peterborough's Safeguarding Children Board annual report for the period 2012-2013. This has been a challenging but successful year for the partner agencies within the Peterborough area. The local authority children's services were inspected towards the end of the reporting period in February 2013 by Ofsted who graded the service as adequate and stated.

'At the time of the inspection, no children were found to be inadequately protected or at risk of significant harm. Additionally there were no unallocated child protection or children in need cases. Through robust arrangements in the re-designed contact and referral teams, decisions are made promptly and referrals are appropriately moved in to assessments within required timescales. As a result children are adequately protected.'

Under the requirements of the Children Act 2004, the PSCB is the key statutory mechanism for agreeing how the relevant organisations in Peterborough will co-operate to safeguard and promote the welfare of children in its locality. Under this statutory requirement, the LSCB is also required to ensure the effectiveness of what these organisations do.

The core objectives of the LSCB are to:

- Co-ordinate what is done by each person or body represented on the Board to safeguard and promote the welfare of children in Peterborough
- Ensure the effectiveness of what is done by each such person or body for those purposes.

The PSCB and its sub-groups & task groups have been established in accordance with the guidance issued in Working Together 2013.

This is my first year of being the Independent Chair for Peterborough and I have found the multi agency partnership to be determined, able and willing to create a safe environment for the children and young people in Peterborough. I would like to thank all of the board members, including the two lay members, for their work, but also the frontline staff from the agencies who work every day to keep children and young people safe.

I would also like to thank Flick Schofield who was the Independent Chair before me and in particular to thank Judy Jones, who was the Board Manager for many years, for her work and to wish her good luck in her retirement.

This report outlines the activity and contribution of the board partners that has taken place during the last year and I commend its contents to you.

The forthcoming year has already presented exciting opportunities for the board and its partners to be involved in that will continue to develop further, safeguarding the children and young people in Peterborough.



Russell Wate QPM

INTRODUCTION

The purpose of this report is to

- Provide an outline of the main activity and achievements of the Peterborough Safeguarding Children Board (PSCB) during 2011 – 2012.
- Provide an assessment of the effectiveness of safeguarding activity in the city.
- Provide the general public, practitioners and main stakeholders with an overview of how well children in Peterborough are protected.
- To identify the priorities for the PSCB going forward.
- Identify gaps in service development and any challenges ahead.



The Peterborough Safeguarding Children Board (PSCB) is established under section 13 of the Children Act 2004 which required each local authority to establish a Local Safeguarding Children Board (LSCB) by the 1 April 2006. Updated guidance, issued under section 7 of the Local Authority Social Services Act 1970, is contained in 'Working Together to Safeguard Children; Chapter 3 (2013)'

The Apprenticeships, Skills, Children and Learning Act 2009 introduced a requirement for LSCBs to produce and publish an annual report on the effectiveness of safeguarding in the local area. Working Together 2013 confirmed that this report should be submitted to the Leader of the Council, Chief Executive, Local Police and Crime Commissioner and the Chair of the Health and Wellbeing Board.

LOCAL CONTEXT

2013/14 - PSCB

Within this section a box such as this will indicate that the area is a PSCB priority for 2013/14.

Much of the data is drawn from Children Services but in the future developments to create a multi agency dataset will allow a more multi agency picture.

Peterborough has a fast growing child population:

The early statistical release from the 2011 census tells us that there are 48,200 children and young people aged 0-19 in Peterborough. This is a significant increase from the 2001 census figure of 43,000. This increase has taken place across all age bands but is most pronounced in the 0-4 age range, which has increased by 36% since 2001.

The birth rate in Peterborough is much higher than for our statistical neighbours, with 3,000 births per year. If current trends continue, this will have risen to 3,500 per year by 2021.

Peterborough's population is becoming increasingly diverse:

In terms of the general population, 80% are from White British backgrounds, compared with 85.2% in the East of England and 82.8% nationally. However, diversity among school age pupils is much greater: over 90 different languages are spoken in our schools and the proportion of pupils with an additional language has increased over recent years.

In percentage increase terms, the most dramatic increase in pupils with English as an Additional Language has taken place within the special school sector: between 2007 and 2011, there was a 70% increase in students with English as an Additional Language attending

special schools. The next largest increase is in primary provision, which is consistent with areas that are experiencing significant demographic changes. The proportion of pupils attending primary schools who have English as an additional language increased by 45% over this same period.

There are significant levels of child & family poverty in Peterborough:

Child and family poverty is a significant issue in Peterborough. Peterborough is an area of contrasts that includes some of the most and least deprived areas in the country.

The likelihood is that there are higher levels of child poverty now than there were in 2009, given increases in the level of unemployment since then. However, the areas where the proportions of children and young people living in poverty are highest are unlikely to have changed significantly.

Overall, 25.3% of children and young people living in Peterborough are living in poverty. This compares with an average rate for England of 21.6% and the Eastern Region of 16.4%. Child poverty is concentrated within the urban areas of the council area. Child and family poverty can have a profound impact on the life-chances of children and young people, particularly where it is experienced for sustained periods of time. The harmful effects of poverty are felt most when they are experienced by children at a young age. Children affected by persistent poverty are more likely to:

- Miss periods of schooling and achieve poorer educational outcomes than their peers
- Become involved in crime or anti-social behaviour
- Have lower levels of health, including:
 - Increased risk of premature birth, low birth weight and death before age of 1
 - Increased risk of developing mental health difficulties
 - Increased risk of childhood obesity
- Have lower levels of self-esteem and aspirations for the future.

We need to ensure that there is a good understanding of the safeguarding needs of all sectors of the community and safeguarding is recognised and understood across Peterborough's diverse communities.

2013/14 - PSCB Priority 5

We know and understand the needs of all sectors of our community and are able to identify safeguarding issues within them

EARLY INTERVENTION AND PREVENTION

Analysis of data

Children and Families may need support from a wide range of agencies. Where a child and family would benefit from more than one agency there is an Interagency Assessment such as the Common Assessment Framework (CAF). This should prevent the need escalating and require intervention of a statutory nature

- **The total number of CAFs registered in 2012 increased significantly. During 2012 Peterborough registered a total of 494 CAFs. This is 198 more than 2011.** The reduction in CAFs for April and August are consistent with school holidays and follow the same pattern as in previous years. This increase in CAF Activity continues into 2013

- During February 2012 procedures within Children’s Services changed to support better the de-escalation of cases from Children’s Social Care and support cases received by the contact centre that did not meet Children’s Social Care thresholds, but which would benefit from some multi-agency support at a targeted level.
- There was an unexpected dip in the number of CAFs registered during the month of September 2012, likely to be a result of changing to the new Peterborough CAF and launching the new Multi Agency Support Panels which took place during this month.
- October to December 2012 saw a further steep increase in the number of CAFs registered which was a combination of new CAFs and deemed CAFs as a result of de-escalations from Children’s Social Care which are now being managed and supported at a targeted level.
- The number of CAF’s registered will continue to be monitored closely to determine the effect and impact of the new Peterborough CAF and introduction of the Multi Agency Support Panels.
- The largest increase in CAFs has been in the 0-5 and 6-11 age range as shown on the table on page 7. This is attributed to both an increase in CAFs completed by Early Years and Primary Schools and a large number of de-escalations from Children’s Social Care also falling within this age range. This is a very promising increase as previously there have been particularly low numbers in the number of CAFs for 0-5 year olds.

CAF Numbers Full Year 2012-2013

A summary of CAF numbers is provided below for the year beginning April 2012. Up to date CAF numbers for the financial year 2012/13 are shown below (a total of 501).

By Month:

Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total
26	55	44	29	17	22	64	60	41	56	32	55	501

By Gender:

Male	Female	Unborn	Total
241	197	63	501

By Age:

Unborn	0 – 5yrs	6 – 11yrs	12 – 15yrs	16+	Total
63	153	158	109	18	501

By Locality:

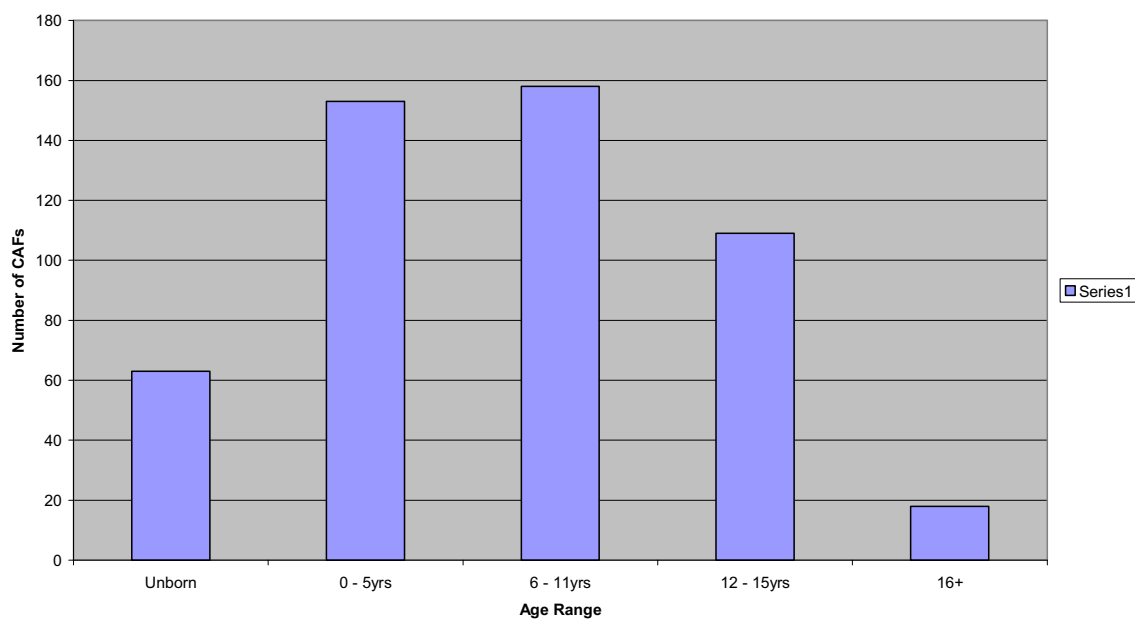
North, West & Rural	Central & East	South	Out of Area	Total
187	152	154	8	501

Who Completed CAF: 2012/13

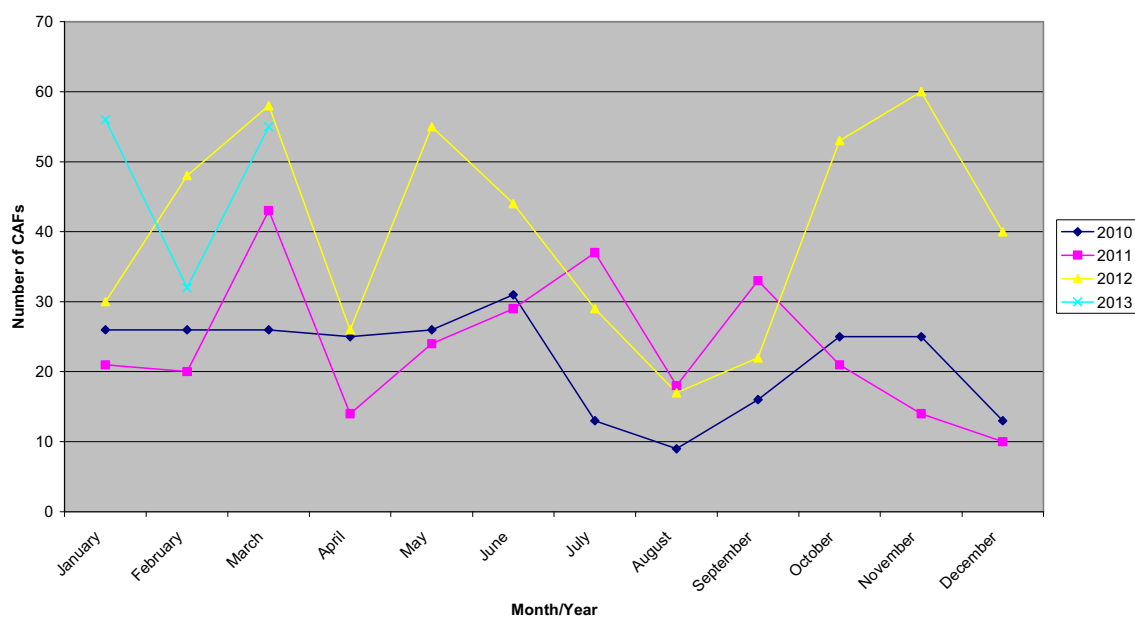
Early Years	Prim. Schl	Sec. Schl	Health	LA	3 rd Sector	Adult Serv.	Misc.	De-esc	Total
18	123	71	92	45	3	0	6	143	501

The Board will work with all agencies to promote the effective use of CAF.

CAFs by Age Range (2012/13)



CAF comparison graph (below) for years 2010 – 2013 (to date)



Locality based Multi Agency Support Groups (MASGs)

- Three new Multi Agency Support Groups (MASGs) were launched in September 2012 – one in each of three localities – South, Central & East and North West & Rural.
- The panels are chaired by the Head of Commissioning, Specialist Services. Core members include representatives from Health, Police, Neighbourhoods, YOS, Education (Attendance, Educational Psychologists), Children’s Social Care, CAF team, Housing, Children’s Centres, Connecting Families and the 0-19 Service.
- The panels are there to provide a multi-agency response to complex cases at a targeted level and remove blockages and barriers where existing CAFs and TACs are making little or no progress.

- The panels meet on a fortnightly basis in each locality, providing the opportunity for referrers to attend in person to present their case. All cases presented to MASG will be reviewed in terms of measuring impact and a tool is currently being developed to measure distance travelled as part of this process.
- The panels are there to support referrals direct from partners through a CAF and also to support the de-escalation of Children's Social Care cases in Referral and Assessment following an Initial Assessment or Core Assessment where identified needs do not indicate a need for continuing involvement by Children's Social Care, but where other needs are identified.
- Presenting issues have been domestic violence, overcrowding, homelessness, substance misuse, sexualised behaviour, inconsistent parenting, challenging behaviour, self-harming, missing from home, parental discord, mental health issues, eating disorders, personal hygiene, and language barriers.

MASG data:

- 215 referrals to date
 - Contacts not meeting CSC threshold – 6
 - De-escalation from IA in R&A – 81
 - De-escalation from Core in R&A – 31
 - CAFs – 78
- Top eight presenting issues recorded at time of assessment
 - Challenging behaviour – 92
 - Domestic violence – 53
 - Relationships - 47
 - Health issues – young person - 45
 - Parental mental health – 38
 - Housing – 34
 - Neglect – 32
- Top 5 services / support offered
 - Housing advice & support – 60
 - School / pre-school / nurseries - 58
 - 0-19 service – 57
 - Children's centres – 57
 - Health visitor – 44
- What is working well?
 - Improved multi-agency working leading to better outcomes for families
 - Partners taking responsibility
 - Decisions made by people who are then responsible for carrying out actions
 - Better working relationships between CAF/TAC and CSC
 - Increased information about services and access to them

- What needs to be better?
 - Communication
 - Quality of assessments
 - Wider engagement from currently under-represented services (Adult Mental Health; Adult Social Care).
- In addition to the MASG panels being used to support de-escalations to targeted support, the panels are also a route by which cases can be escalated, usually upon receipt of additional information from partners at the panel meeting.

Conclusion and Future Priorities:

A simplified CAF was launched in Sept 2012 following input from partners. The new CAF has been streamlined and the assessment section mirrors the Peterborough Threshold Document. Already we have seen a rise in CAFs completed by partners who were previously reluctant. The total number of CAFs registered in 2012 increased significantly.

MASG's were launched in Sept 2012 and have had a significant impact on multi agency working and outcomes for families as well as raising awareness about access to services

Priorities: 2013 - 2014

- Embedding and promoting the use of CAF across all relevant organisations.
- Promoting the effective use of MASGs across all agencies
- Promoting the multi agency use of the Locality Toolkit and Services directory.
- Improving communication between partner agencies

2013/14 - PSCB Priority 1
This is how we will know whether early help and preventative measures are effective

CHILD PROTECTION PLANS

Children at risk of significant harm or abuse will be the subject of a Child Protection Plan. A child protection plan is a working tool that should enable the family and professionals to understand what is expected of them and what they can expect of others. The aims of the plan are:

- To keep the child safe
- To promote their welfare
- To support their wider family to care for them, if it can be done safely

Nationally there has been a rise in the numbers of young people subject to a Child Protection Plan as can be seen below in figures published by the Dept for Education. A new method of calculating these statistics was introduced in 2010. These figures are now taken from the Children In Need Census

National Trends in Child Protection

Category of abuse	2007	2008	2009	2010	2011	2012
Neglect	12,500	13,400	15,800	17,200	18,700	18,220
Physical abuse	3,500	3,400	4,400	4,700	4,500	4,690
Sexual abuse	2,000	2,000	2,000	2,200	2,300	2,220
Emotional abuse	7,100	7,900	9,100	11,400	12,100	12,330
Multiple	2,700	2,500	2,900	3,400	5,000	5,390
Total	27,900	29,200	34,100	39,100	42,700	42850

Peterborough's data is set out below and reveals an increase in the numbers of children subject to a child protection plan this year.

	Mar-12	Jun-12	Sep-12	Dec-12	Mar-13
Child protection	185	139	177	224	270

Age

	Mar-12	Jun-12	Sep-12	Dec-12	Mar-13
Under 1	15	14	18	27	41
1 to 4	64	41	49	73	90
5 to 9	56	45	52	62	72
10 to 15	44	37	58	60	62
Over 16	6	2	0	2	5

Gender

	Mar-12	Jun-12	Sep-12	Dec-12	Mar-13
Male	86	64	82	117	149
Female	98	72	92	104	118
Unknown	1	3	3	3	3

Category of abuse or neglect which triggered Child Protection Plan

	Mar-12	Jun-12	Sep-12	Dec-12	Mar-13
Neglect	86	70	84	119	152
Physical	27	1	27	31	33
Sexual	10	10	10	16	12
Emotional	60	58	56	58	73
Combination	2	0	0	0	0

	Mar-12	Jun-12	Sep-12	Dec-12	Mar-13
Child protection	185	139	177	224	270

Ethnicity

White British	141	85	107	138	159
White Irish	1	0	0	1	1
White Other	18	24	32	27	35
White	160	109	139	166	195
Mixed White & Black Caribbean	1	6	7	8	9
Mixed White & Black African	0	0	0	0	1
Mixed White & Asian	2	1	1	3	5
Any other mixed background	2	7	6	8	12
Mixed	5	14	14	19	27
Indian	2	2	2	6	6
Pakistani	6	7	5	11	15
Bangladeshi	0	0	0	0	0
Any other Asian background	0	0	1	1	3
Asian	8	9	8	18	24
Caribbean	0	0	0	0	0
African	2	2	1	2	5
Any other Black background	1	1	3	3	0
Black	3	3	4	5	5
Chinese	0	0	3	0	0
Any other ethnic group	0	1	0	0	4
Not stated / not yet obtained	9	3	9	16	15

- In the year from April 2012 to 31 March 2013 the number of children with a child protection plan increased from 185 in March 2012 to 270 in March 2013. In October 2012 the total reached the highest with 341 children having a child protection plan.
- There continues to be a higher rate of males than females with a child protection plan. This has been a consistent feature over the past 5 years, with a significant increase in 2012 – 2013 of males subject to a plan.
- Throughout the year the highest numbers of children with a child protection plan are classified as White/British. Of the total number of children with a child protection plan at 31 March 2013, 159 (58.8%) were classified as White British. At the end of the reporting period there were 8 children with disabilities who were subject to child protection plans. This is an area which will be looked at in greater detail in 2013-14.
- The highest category which triggered the child protection plan has been neglect with a 27% increase over the last 12 months. Whilst this has been consistent over the last 5 years, there has been a significant increase in the category, of emotional abuse (25%)

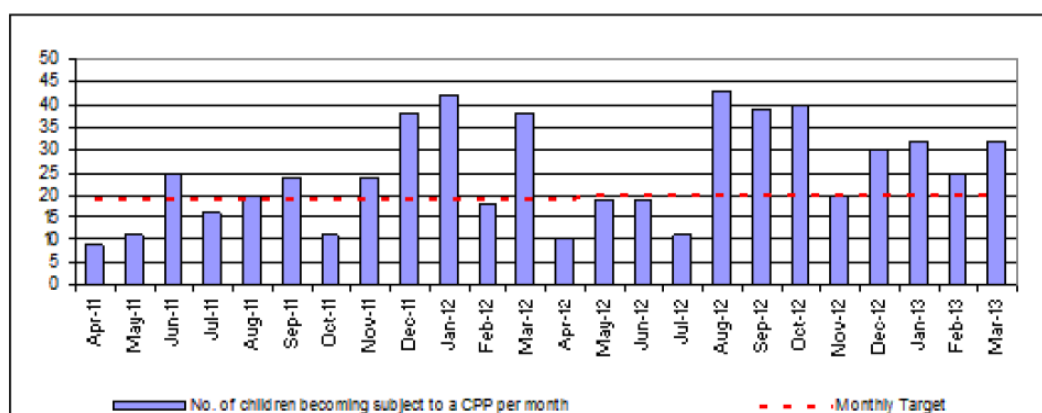
over the last year. Physical abuse is the third highest category with sexual abuse the lowest.

2013/14 - PSCB Priority 6

We know that children are fully protected by all agencies from the effects of neglect because...

There are a higher number of children in the age range 1 to 4 years that are the subject of a child protection plan. At the end of this year children aged 1 to 4 accounted for 33% of the number of children with a child protection plan; 50% of children with a child protection plan were in the 5 to 9 or 10 to 15 age range with the remainder being under 1 year (15%) and over 16 (2%).

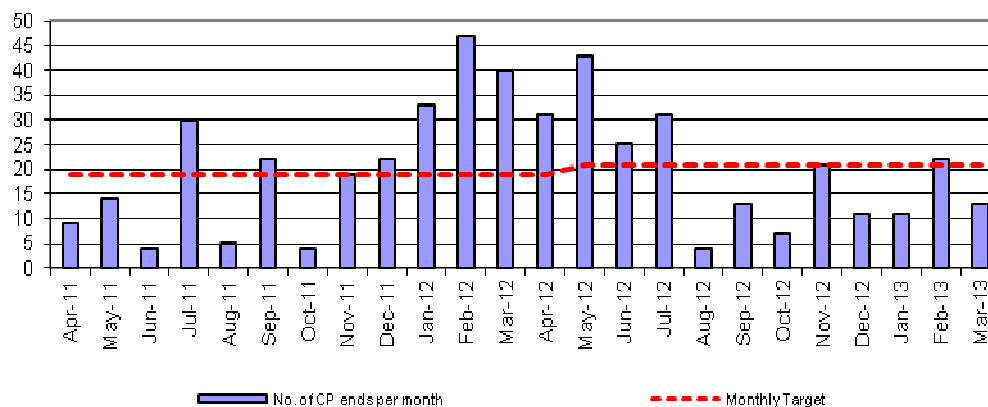
The Number of children becoming the subject of a child protection plan per 10,000 of the local population (aged under 18)



The number who became subject to a CP plan for second or subsequent time

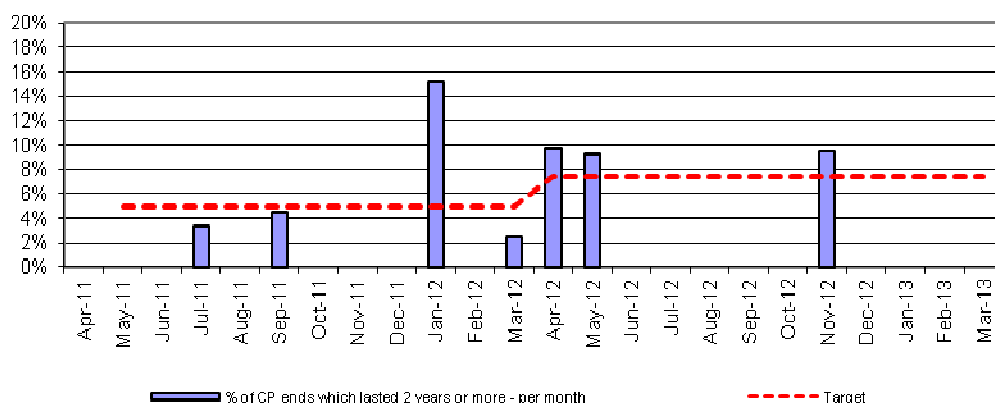
320 (65.4) children became the subject of a child protection plan. This is higher than our statistical neighbours whose 2011/12 target was 53.4. Of the 320 children who were made the subject of a child protection plan, 47 (14.68%) children had previously had a child protection plan in Peterborough.

The number of discontinuations of a Child Protection (CP) Plan per 10,000 of the local population under 18



This area will be subject of a PSCB Multi-agency review in 2013

Child Protection Plans lasting 2 years or more



232 children’s child protection plans were ended in the year 2012/13. Of those, 9 children had been subject to a child protection plan for 2 years or more.

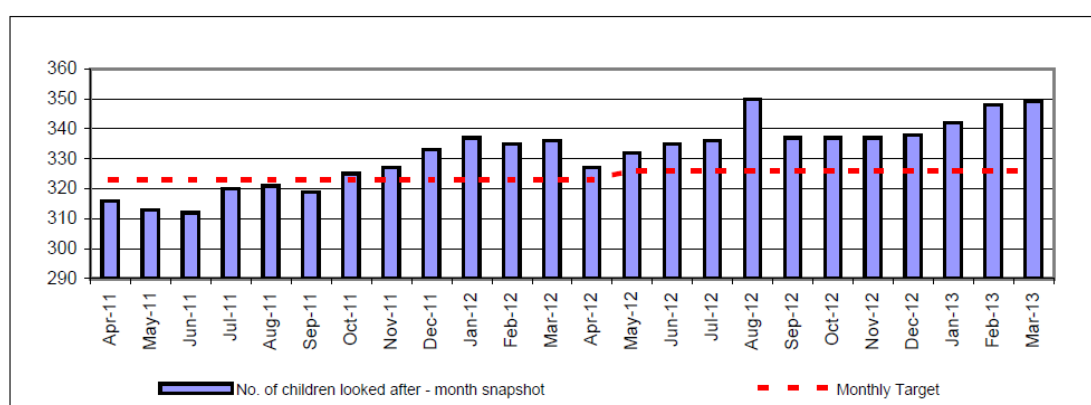
This data demonstrates that the child protection conferencing service has been extremely busy throughout the year. There is a clear focus on child protection plans being reserved for those children who are identified as at risk of significant harm and on removing the plan when evidence shows that the risk has reduced to an acceptable level.

Conclusion

The number of children being made subject to a child protection plan reached its highest in Oct 2012. The number of children also being subject to a plan for a second or subsequent time was significantly higher than our statistical neighbours. The focus will continue across the partnership to ensure that the right level of support and protection is afforded to the right children and young people.

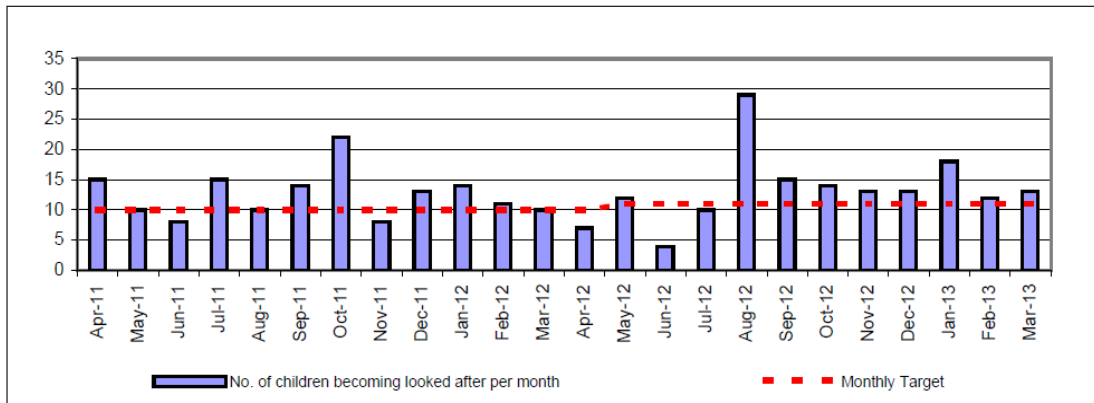
LOOKED AFTER CHILDREN

The number of children looked after at the end of March reached 349 the highest since August 2012 (350). The rate per 10,000 is 79.3, 7.2% above the target (74.0).



Admissions of Children Looked After per 10,000

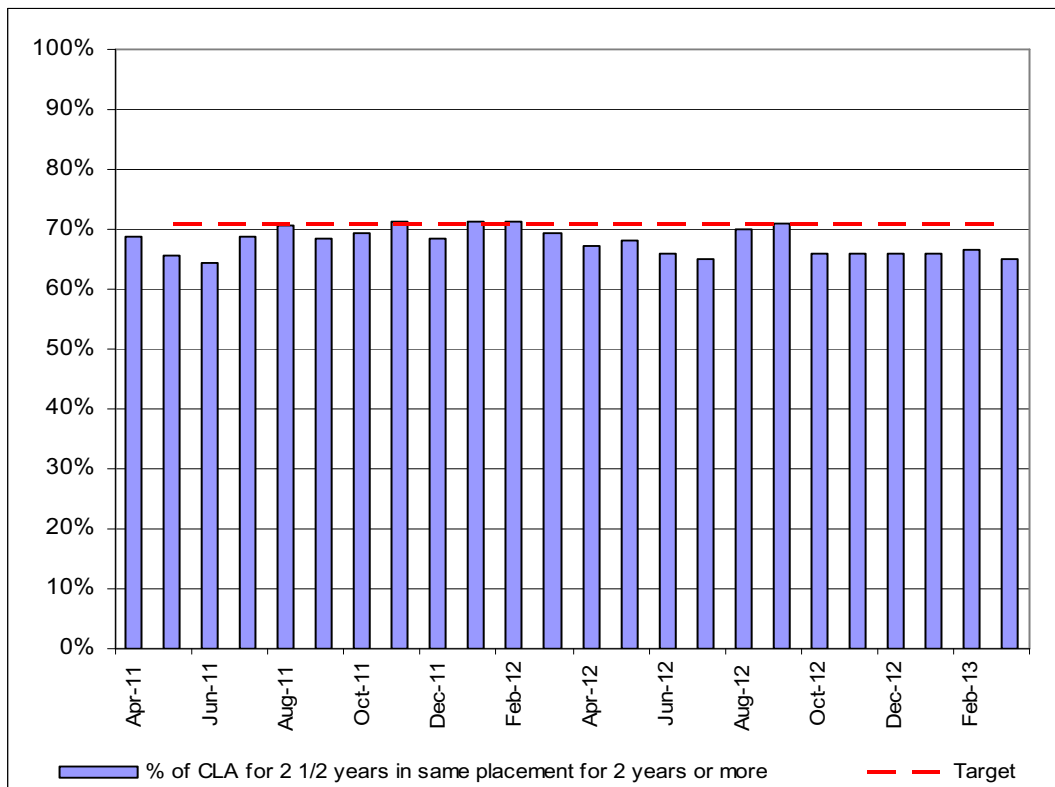
13 children came into care during March 2013, above the target of 11 per month. The 12 month rolling rate is at 36.4, 25.4% above the target.



Priorities 2013 - 2014

Ensure there are structures in place to maintain a PSCB focus on Looked after children, to include strengthening links to the corporate parenting panel and Independent Review Service and reviewing children who are looked after and placed outside the authority.

LAC Placement Stability: Length of Placement



The current rate at 64.9% is lower than the same time last year (Mar12 - 69.4%) and is slightly lower than the previous month.

2013/14 - PSCB Priority 2

We know that children at risk of significant harm are being effectively identified and protected

DOMESTIC ABUSE

Local Profile

The key findings from a City-wide audit conducted by the Safer Peterborough Partnership in April 2012 indicated that:

- In the risk matrix developed by the Safer Peterborough Partnership, domestic abuse was identified as the issue likely to cause the most harm.
- Currently there are a number of different agencies providing a response to domestic abuse including the Police, the City Council, Health and others; The Safer Peterborough Partnership Domestic Abuse strategy 2012-2015 and associated action plan will coordinate this work.
- In addition, the prison is developing responses for both perpetrators and victims within its community, but the Partnership needs to ensure these responses can be continued beyond the gates and are in line with responses being delivered in the community.
- Considerable progress has been made in addressing the needs of high risk victims of domestic abuse, but interventions with low or medium risk victims may have suffered as a result of this focus. This balance needs to be redressed to ensure that investment is made in the earlier stages to prevent escalation in terms of number and seriousness of incident.

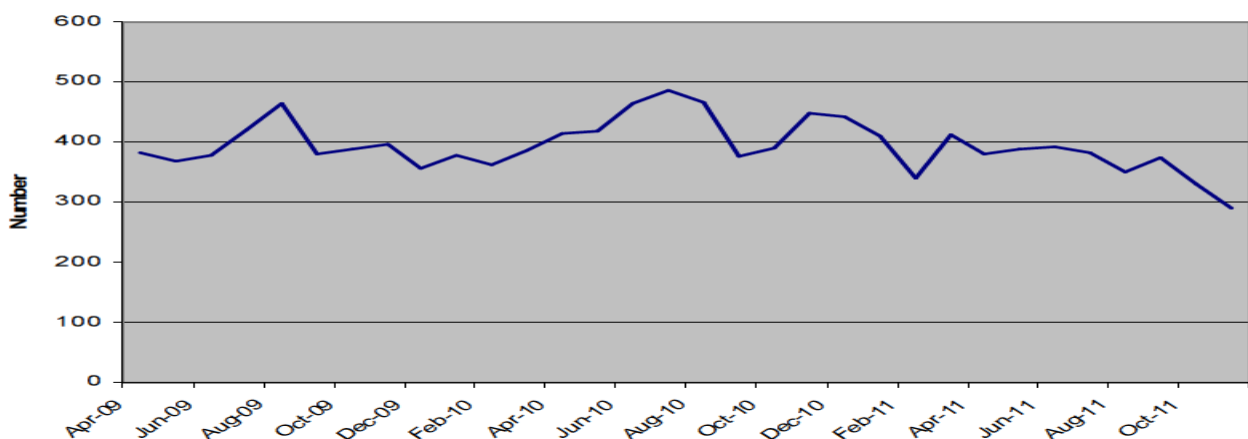
Scale of the problem

- Local information on levels of domestic abuse is available from a number of different sources. Currently, the Police record both the robust data on domestic abuse and the highest numbers however, given that up to a quarter of domestic abuse is not reported to the Police, this data only provides a partial picture.
- There is work to do to develop the data held by other agencies such as the Independent Domestic Abuse Service, Women's Aid, Children's Services and the Sexual Assault Referral Centre, to ensure that this data is interpreted in a meaningful way.

Police Data

The graph below shows the trend in domestic incidents and offences reported to the Police between April 2009 and November 2011, which have remained broadly static over the last three years:

Number of Domestic Abuse Incidents Recorded by the Police



For the period May 2011 to April 2012, police data indicates:

	2010-2011	2011-2012
Number of Domestic Abuse Incidents	5073	4248
Number of Domestic Violence Crimes	1207	972
Number of DV repeat victims	338	263
Number of DV crimes charged	385	305

For the period May 2011 to April 2012, police data indicates:

- There were 909 victims of domestic abuse crimes in Peterborough,
- Of these 909, there were 820 individual victims
- 70 victims were a victim more than once

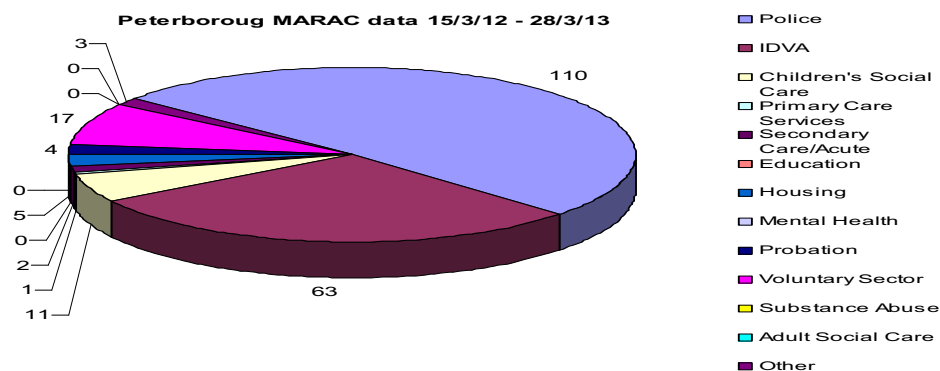
Information on levels of domestic abuse is also recorded by the Independent Domestic Violence Advocacy (IDVA)¹ Service and Women’s Aid who receive referrals from a number of different sources. Incident levels from the IDVAs and Women’s Aid have increased over the last three years however, since there have been major developments to encourage victims of domestic abuse to seek help and to develop the quality of the services that they may receive, this is not surprising. Referrals from Children’s Social Care and Children’s Centres have also contributed to the increase in referrals this year.

Victim

The profile of victims of domestic abuse in Peterborough has largely remained unchanged during 2010 - 2012: victims are generally female, White British and under the age of 50, however there is a peak in the 20-26 age group. White Other victims continue to be over-represented when compared to the population estimates, with victims from Lithuania, Poland, Portugal and Latvia most frequently recorded

Women’s Aid and the IDVAs have found increasing numbers of Eastern European women accessing services, with many finding that they have no recourse to public funds. There remains an issue with domestic abuse seen as acceptable in these communities and therefore the actual prevalence reported is likely to be a significant under-estimate of the true picture.

Multi Agency Risk Assessment Conferences (MARAC) are meetings that seek to bring agencies together to discuss the most high risk domestic abuse cases and put measures in place to prevent repeat instances.



¹ IDVAs work with the most high risk domestic abuse cases

- 216 cases discussed at the Marac
- 51 of these were repeat cases
- 239 children in the household
- Almost 50% of the referrals were from the Police
- 25% of cases discussed were from the BME community
- 6 male victims

Offender

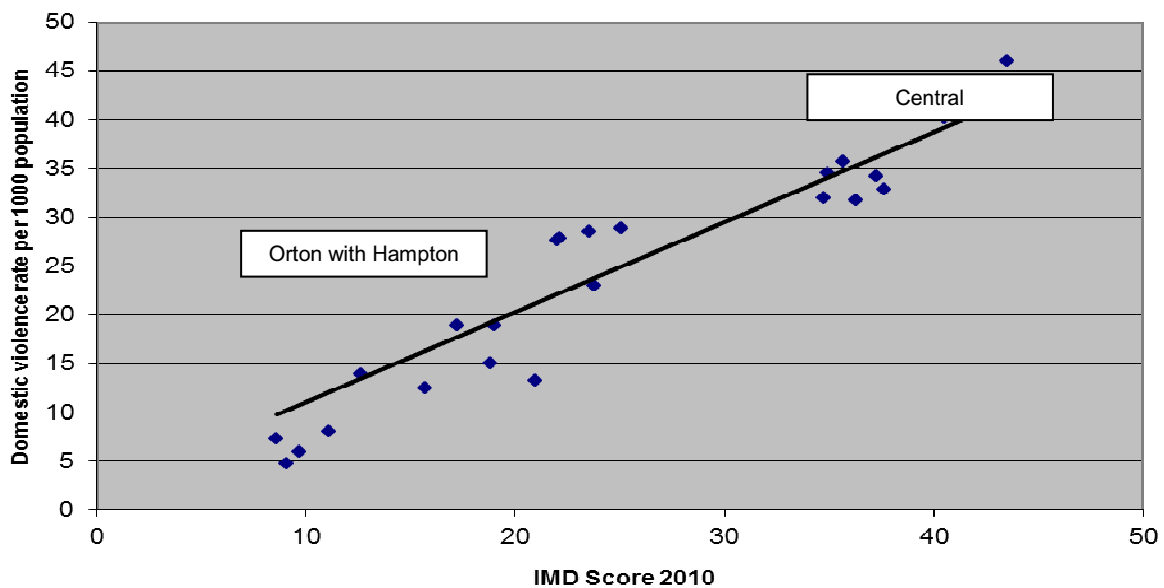
The local offender profile has shown little change over the last year. The average offender is generally male (87% of the offending population) and White British. There is no particular peak age group, with most offenders falling in the 20-40 age group. White Other offenders are generally over-represented compared to population estimates (15% of offender population), with the majority of offenders coming from Lithuania, Poland, Portugal and Latvia. Conversely, Asian Pakistani offenders are under-represented compared to the population profile (4% of offender population). White Other offenders are almost all under 50, however this could be a reflection of the population who have come to live in the City.

Large sections of the New European States Community are displaying a range of additional risk factors such as alcohol misuse, multiple occupancy housing, low wage manual jobs and significant levels of unemployment and therefore we can identify an emerging community vulnerable to domestic abuse.

Location

The link between deprivation and domestic abuse is clear in Peterborough. Those areas which score highly on the Index of Multiple Deprivation and those recording high levels of domestic abuse show a clear correlation as the graph below demonstrates:

Graph to show correlation between domestic violence rates and deprivation



Conclusion and Future Priorities

The Safer Peterborough Partnership has highlighted domestic abuse as key concern within Peterborough. Domestic abuse scored highest on the risk matrix in terms of causing most harm to the Peterborough Safeguarding Partnership. Currently there are a number of

different agencies providing a response to domestic abuse including the Police, the City Council, Health and others.

Priorities: 2013 - 2014

- Ensure the Peterborough Domestic Abuse Strategy is implemented
- Deliver appropriate multi agency domestic abuse and neglect training
- Review and raise awareness of the PSCB good Parenting Guide ensuring it is focused and available to diverse communities.
- Raise the awareness to the signs of neglect in all agencies.
- Marac- Review agency referral process and low number of referrals from agencies other than the Police and IDVA.

2013/14 - PSCB Priority 6

We know that children are fully protected by all agencies from the effects of domestic abuse because...

CHILDREN MISSING FROM HOME AND CARE

There are clear links between Child Sexual Exploitation and children who go missing. Barnardo's has documented that more than half of the children they worked with in 2010 following sexual exploitation had previously been missing from home or care on a regular basis. More than 100,000 young people under the age of 16 run away from home, their care placement or school each year. The PSCB understands that early identification and early support to children and young people at risk is the most important method for preventing CSE

Number of Missing Incidents by month

The table below shows the number of incidents per month that have been reported as missing to the police.

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
2010/11	7	24	27	26	18	18	26	16	20	20	12	8	222
2011/12	23	25	13	10	9	16	19	12	4	7	24	47	209
2012/13	7	17	38	17	23	30	31	25	24	26	14	20	272

Number of individuals involved by month

The table below shows the number of individuals reported missing each month. This is subtly different to the above table, as individuals may go missing more than once in a month.

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
2010/11	7	22	23	19	15	15	20	16	15	17	11	7
2011/12	23	19	13	10	8	13	17	11	4	6	18	36
2012/13	7	12	26	17	18	25	21	24	21	18	14	18

Number of incidents (children in care):

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
2012/13	1	8	9	2	3	13	10	3	5	10	7	3	74

Number of individuals (children in care):

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
2012/13	1	4	4	2	2	8	5	3	5	5	7	3

Repeat Incidents

The following tables show the number of incidents by individual. There is one table for all children and one for children in care. These tables show all the children reported as missing between April 2012 and December 2012 and how many incidents they had over that 9 month period. Some of the children will have had prior incidents in the previous two years as well (it is not possible to match that data in).

All Children (inc CiC):

No. of Incidents	No. of Individuals
1	94
2	15
3	7
4	6
5	2
6	0
7	0
8	0
9	2
10 +	1
Total:	127

Children in Care:

No. of Incidents	No. of Individuals
1	14
2	1
3	2
4	4
5	0
6	0
7	1
8	0
9	1
10 +	0
Total:	23

Conclusion and Future Priorities

The number of missing children incidents has increased 30% over the last 12 months (at this stage the reasons for this increase are uncertain, but could partly be due to improved data recording processes implemented by the Police – Police database upgraded Jan 2012). The majority of children who went missing were known to Social Services.

The board will continue to focus on missing children both from home and from care. This is undertaken by a multi agency group which reports to the Quality and Effectiveness Group and seeks to ensure that there is effective use of the multi agency missing person protocol.

The Child Sexual Exploitation Group will focus on the recommendations from national reports and serious case reviews to ensure that the lessons on close monitoring of missing children are learnt.

THE BOARD OBJECTIVES AND FUNCTIONS

Peterborough Safeguarding Children Board's purpose is to co-ordinate and ensure the effectiveness of local arrangements and services to safeguard and promote the welfare of children.

Safeguarding and promoting the welfare of children is defined as:

- Protecting children from maltreatment
- Preventing impairment of children's health and development
- Ensuring that children are growing up in circumstances consistent with the provision of safe and effective care
- Undertaking that role so as to enable those children to have optimum life chances and to enter adulthood successfully.

Our Vision is to safeguard and protect all the children of Peterborough.

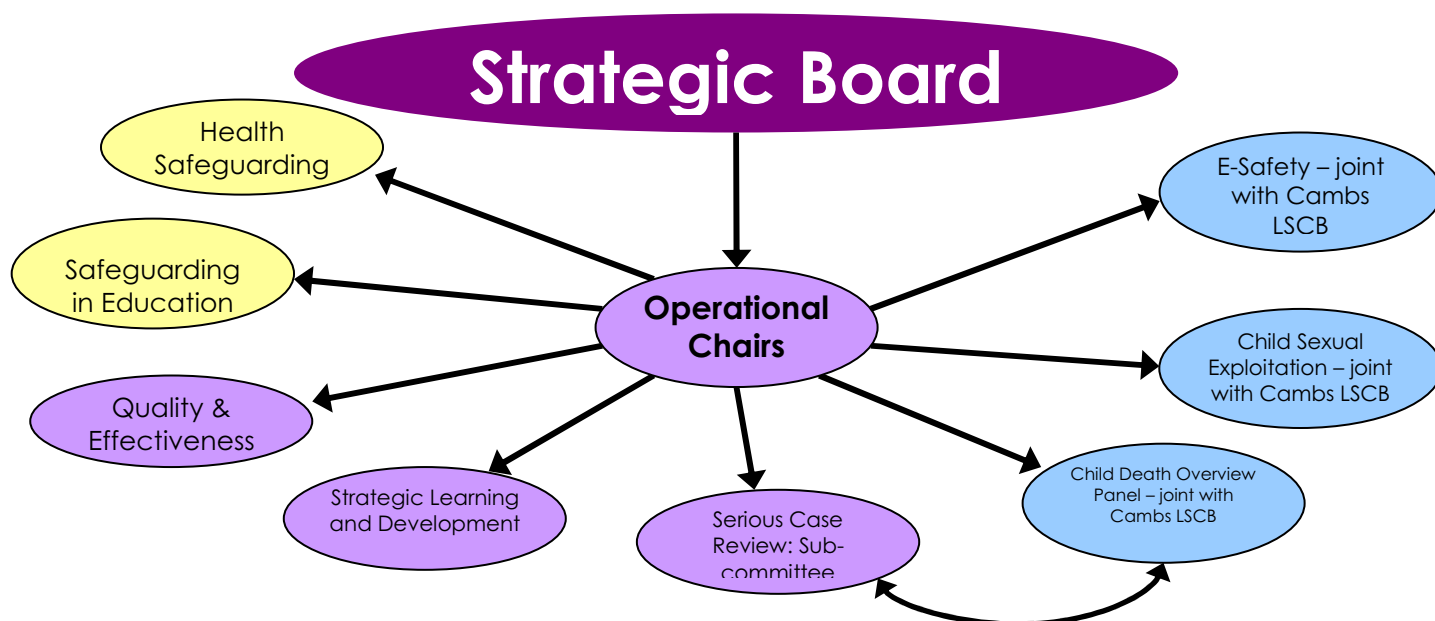
This is achieved through effective safeguarding where

- The child's needs are paramount, and the needs and wishes of each child, be they a baby or infant, or an older child, should be put first, so that every child receives the support they need before a problem escalates.
- All professionals who come into contact with children and families are alert to their needs and any risks of harm that individual abusers, or potential abusers, may pose to children.
- All professionals share appropriate information in a timely way and can discuss any concerns about an individual child with colleagues and children's social care.

Peterborough Safeguarding Children Board undertakes its work recognising the diverse needs of children and will promote equality of opportunity.

In order to promote the highest standards of safeguarding work, Peterborough Safeguarding Children Board encourages a culture of constructive challenge and continuous improvement by and between member organisations. (Working Together to Safeguard Children 2013 para 6/p.7)

STRUCTURE CHART



The main board, the operational chairs group, serious case review panel, child death overview panel and each subgroup have their own terms of reference, annual work plans and reporting expectations. The work plans of the groups are the way in which the PSCB business plan is progressed.

Each subgroup is chaired by an agency representative and each has multi-agency representation. Groups are supported by the Business Manager and Business Support Officers. The Independent Chair of the Board meets with group chairs on a bi-monthly basis. The Board receives reports on a regular planned basis from the chairs of the groups.

MEMBERSHIP

Name	Agency
Russell Wate	Independent Chair
Mark Hopkins	Assistant Chief Constable Cambridgeshire Constabulary and PSCB Vice-chair
Sue Westcott	Executive Director Children's Services
Jean Imray	Assistant Director Safeguarding Families & Communities
Jill Houghton	Director of Nursing and Quality, Cambridgeshire and Peterborough CCG
Paula South	Associate Director Safeguarding Children and Vulnerable Adults, Cambridgeshire & Peterborough CCG
Emilia Wawrzkowicz	Designated Doctor Safeguarding Children,
Mike Dyson	Assistant chief Probation Officer, Cambridgeshire
Issy Atkinson	Service Manager, CAF/CASS
Melanie Coombes	Director of Nursing, Cambs & Peterborough Foundation Trust
Chris Wilkinson	Director of Nursing, Peterborough & Stamford Hospitals NHS Foundation Trust
Nick Edwards	Service Manager, NSPCC
Tim Bishop	Assistant Director Strategic Commissioning, Adult Social Care
Iain Easton	Head of Youth Offending Service
Georgina Billin	Assistant Principal; Representing Secondary Schools
Chris Emerson	Lay Member
Sue Hartropp	Lay Member

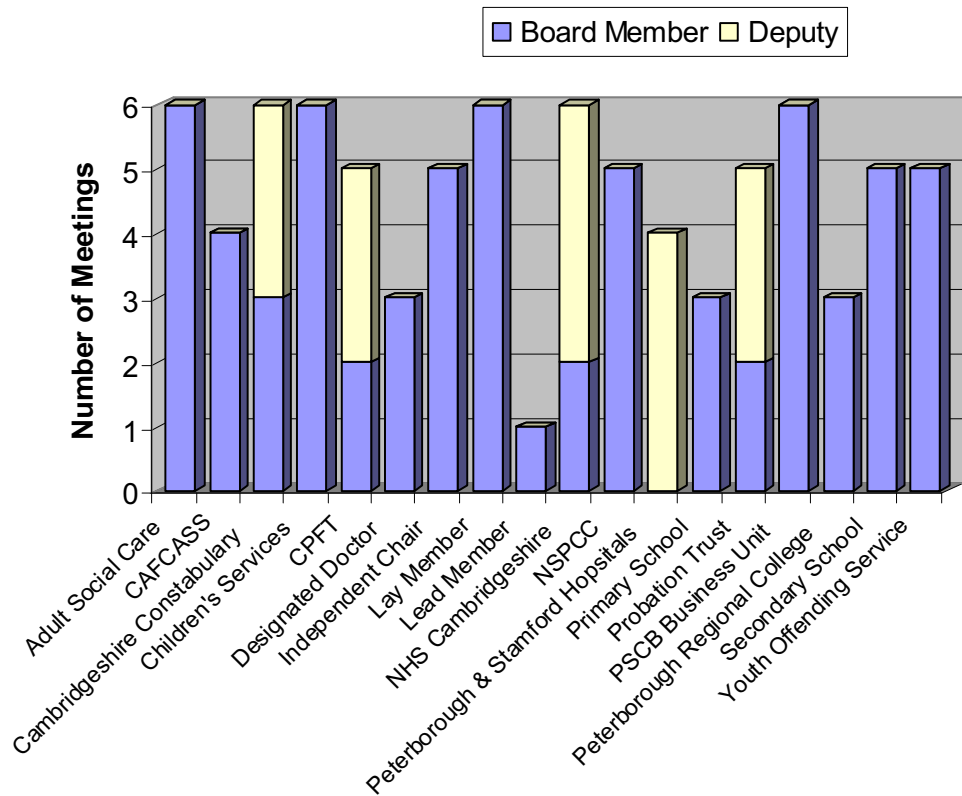
The board has two lay members who operate as full board members and participate on some subgroups. The lay member role is to make links between the LSCB and community groups, support stronger public engagement in local child safety issues and improved public understanding of the LSCB child protection work

Peterborough City Council has two lead members who have shared responsibilities. Councillor Sheila Scott, lead member Children's Services and Councillor John Holdich OBE, lead member Education, Skills and University. They attend as participant observers. Elaine Lewis from Legal Services at Peterborough City Council is the Legal Adviser to the Board.

ATTENDANCE AT BOARD MEETINGS

The PSCB held 6 regular meetings during the year; regular and consistent attendance at these does make a difference. Analysis of the attendance for 2012-13 is good, as can be seen below. The chart does not show attendance at the Development Day which was open to subgroup members also nor, the extraordinary meeting which was held to discuss the appointment of a vice-chair and the advertisement for a new Independent Chair.

Agency Attendance April 2012 - March 2013

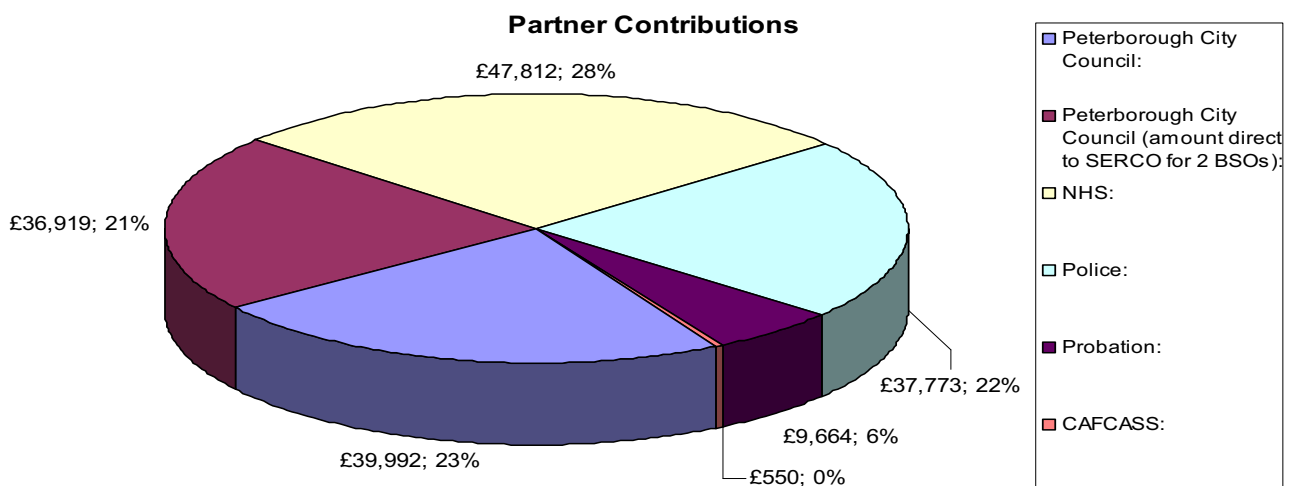


PSCB Priority 3

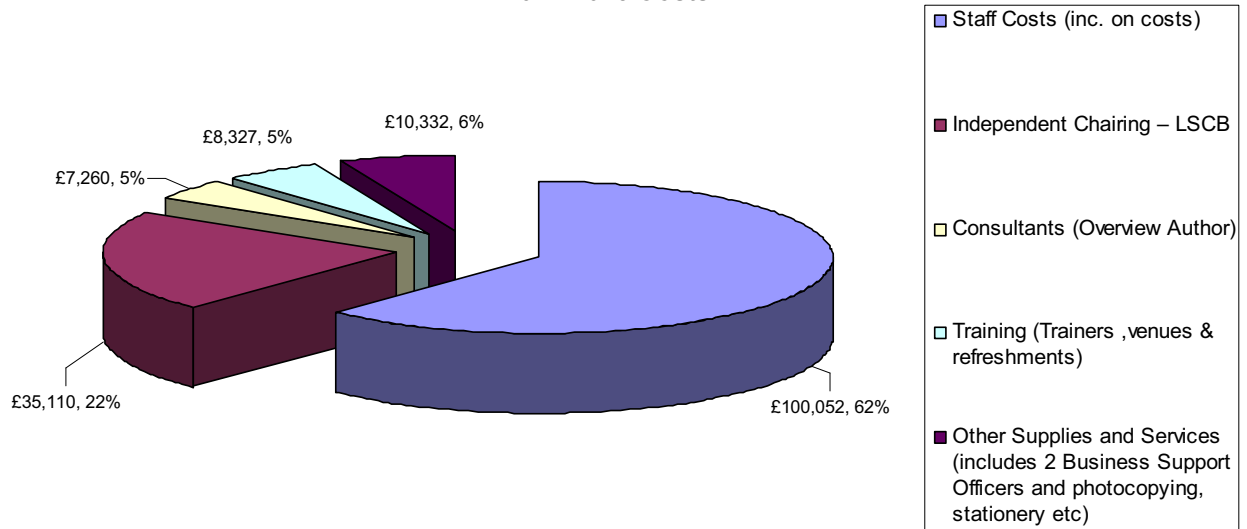
We know that everyone is making a significant and meaningful contribution to safeguarding children because...

BUDGET 2012 - 13

The budget for the PSCB is made up of contributions from partner agencies.



2012-2013 Costs

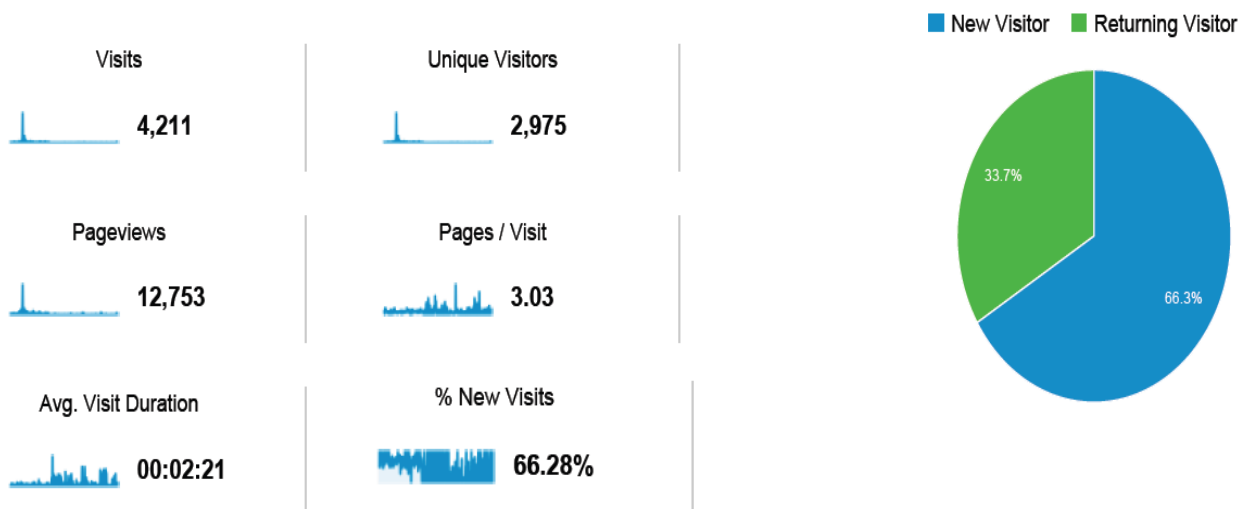


The PSCB has maintained a carry over of £80,000 as a contingency for Serious Case and other reviews that are required.

Raise Public Awareness and the profile of the board

It remains a priority for the board to raise its profile and by doing so increase the awareness of safeguarding. One of the ways in which it does this is to have a website that is available to children and young people, professionals and parents / carers. Some statistics on the use of the website can be seen below.

2,975 people visited this site



The board intend to initiate some new projects to increase further the overall awareness of the safeguarding board such as;-

- Staff recognition scheme
- Safeguarding suggestion scheme
- Attending organisational staff forums.

PROGRESS AGAINST THE PRIORITIES OUTLINED IN THE 2012 – 2013 BUSINESS PLAN

The Business Plan for 2012 – 2013 was published as an appendix to the annual report 2011 – 2012. It was developed around 5 priorities which in turn informed the work of the sub-committees.



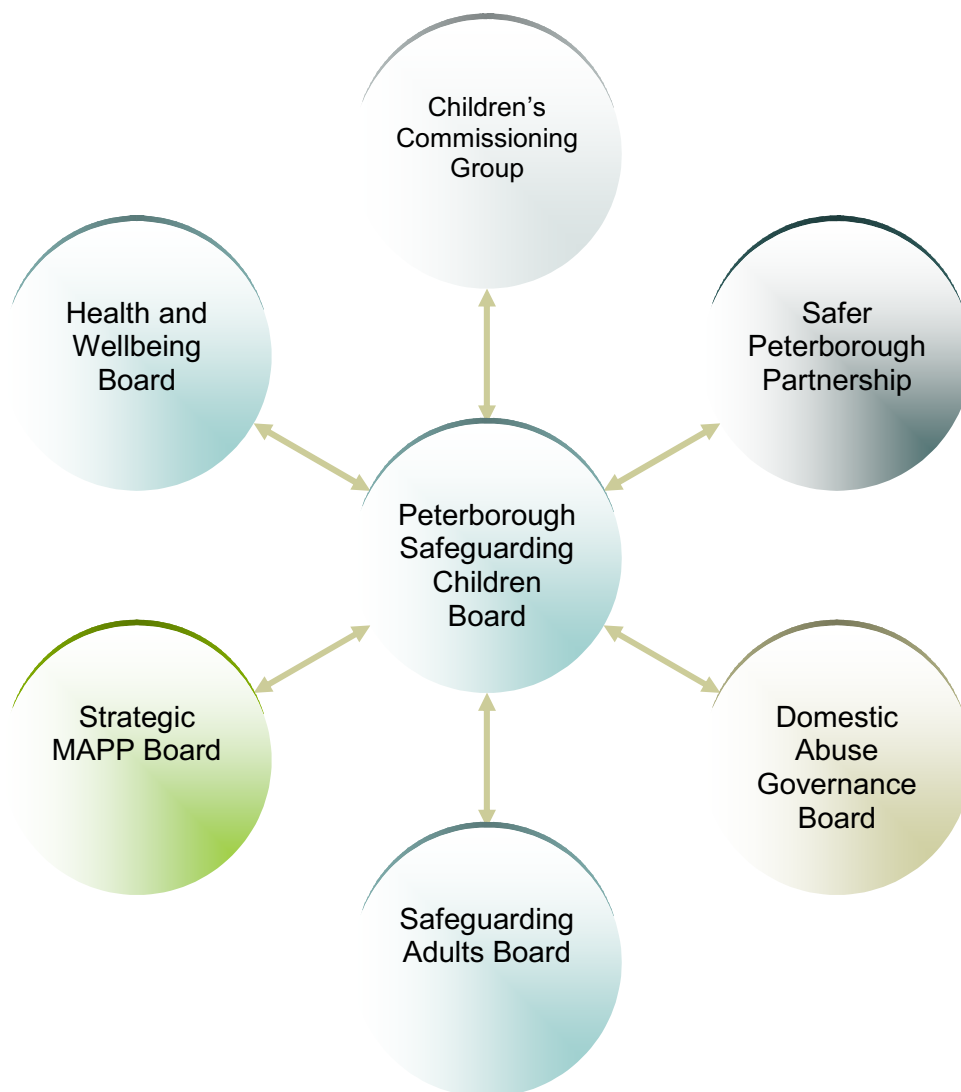
	Objective	Lead	Actions	Outcome
1.	Embed the monitoring of Quality and Effectiveness Linked to Children’s Services Improvement Linked to the Simpson review of the Board Linked to Ofsted evaluation schedule Jan Linked to existing Working Together 2010	PSCB Quality and Effectiveness Group	See Performance Framework/Monthly Audit Plan	Audit planner in place and monitored. See Quality and Effectiveness update
		Communication and Information Group	Ensure voice of children, young people and their families is heard and informs practice	First group developed further work in 2013/14 see Voice of children and YP in report.
		Strategic Learning and Development Group	Ensure engagement with practitioners to inform an understanding of current practice	See SLDG update
		Strategic Learning and Development Group	Monitor the impact of continuous learning	See SLDG update
2.	Monitor the effectiveness and value for money of early help services including early years provision Linked to Munro Review Linked to Children’s Services Improvement Plan Linked to Ofsted Evaluation Schedule Jan 2012	PSCB Quality and Effectiveness Group	Receive regular reports and monitor impact of universal and targeted services	See update on Early Intervention and Prevention
		Strategic Learning and Development Group	Ensure training meets the needs of practitioners to manage risk	See SLDG update and training brochure
		PSCB	Monitor the impact of current resource constraints on the provision of services	Subject of continuous board monitoring

	Objective	Lead	Actions	Outcome
3	<p>Ensure PSCB Inter agency procedures and practice guidance are developed, reviewed, implemented and are compliant with equalities legislation</p> <p>Linked to Children's Services Improvement Plan</p> <p>Linked to existing Working Together 2010</p>	Policy Practice and Procedures Group	Embed revised Working Together and Assessment Framework	Working Together 2013 effective from 15/4/13. Necessary changes to procedures being undertaken.
			Establish Task and Finish Group to develop and promote guidance in the area of child sexual exploitation	This group is now a permanent subgroup. See CSE update.
		Safer Employment Group	Review agencies HR policies	No current risks
		Quality and Effectiveness Group	Monitor if thresholds are understood by all	Thresholds reviewed and to be re-launched by PSCB
		Strategic Learning and Development Group	Develop training which meets the needs of staff working with child sexual exploitation	See SLDG update
		E Safety Group	Promote best practice e safety work	See E safety Update
4	<p>Ensure the governance of the PSCB reflects its relationship to other Boards and establishes the framework for its leadership role</p> <p>Linked to the Simpson review of the PSCB recommendation</p> <p>Linked to the Children's services Improvement Plan</p> <p>Linked to the Ofsted evaluation schedule 2012</p>	PSCB Board and Chairs Group	Review membership of PSCB and governance arrangements in line with Simpson review	Review to be undertaken 2013/14
			Establish a "risk matrix"	Completed aligned to developed priorities.
			Review the Memorandum of Understanding with the revised Children's Trust arrangements	Chair now sits on HWB

MONITORING THE EFFECTIVENESS OF LOCAL WORK TO SAFEGUARD & PROMOTE THE WELFARE OF CHILDREN

PSCB AND THE CONNECTION WITH OTHER GROUPS.

For the board to be effective in the coordinating and ensuring the effectiveness of safeguarding arrangements it is important that it has strong links with other groups and boards who impact on child services. The board also has a role in being part of the planning of services delivered to children in Peterborough.



EARLY INTERVENTION AND PREVENTION

Working Together 2013 recognises the need for all agencies to work together to identify and deliver help to children and young people help at the very earliest opportunity. The board can do much to promote and coordinate this approach and to hold organisations to account to ensure that safeguarding is at the forefront of all activity.

The Children and Families Joint Commissioning Board (CFJCB) brings together a wide range of partners to undertake the analysis of need, resources, strategic service development and commissioning priorities and outcomes, setting the framework for joint working arrangements. This work has been captured in the [Early Intervention and Prevention Strategy in Peterborough](#).

The work of the CFJCB and its delivery groups is to be based on our desire to work together to ensure the sustainable delivery of:

- The right services
- To the right children, young people and families
- In the right place
- At the right time
- For the right price.

The strategy includes a wide ranging, cross-cutting set of aims and objectives. These are being taken forward by a small number of delivery groups.

Some of the work has included establishing Multi Agency Support Groups (MASG), as already set out in this report and the Connecting Families Project which seeks to coordinate better the service provided to high need families by all agencies. Each contributing agency has provided the services of a 'Connector' who come together as a virtual team and whose activity is coordinated by the Connecting Families coordinator.

The PSCB Independent Chair sits on the CFJCB and the continued activity of all agencies to promote and embrace early intervention and prevention strategy will be monitored by the board.

eCAF

Peterborough City Council has committed to move towards an electronic version of CAF (eCAF). An initial focus group workshop has been held to look at the product, seeking the views of a range of partners in its development. Visits and further discussions are due to take place with other local authorities who are already using the eCAF.

Summary of expected benefits:

- Case Management and record keeping facilities for children who do not breach social care thresholds, but merit some support and attention; including forms, assessments, plans, alerts and workflow.
- eCAF - recording and management of the whole Common Assessment Framework process.
- Referrals in and out of Social Care - the ability to escalate and refer cases electronically into Social Care, and similarly to receive electronic referrals from Social Care.
- Team around the Child - the ability to set up the team around the child or family to coordinate all their activities
- No restriction on the number of end users enabling full engagement from partners.

CHILD DEATH OVERVIEW PANEL

The Peterborough and Cambridgeshire Child Death Overview Panel (CDOP) was established in April 2008 as a new statutory requirement as set out in Chapter 7 of 'Working Together to Safeguard Children' 2010. Its responsibilities remain largely unchanged in the recently published 'Working Together' 2013.

It is chaired by the Cambridgeshire LSCB Independent Chair. Its primary function is to review all child deaths in the area, which it does through two interrelated processes; a paper based review of all deaths of children under the age of 18 years and a rapid response service which looks in greater detail at the deaths of children who die unexpectedly.

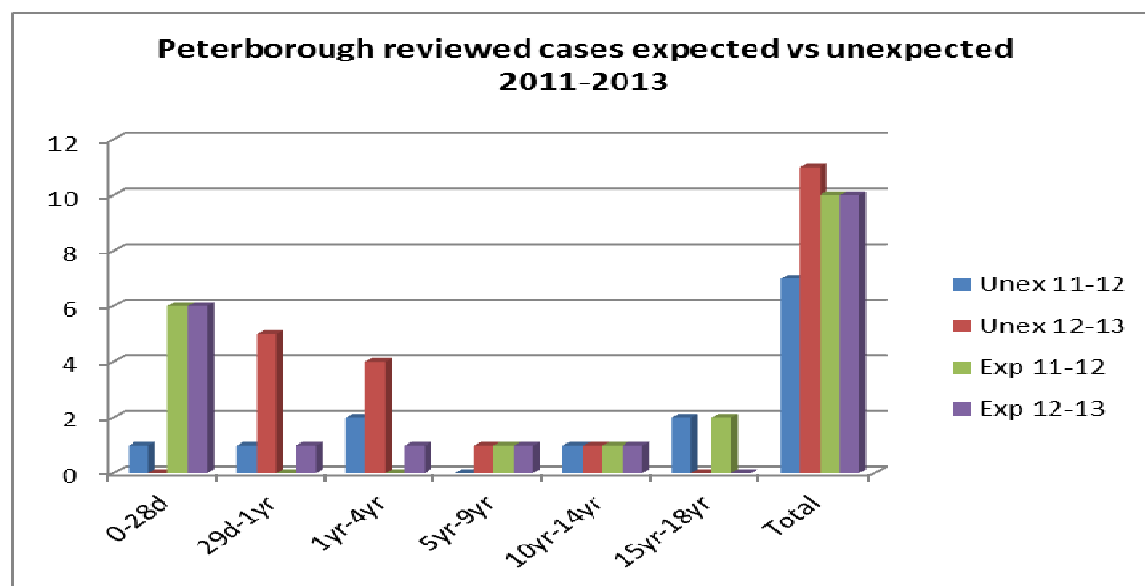
Over the last year, twenty five children have died in Peterborough, which is considerably more than the previous two years, when 20 children died in both years. Of those children who died, over 60% were babies under a year old with the majority not leaving hospital and dying in the first few days and weeks of life. This pattern is similar to previous years and mirrors the picture nationally.

Not all the children who died this year have been reviewed by the CDOP panel, which this year reviewed the deaths of twenty one Peterborough children (some of whom will have died the previous year). There is often a gap of several months between a death and that death being reviewed, whilst all relevant information is gathered.

Of the deaths which were reviewed, the pattern of deaths was similar to that noted above with the majority being babies under a year old. The next largest group was children aged one to four years old with four children dying for a number of different reasons including a child who was murdered and the subject of a serious case review.

It is the purpose of the child death overview panel to identify any 'modifiable' factors for each death, that is, any factor which, with hindsight, might have prevented that death and might prevent future deaths. There were five cases where a modifiable factor was identified, all of which were different and included drowning, suicide and trauma. Consequently it is not possible to make general statements.

However, regional figures suggest that there is only one type of child death which appears as both significantly prevalent and significantly modifiable and this is sudden unexpected death in infancy. Over the past year, the CDOP has established a task and finish group whose purpose was to identify ways to ensure that a clear and consistent message is being delivered on safe sleeping across Peterborough and Cambridgeshire.



THE SERIOUS CASE REVIEW PANEL

The SCR panel reviews cases where it is apparent that there is some multi agency learning to be achieved. A serious case review must be undertaken when a child dies or is seriously harmed and neglect is known or suspected.

'Working Together 2013' which became effective on 15th April 2013 has changed the method by which these reviews can be conducted and has moved organisations to take a more systems investigation approach to identify the issues.

PSCB is developing a review approach which will not only focus on cases that fit Serious Case Review criteria but also other cases where there is learning opportunity and examples of good practice.

All review findings need to be linked to an effective learning and development framework. The PSCB through all of its subgroups and partners ensures that any learning identified is communicated to the workforce.

Summary of cases

In May 2012 the PSCB published the details of a case where a 5 year old boy was killed by his step father who was subsequently convicted of the murder.

The learning from this case included raising the awareness of and training in domestic abuse and effective assessment of male partners where there are concerns.

More information on this review is available on the PSCB website

The SCR commissioned a Partnership Case Review on a case that did not reach the criteria of a SCR. This case involved the multi agency management of a sex offender.

The review concluded that there were lessons for professionals including greater awareness of the process and risks of managing offenders.

The group has a responsibility to ensure that these lessons and others gained from regional and national partners are effectively communicated to the workforce. The PSCB achieves this by providing SCR briefings and updates. The panel monitors any actions emanating from reviews to ensure compliance and impact on outcomes for children.

THE QUALITY AND EFFECTIVENESS GROUP

The Quality and Effectiveness Group is responsible for analysing the effectiveness of safeguarding services both in single agencies and across partners.

Four multi agency audits have been undertaken in order to check on the quality of practice.

Strategy Discussion Audit

The strategy discussion audit presented to the PSCB in May 2012 identified two significant areas for improvement:

- Firstly – timescales and methodology of meetings.
- Secondly the quality of the paperwork required improvement.
- Following the presentation to the Board it was agreed a Re-Audit of strategy discussions would take place in June 2012. From this Audit it was clear that substantial improvements had been made.

The next audit of Strategy Discussions will take place in July 2013, where these areas will be reviewed in order to ensure further progress has been made.

Core Group Audit

A PSCB multi agency core group audit was carried out in August 2012. The purpose of undertaking the audit was to provide a “snap shot” of recent core group practice across agencies. A total of 16 open cases were randomly selected; they included children and young people of a range of ages, gender and ethnic background. Almost all of the cases were having a positive impact for the child/young person,

Recommendations:

- The format for the recording of core group minutes should be standardised within the Children’s Social Care ICS system and appropriate guidance written.
- Where agencies do not attend core groups they should provide a written report and these should be attached to the core group minutes.

- There was evidence from the audit that whilst mothers are engaged in the core group process, fathers, step Fathers and partners were frequently absent.

Threshold Audit

An Audit to identify how well and consistently Thresholds are being applied within the Contact Centre and how well partner agencies understood the CSC threshold was undertaken in Nov 2012. In general Thresholds were being applied appropriately and agencies were contacting the Contact Centre when there were serious concerns. The Contact Centre were prompt at dealing with concerns and providing feedback to the agency or individual that had made the initial contact. There was generally a good understanding of the CSC Threshold Levels and evidence to suggest the Threshold Document was being used with a good understanding of different levels of need amongst agencies.

Section 11 Audit

Statutory agencies completed the S11 Audit (requirement of the Children Act 2004) which places a duty on key people and bodies to make arrangements to ensure their functions are discharged with regard to the need to safeguard and promote the welfare of children. The peer review process was based on self evaluation. All the PSCB statutory and non statutory partners completed the review.

The overall quality and detail within the Section 11 statutory audit returns was mostly good. Most organisations clearly reflected on the systems they have in place, identifying what needs to be developed to ensure children and their families are safeguarded. There was some variation in the depth and detail of information provided. There were 12 returns in total. 1.12% of the indicators were not met, 14.88% were partly met, 82.6% were fully met, 1.4% were unanswered.

The Quality and Effectiveness Group will review the returns where the standards warrant further exploration, including:

- **Standard 5. Staff training on safeguarding and promoting the welfare of children for all staff working with or in contact with children and families.**

This deeper analysis will be reported to the Board in Sept 2013 when agencies report against their action plans.

Conclusion and Future Priorities

The returns were overwhelmingly positive.

Priorities

- Action plans for each Agency are in place and will be followed up on a quarterly basis
- QEG to review and identify areas for further investigation and monitor progress against action plans

Strategic Learning and Development Group to review Standard 5; Staff training on safeguarding and promoting the welfare of children for all staff working with or in contact with children and families



PRIVATE FOSTERING

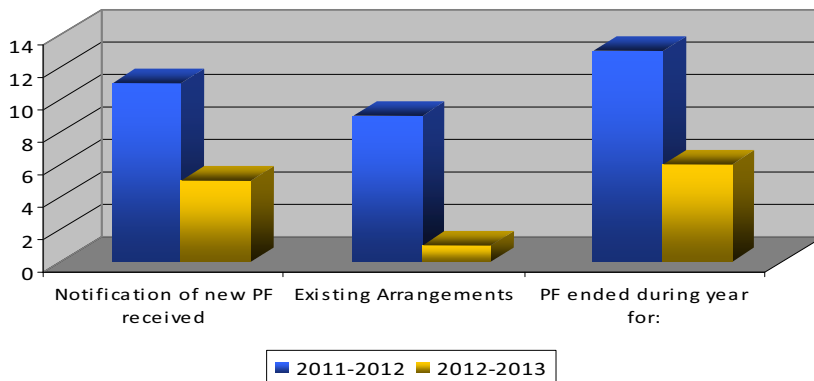
Private fostering is legally defined as an arrangement that occurs when a child who is under 16 (or 18 for a child with learning difficulties and/or disabilities) is cared for by someone other than their parent or a close relative for 28 consecutive days or more. A private foster carer may be a friend of the family or the child’s friend’s parents. However, a private foster carer is sometimes someone who is not previously known to the family, but who is willing to foster the child privately.

The Children Act 1989 requires parents and private foster carers to give the Local Authority advance notice of a private fostering arrangement. It also places specific duties on local authorities with responsibilities for children’s services. The legislation made what was considered a private arrangement into a public matter by giving Local Authorities a role in ensuring that children are safeguarded.

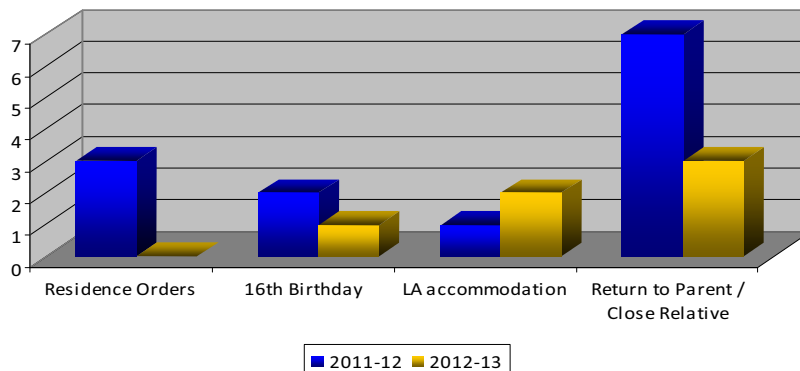
The Board role in Private Fostering is to have an overview of the numbers of cases being notified and that those cases are being dealt with within the guidance.

The low numbers of notified cases could be a concern and therefore the PSCB takes the role of ensuring that all partners are aware of what Private Fostering is and their responsibility to notify the Local Authority when they become aware of this sort of arrangement.

Private Fostering Arrangements



Reasons for Private Fostering arrangements ended during year:



More information and a leaflet is available on the Peterborough County Council website

<http://www.peterborough.gov.uk/pdf/ChildrenFamilies-adoptionandfostering-privatefostering-someoneelseschild.pdf>

ALLEGATIONS MANAGEMENT

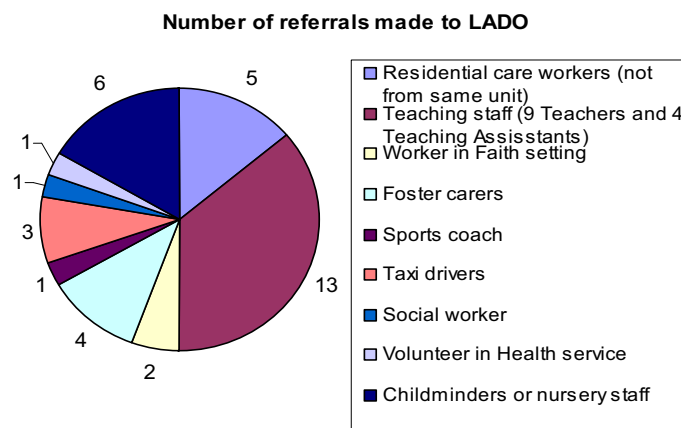
Working Together 2006 introduced the concept of the Local Authority Designated Officer (LADO) who has the responsibility to have oversight of all allegations against a professional working with children from beginning to end, (subsequently updated by Working Together 2010). The LADO must also provide advice to employers, liaise with the police and other agencies, monitor the progress of cases, collect relevant data and report on this data. The LSCB has a responsibility within this guidance for ensuring that there are effective inter-agency procedures in place for dealing with allegations against people who work with children, and for monitoring and evaluating the effectiveness of these procedures. The new version of working Together 2013 does not alter this responsibility.

Once an allegation is received it will be assessed to see what action is required and if warranted it will progress to a Complex Strategy Meeting. (CSM)

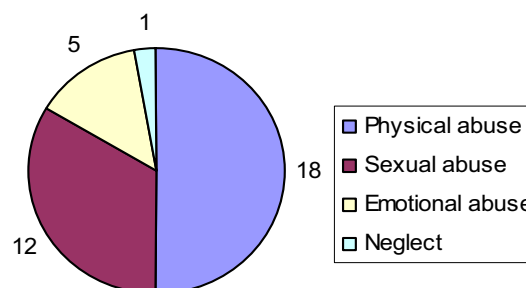
During the period of this report **58** concerns were discussed with the LADO which did not meet the threshold for a CSM: these concerns have been raised by a range of organisations including social care, early years settings, education settings, secure accommodation, foster carers, youth work settings and the police which suggests that there is an increasing awareness of the process and the role of the LADO.

36 referrals have been made to the LADO which resulted in CSMs being held, as compared to **17** referrals in the preceding 6 months.

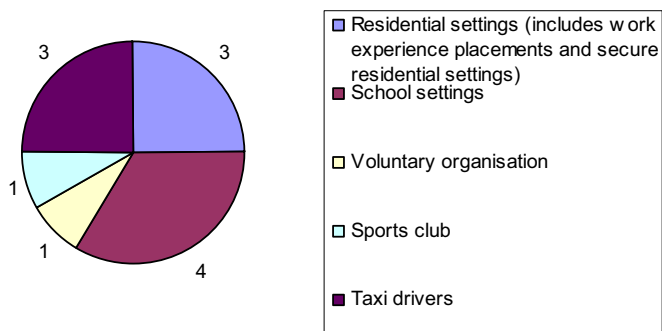
The highest number of referrals come from those groups that have the most direct contact with children and young people; as follows:



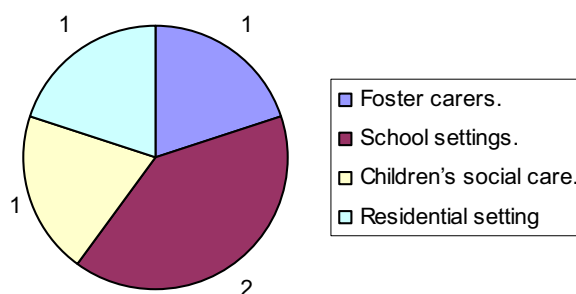
The 36 allegations broken down by category:



Of the 12 allegations of sexual abuse:



Of the 5 allegations of emotional abuse:



The allegation of neglect relates to foster carers

ALLEGATIONS DATA

Total number of allegations referred to the Local Authority Designated Officer (LADO)					
<i>Oct 09 – Mar 10</i>	<i>Apr 10 – Sep 10</i>	<i>Oct 10 – Mar 11</i>	<i>Apr 11 – Sep 11</i>	<i>Oct 11 – Mar 12</i>	<i>Apr 12 – Mar 13</i>
26	19	21	11	17	36

Number of referrals by agency:			
Agency:	Oct 10 – Mar 11	Apr – Mar 12	Apr – Mar 13
Social Care:	2	5	1
Health:	1	1	1
Education:	6	8	13
Foster Carers:	1	4	4
Connexions:			
Police:			
YOT:			
Probation:			
CAFCASS:			
Secure Estate:	4	1	1
NSPCC:			
Voluntary Youth Organisations:			1
Faith Groups:	4	2	2
Armed Forces:			
Immigration/Asylum Support Services:			
Other	3	7	13

CO-ORDINATING LOCAL WORK TO SAFEGUARD AND PROMOTE THE WELFARE OF CHILDREN

As noted earlier the subgroups carry out the work of the business plan which is monitored by the Chairs' group who in turn report to the Board on progress. The work of the Quality and Effectiveness Group, Child Death Overview Panel and Serious Case Review Group has already been highlighted. This section will focus on the work of the other subgroups.



STRATEGIC LEARNING AND DEVELOPMENT GROUP (SLDG)

Working Together to Safeguard Children 2013 states:

“Local safeguarding Children Boards should maintain a local learning and improvement framework which is shared across local organisations who work with children and families. The framework should enable organisations to be clear about their responsibilities, to learn from experience and improve services as a result.”

In the year April 2012 to March 2013 the SLDG has striven to provide a programme of multi-agency training that meets the needs of local organisations to ensure that practitioners are confident and competent to work with children and their families. The training is developed in line with national and local needs and includes learning from serious case reviews.

A core programme of 14 courses was offered and delivered in 28 sessions. In addition to these courses Themed Practitioner workshops were introduced and run for an hour over lunchtime once a month. These workshops covered a number of subjects and proved to be very popular. We also developed 2 courses in response to a serious case review which included domestic abuse workshops for first line managers and strategy meeting workshops for managers who chair strategy meetings.

The Children's Workforce Development Council (CWDC) provided funding of £17,000 which was used for extra courses in line with the recommendations in the Munro Report.

Training courses were:

- Assessments – why do we get men wrong? This was delivered by Rachel Sensicle in three half day sessions and was well attended by all organisations;
- PSCB annual conference – Child Sexual Exploitation attended by 128 practitioners;
- Eyewitness Theatre Group – working with resistant families attended by 44 practitioners
- Cultural Competence – 2 half day sessions (running in this financial year)
- Risk-taking behaviour in adolescents – 2 half day sessions (running in this financial year).

During this year the venue for training was moved to Northminster House and we were able to increase the number of places available on courses from 15 to 20 per course. One of the most pleasing achievements of the SLDG was that the number of people attending our courses rose from 307 participants in the previous year to 749 this year.

Two new courses were developed and delivered with Cambridgeshire LSCB including 'The Impact on Practice of Serious Case Reviews and the Child Death Overview Process' and 'Induction for New Board Members'.

The final training event of the year was level 3 training for General Practitioners (GPs) and was attended by 68 GPs. There are three more courses planned for the coming year across Cambridgeshire.

A new training data base was developed which has significantly improved our ability to report on training including numbers and agencies attending. It has also enabled us to inform organisations of the number of their staff attending our courses and to be able to send out flyers for courses where places were still available.

The validation panel has met on six occasions and has validated a total of 10 courses for 8 organisations including 2 independent trainers who have contracts with Peterborough City Council. Initially the panel only validated level 1 training but has now included levels 2 and 3.

The learning impact tool has been completed by 33% of participants and is to be reviewed for the coming year.

A training pool has been developed to deliver level 1 training over the next year and will be supervised by the Training and Development Manager.

Evaluation of the courses continues to be very positive but for the coming year the core programme has been changed to reflect current training needs with additional courses at level 3 to meet the needs of qualified practitioners.

The SLDG annual report is available on our website www.peterboroughlscb.org.uk

CHILD SEXUAL EXPLOITATION

During 2011 a joint task and finish group was formed with the Cambridgeshire LSCB to scope and raise awareness on the issues presented by Child sexual Exploitation.

During the course of 2012, due to the high profile of this area of work the group was formed as a permanent subgroup of PSCB.



The group is also responsible for the strategic overview for missing children. Peterborough also has a multi agency group, The Missing from Home and Care group, which ensures that there is a coordinated response to missing children and the risk of Child Sexual Exploitation is assessed.

The CSE group has developed a multi agency strategy taking into account the action plans released by Department for Education and Association of Chief Police Officers, structured under the headings of :-

- Identification
- Engagement
- Responses
- Prevention/disruption
- Prosecution

The early work with professionals identified the level of understanding of the issues and signs of CSE. This was further advanced with workshops and the annual conference, all on the subject of CSE.

The group has developed information to assist parents/carers and professionals to identify early signs of exploitation and information for children and young people to identify risk to peers and seek assistance where required.

A risk assessment tool and pathways for investigation were developed to ensure that there was a clear understanding between agencies and a coordinated response.

The work in this important area continues with planned activity in all Peterborough Secondary schools to raise understanding and awareness of this form of exploitation.

E SAFETY

This is a group shared with the Cambridgeshire Safeguarding Children Board. This area continues to be a focus for the Board. In February the Board surveyed young people and they identified the Internet as being one of their greatest concerns to safeguarding.

The group has a workplan which is structured under five priorities.

- To support agencies in the safer use of Information Communication Technology
- Develop procedures for dealing with e safety incidents which also identify trends.
- Promote the awareness and understanding of E-safety issues.
- Develop standards by which agencies can self audit.
- To support children and young people's participation in developing information for parents, carers and others.



The work of this group over the last year has included the development of the PSCB website to provide guidance on E safety to professionals, parents/carers and children and young people.

The group developed an auditing tool which organisations can use to understand where there are any gaps in their processes, training and policies.

All this information is available on www.peterboroughlscb.org.uk

HEALTH SAFEGUARDING GROUP

This is a joint group with Cambridgeshire and brings together all the elements of the health system, providers and commissioners in Peterborough.

This group becomes all the more important as the health system transforms to incorporate Clinical Commissioning Groups. It is through this group that the PSCB will seek assurance that there continues to be strong a focus on safeguarding and the welfare of children.

The group has developed Terms of Reference and will be the focus for developing policies across the health economy. The group works to improve outcomes and will act as the conduit into the wider health environment where there is learning to be disseminated from reviews.

THE VOICE OF CHILDREN, YOUNG PEOPLE AND FAMILIES

The Board and their partners are very aware of the need to engage with children and young people in a meaningful way to understand and act on their views and concerns.

Work has been undertaken to start this and will continue to develop the best ways possible to capture this vital information.

Peterborough Children Services commissioned two youth consultations, one on Feeling Safe and the other on Domestic abuse.

A report was completed on each and recommendations made as to how some of the issues raised could be addressed.

These consultations led the way for a further event held in February where the PSCB sought the views of some 60 young people on what made them feel safe/unsafe in Peterborough.

Their views have been used to inform the board where to focus activity and to help to inform the business priorities outlined in this report.

The next stages of the Board approach will be to map the structures and methods that all partners use to engage with young people. This will enhance the coordination of this activity.

The board will seek to replicate the youth consultation events three times per year, focusing on areas that appear to be concerning young people.

BUSINESS PRIORITIES AND BOARD DEVELOPMENT 2013/14

The Board recognises that clear priorities are essential to improve the outcomes for children. At the February youth engagement day the Board sought the views of children and young people as to what they considered important to them to make them feel safe and what concerned them most.

The Board then consulted with partners as to what their priorities were for Peterborough to ensure that all children are safeguarded and their welfare promoted.

The Board considered other consultations undertaken to develop the Early Intervention and Prevention Strategy and actions resulting from the recent inspection of safeguarding arrangements.

The board has now refined the priorities for activity in 2013/14 and these are structured under areas:-

1. We know that early help and preventative measures are effective because....
2. We know that children at risk of significant harm are being effectively identified and protected because....
3. We know that everyone is making a significant and meaningful contribution to safeguarding children because.....
4. We know the workforce has the skills, knowledge and capacity to appropriately safeguard children in Peterborough because
5. We know that children are fully protected by all agencies from the effects of domestic abuse and neglect because.....
6. We understand the needs of all sectors of our community and are able to identify safeguarding issues within them because
7. We know that children are fully protected by all agencies from Child Sexual Exploitation because.....

Each of these priorities is monitored by selected multi agency indicators that will inform the board as to where any potential risks may lie and will give the board better opportunity for healthy and appropriate challenge and dialogue.

The thread of the voice of the child, young person and families runs through all the priorities and the Board will seek to collect and understand these views in assessing the progress of delivering these priorities.

A business plan structured under the priorities gives ownership and accountability to actions which will deliver the priorities is available on www.peterboroughlscb.org.uk

FINAL ANALYSIS AND CONCLUSIONS

The Peterborough Safeguarding Children Board is a strong partnership which has worked well together to coordinate their activity to provide the best outcomes possible for children and young people in Peterborough.

The partnership has delivered the outcomes it set itself for the period 2012/13 and has worked with children and young people to again identify priorities for 2013/14 which will build on the work already undertaken.

The PSCB recognises that the way in which it engages with young people and all sections of the community can always be improved and has included these aspect in their business plan moving forward.

The PSCB also recognises that the partnership is more necessary than ever as organisations are re-structured and feel pressure from reducing resources. The PSCB will continue to offer supportive scrutiny and challenge across organisations to ensure that the needs of children and young people in Peterborough are met and they are effectively safeguarded.



SAFEGUARDING - KNOW YOUR RESPONSIBILITIES

In order to ensure children stay safe, it is important that everybody knows their responsibilities around safeguarding. This guide is here to help:

1. Members of public

If you have any concerns about the safety of a child or young person, or that they may be subject to abuse or harm:

- **Don't ignore your concerns** - contact the Police or the Children's Services Contact Centre (contact details below) who will make appropriate and sensitive enquiries. Your confidentiality will be maintained at all times.
- It is better that a nagging doubt is reported, and turns out to be nothing than for nobody to help a child who is suffering harm.

2. Practitioners

All those who come into contact with children and families in their everyday work have a duty to safeguard and promote the welfare of children. This duty extends to your private life as well as your professional one.

We would expect you to:

- Be familiar with and follow your organisation's policy and procedures for safeguarding the welfare of children.
- Know who to contact to express concerns about a child's welfare.
- Attend training that raises awareness of safeguarding issues and equips you with the knowledge and skills you need.
- Never ignore a 'nagging doubt' and to report any concerns you have.

3. Organisations

All organisations that work with children and young people need to be aware of how the issues of safeguarding apply to the organisation, staff, volunteers and trustees.

Your organisation needs to make appropriate plans for:

- A member of your staff team reporting concerns about the safety of a child they are working with.
- Your organisation being asked by Children's Social Care or the police to provide information about a child or a family.
- An allegation being made against a member of your staff.
 - To help your organisation deal with these issues you should have a safeguarding policy and a set of procedures that all staff, volunteers and trustees must follow. These should be based on the Safeguarding Board's multi agency procedures (see PSCB website www.peterboroughlscb.org.uk).
- Your organisation should provide appropriate training for staff, to ensure they have the knowledge and skills they need to keep children safe (see PSCB Workforce Development Brochure on the web site).

- You should ensure that you are recruiting safely, so that checks are made for any staff who may have access to vulnerable people during their work.
- Two key pillars of a safeguarding culture are rigorous risk assessments and a code of conduct. It is essential that everyone involved in your organisation knows what behaviour is acceptable and what is not. Creating a safeguarding culture within an organisation is much easier if everyone is fully aware of the behaviour and conduct that is expected from all.

Useful Contacts:

- Contact Centre Duty Officers 01733 864180 and 864170 (out of hours 01733 561370)
- Cambridgeshire Constabulary 101
- NSPCC 0808 800 5000
- Peterborough Safeguarding Children Board 01733 863744
- Peterborough Safeguarding Children Board web site www.peterboroughscb.org.uk



Peterborough Safeguarding Children Board



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Our vision is to safeguard and protect all the children in Peterborough

2013-2014 Business Plan

Document Version:	1.2
Date:	20/08/2013
Completed by:	Jon Chapman

Version History

Version:	Date:	Completed by:	Amended by:	Brief description of changes:
1.0	29/04/2013	Jon Chapman		
1.1	29/05/13	Jon Chapman	Jon Chapman	Feedback from PSCB
1.2	20/08/13	Jon Chapman	Jon Chapman	Update on progress

Business Plan

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1 Ensure that that early help and preventative measures are effective

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	Quality & Effectiveness Subgroup	Ongoing	Dataset now in place and includes measures on Early Intervention for the board to monitor	Green
Review and publish a threshold document that includes: <ul style="list-style-type: none"> • the process for the early help assessment and the type and level of early help services to be provided; and • the criteria, including the level of need, for when a case should be referred to local authority children’s social care for assessment and for statutory services under: <ul style="list-style-type: none"> ○ section 17 of the Children Act 1989 (children in need); ○ section 47 of the Children Act 1989 (reasonable cause to suspect children suffering or likely to suffer significant harm); ○ section 31 (care orders); and ○ Section 20 (duty to accommodate a child) of the Children Act 1989. 	PSCB Business Unit	31 st July 2013	Threshold document has been adopted by the PSCB as required in Working Together 2013. A task and finish group is currently refreshing the document and this will be subject to renewed awareness briefings in October.	Amber
Support Joint Children Commissioning Board to achieve the Early Intervention Strategy and Connecting families to include;- <ul style="list-style-type: none"> • Promoting the threshold document 	Independent Chair	31 st March 2014	Threshold document being refreshed and policies on sexually harmful behaviour and parental mental health.	Amber
<ul style="list-style-type: none"> • Embedding and promoting the use of CAF across all relevant organisations. • Promoting the effective use of MASGs • Promoting the multi agency use of the Locality Toolkit and Services directory. 	PSCB Board	31 st March 2014	The board is redefining protocols to increase adult agencies use of the CAF. Use of the CAF is reported in the dataset and monitored. The Family Services directory is linked on the PSCB website and promoted in media.	Amber
Ensure that CiN processes and plans are robust and there is multi agency engagement.	PSCB Board	31 st March 2014	Multi agency audit has highlighted there need for increased multi agency focus on CiN. This is currently being monitored by the board.	Amber

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2 Ensure that children at risk of significant harm are being effectively identified and protected

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Measures included in	Green
Review the attendance of relevant agencies at child protection conferences along with the timeliness of reports being available	QEG	31 st August 2013	Ofsted Action. Multi agency audit through QEG on attendance and action plan being monitored.	Green
Develop links with the strategic MAPP board to ensure that safeguarding is fully integrated into managing offenders who pose a risk to children	PSCB Business Manager	31 st August 2013	Independent chair and business manager now part of SMB and local procedure developed.	Green
Ensure there are structures in place to maintain a PSCB focus on Looked after children, this to include links to:- <ul style="list-style-type: none"> • Corporate parenting panel • Independent Review Service • Children looked after placed out of authority 	PSCB Business Manager	31 st July 2013	Reporting cycle to board in place and necessary information included in dataset	Green
Develop a robust auditing programme that includes a focus on the experience of the child and the impact and outcome of service provision and that leads to the identification of themes and plans for improvement which are robustly implemented and monitored	QEG	31 st August 2013	Ofsted Action Auditing programme developed and delivered through QEG (includes single and multi agency audit) Reports on children and Young Persons experience at conference reports to board.	Green

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3 Ensure that everyone is making a significant and meaningful contribution to safeguarding children

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Measures in dataset on CAF/ referral and training detailed by agency and monitored	Green
Monitor and coordinate the development of local protocols for assessment which include;- <ul style="list-style-type: none"> • Assessments are timely transparent and proportionate. • Set out the needs of disabled, young carers and children in youth justice. • Clarify how agencies can make contribution. Establish how assessments can be linked to other specialist assessments.	Policy and Procedures Group	31 st September 2013	Working Together 2013 Assessment framework being delivered by Children Services and monitored by board.	Amber
Develop a multi agency safeguarding recognition scheme	Business unit	31 st August 2013	Commenced July 2013	Green
Develop a multi agency safeguarding suggestion scheme to promote the role of the board and capture innovation and good practice	Business unit	31 st August 2013	Commenced July 2013	Green

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4 Ensure the workforce has the right skills, knowledge and capacity to appropriately safeguard children in Peterborough

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Training by agency monitored by the board through the dataset.	Green
Deliver a multi agency training strategy to equip the workforce to identify and assess children and families in need of early help and to protect children from significant harm to include :- <ul style="list-style-type: none"> Safeguarding disabled children Protecting children from the Internet Parental substance misuse Child Abuse 	SLDG	March 2014	Training brochure developed and delivering required multi agency training.	Amber
Ensure that the learning from case reviews and audit is effectively disseminated	SLDG	March 2014	Mandated training to be delivered on W review	Amber
Establish closer links with the multi agency workforce to allow the board to understand issues and barriers to effective safeguarding	PSCB Business Manager	December 2013	Delivered PSCB briefings to Social Workers Forum and Police Managers. Business manager to be part of the health sub group.	Amber
Ensure that the lessons from Local, regional and national Case Reviews and audits are appropriately disseminated and lessons learned.	SDLG	March 2014	Subject to regular staff briefings and media dissemination.	Green

5 Know and understand the needs of all sectors of our community and are able to identify safeguarding issues within them

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Measures included in the multi agency dataset and monitored through QEG	Green
Develop better links between PSCB and community cohesion in Peterborough	PSCB Business Manager	31 st July 2013	Regular meetings held with community cohesion lead	Green
Develop closer links with faith groups in Peterborough	PSCB Business Manager	31 st September 2013	Initial work on safeguarding in Madrasahs to be expanded as part of the PSCB annual conference in	Amber

Business Plan 2013-2014

			November.	
Develop a structure to capture the voice of children and young people on safeguarding issues.	Independent Chair & PSCB Business Manager	31 st September 2013	Formation of youth ambassadors network in conjunction with CSC participation to heads forum in September 2013	Amber
Develop links with HMP Peterborough to ensure that safeguarding is integrated into the appropriate areas of work	PSCB Business Manager	31 st August 2013	Links in place. HMP Peterborough mother and baby unit completed s11 audit fore the first time.	Green

6 Know that children are fully protected by all agencies from the effects of domestic abuse and neglect

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Measures on MARAC and form police included in dataset and monitored through QEG/ board.	Green
Support the implementation of the Peterborough Domestic Abuse Strategy	Independent Chair	31 st December 2013	Business manager now part of the domestic abuse governance group.	Green
Deliver appropriate multi agency domestic abuse and neglect training	SLDG	31 st March 2014	Domestic abuse training delivered as part of multi agency training.	Green
Review and raise awareness or the PSCB good Parenting Guide ensuring it is focused and available to diverse communities	PSCB Business Manager	31 st December 2013	Guide being developed to include domestic abuse.	Amber
Raise the awareness to the signs of neglect in all agencies	SLDG	31 st December 2013	Supported neglect briefings to CSC managers. To develop greater awareness	Amber
Enhance the links between PSCB and the Domestic Abuse Governance Group.	PSCB Business Manager	31 st July 2013	Business manager now part of the group.	Green

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7 Ensure that all children are fully protected from the effects of CSE

Action	Owner	Timescale	Progress	RAG
Monitor indicator dataset to ensure progress	QEG	Ongoing	Relevant measures in dataset. Further development required by newly formed strategic group.	Amber
Develop the multi agency strategy to identify and respond to CSE	CSE sub group	31 st July 2013	Strategy in place to be refreshed by newly formed strategic group in light of national developments.	Amber
Continue to raise the awareness CSE with children and young people, parents/carers and professionals.	CSE sub group	31 st July 2013	Training, website, newsletter and dissemination of national learning via the strategic group.	Green
Review practice in relation to responding to CSE and disseminate any learning	PSCB Business Unit	31 st March 2014	To be discussed at September SCR panel	Amber

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Deliver effective multi agency training on CSE	SLDG	31 st March 2014	Multi agency training continues to be delivered.	Green
Develop greater awareness in schools of CSE	SLDG	March 2014	Drama delivered to all year 8 and 9 children. To be further evaluated.	Green

8 Governance and structure of PSCB

Action	Owner	Timescale	Progress	RAG
Ensure that there are clear links between PSCB, the Health and Wellbeing Board and Joint Children’s Commissioning Board	Independent Chair	31 st July 2013	Independent chair represents PSCB at both groups. Reports presented to PSCB.	Green
Develop a dataset that delivers high quality information to allow PSCB to monitor and challenge practice across all agencies	QEG PSCB Business unit	31 st July 2013	Ofsted Action Multi agency action plan in place.	Green
Review the membership of the board	Independent Chair	31 st July 2013	Representation now from voluntary sector, Primary schools, Fire and Rescue and national Health commissioning board.	Green
Review and agree the sub group structure of PSCB	Chairs Group	30 th August 2013	Review complete. New structure in place.	Green
Develop and agree PSCB Priorities and monitoring framework	PSCB Business Unit	31 st June 2013	Priorities agreed and published and linked to the performance framework.	Green
Review and agree PSCB risk register	Business manager	31 st July 2013	Risk register refreshed and linked to business priorities.	Green
Develop and trial systemic approaches to SCR and other case reviews <ul style="list-style-type: none"> Develop process to audit and monitor SCR decisions and actions arising 	Business manager	31 st September 2013	Discussed in SCR – a case by case approach will be taken. Examples available methodologies has been gathered.	Green



**Child Death Overview Panel
Annual Report 2012 – 13
(Summary Version)**

**Felicity Schofield
CDOP Chair**

1.0 Introduction

The aim of this report is to summarise the work of the Cambridgeshire and Peterborough Child Death Overview Panel during 2012/13.

Fortunately it is rare for children to die in this country and therefore the number of child deaths in any particular age range within a local area is small in number. However, this means that generalisations are rarely appropriate and for lessons to be learned data needs to be collected and reported on nationally and over a number of years. Current methods of data collection mean that accurate regional and national comparisons are not readily available, but where relevant, it is included in this report.

This version of the annual report excludes any reference to data or action taken which might lead to the identification of an individual child. A fuller, confidential version of the annual report is available for relevant professionals.

2.0 Background

Child Death Overview Panels (CDOP) were established in April 2008 as a new statutory requirement as set out in Chapter 7 of 'Working Together to Safeguard Children' 2006. Their primary function (as required by the Local Safeguarding Boards Regulations 2006) is to undertake a comprehensive and multiagency review of all deaths of children normally resident in Peterborough and Cambridgeshire aged under 18 years of age, in order to understand better how and why they die and to use the findings to take action to prevent other deaths and to improve the health, wellbeing and safety of children and young people.

The CDOP has specific functions laid down in statutory guidance, including:

- Reviewing the available information on all deaths of children up to 18 years (including deaths of infants aged less than 28 days) to determine whether the death was preventable.
- Collecting, collating and reporting on an agreed national data set for each child who has died.
- Meeting regularly to review and evaluate the routinely collected data on the deaths of all children, and thereby identifying lessons to be learnt or issues of concern.
- Monitoring the response of professionals to an unexpected death of a child

- Referring to the Chair of the local Safeguarding Children Board (LSCB) any deaths where the panel considers there may be grounds to consider a serious case review.
- Monitoring the support services offered to bereaved families.
- Identifying any public health issues and considering, with the Director of Public Health, how best to address these and their implications for the provision of both services and training.

'Working Together to Safeguard Children' has been revised and was reissued in March 2013. However, the responsibilities of the Child Death Review Process remain unchanged.

3.0 The Principles

The principles underlying the overview of all child deaths are:

1. Every child's death is a tragedy
2. Learning lessons
3. Joint agency working
4. Positive action to safeguard and promote the welfare of children

4.0 The Process

Child deaths are reviewed through two interrelated processes; a paper based review of all deaths of children under the age of 18 years and a rapid response service which looks in greater detail at the deaths of children who die unexpectedly.

During 12/13, the CDOP has met four times to review anonymous information about child deaths. The panel is chaired by the Cambridgeshire LSCB chair and has members from all relevant agencies (see appendix 2a for list of members).

A separate panel which reviews neonatal deaths (babies aged under the age of 28 days who have not been discharged from hospital) met twice. Neonatal deaths are reviewed separately because the reasons such young babies die is almost always health related and the added value of attendance by agencies such as the police and children's social care services is very limited. This meeting, therefore, is multi disciplinary rather than multi agency (see appendix 2b for members) and reports any relevant issues to the main CDOP.

The administration of the CDOP process is amalgamated with the administration of the Rapid Response Service and is hosted within the primary care trust, whilst being funded jointly by Peterborough and Cambridgeshire Children's Services Departments. The joining of these related processes has proved to be a more efficient way of working. This process transferred into the newly established Cambridgeshire and Peterborough clinical commissioning group (CCG) on 1 April 2013.

5.0 The National picture

The number of children who die has reduced significantly since 1985 but 5,000 children a year still die and the United Kingdom still has one of the highest childhood death rates in Europe. For example, if we had the same childhood death rate as Sweden, 2,000 fewer children would die each year. The main cause of death continues to be congenital and perinatal problems in babies under the age of twelve months.

To date, it is still not possible to quantify the difference made by the introduction of a process which systematically reviews all childhood deaths. This is because the numbers of deaths reviewed by individual CDOPs are too small and there is a lack of robust data collection and analysis at a national level.

Nationally, about 20% of deaths are considered by CDOPs to be preventable, which is a similar figure to other countries with similar processes. Two thirds of deaths which are either unexplained or are as a result of external trauma are deemed to be preventable. Preventable deaths are those where modifiable factors have been identified which could have contributed to the death.

6.0 Overview of 2013/14

Reported Child deaths

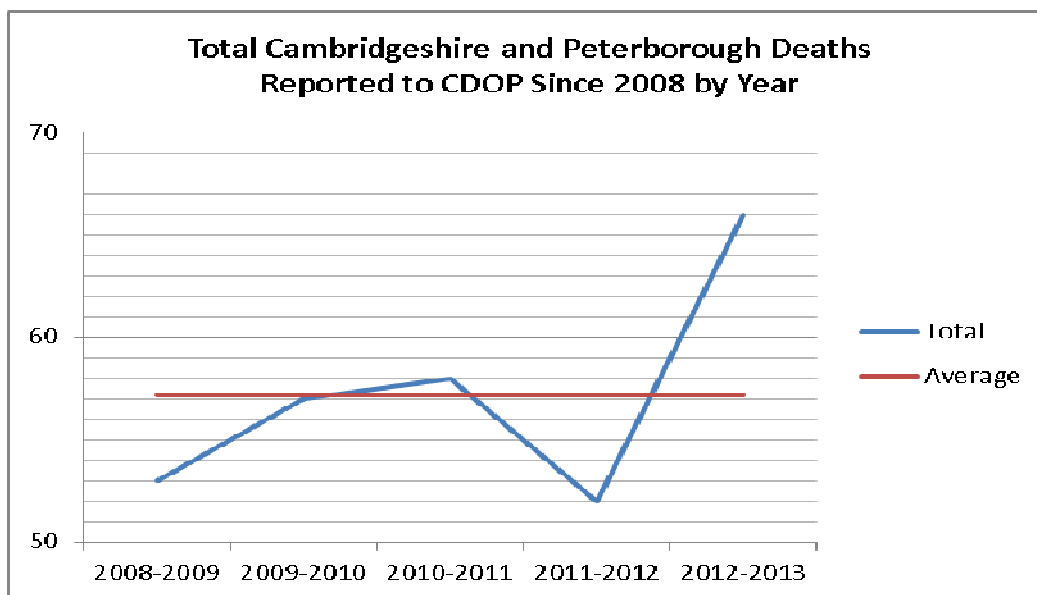
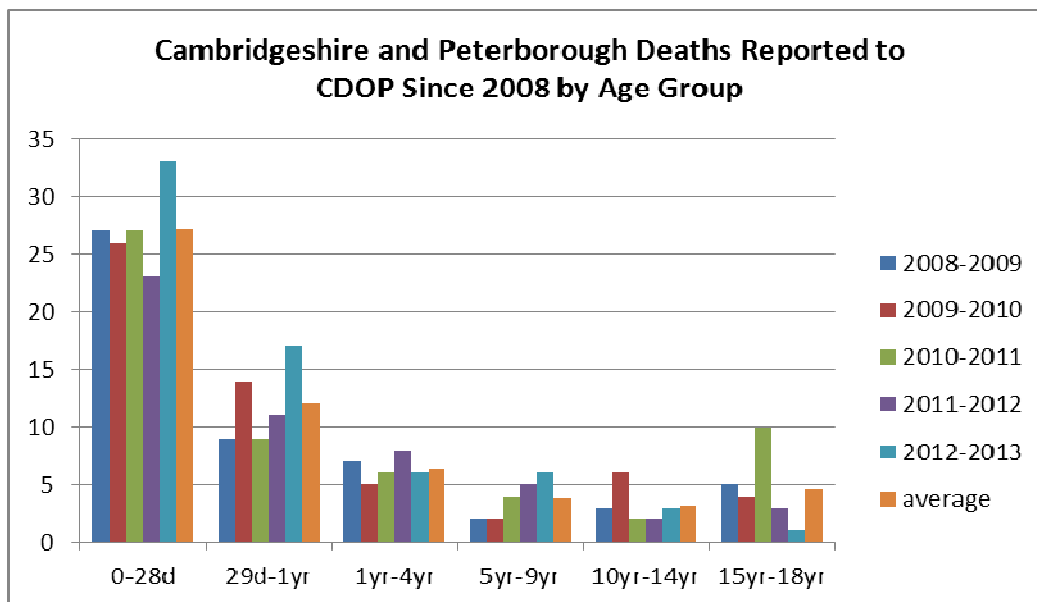
Over the last year, sixty six children have died across Cambridgeshire and Peterborough which is considerably more than the previous two years, which were 52 and 58 respectively, and is the highest figure since the CDOP process began in 2008. However, it is not possible to comment further on this higher figure until those deaths have been reviewed over the coming year.

This pattern is reflected in both local authority areas. In Cambridgeshire forty one children died compared to 32 and 38 in the previous two years. The picture is similar for Peterborough where 25 children died compared to twenty in both of the previous two years.

Of those children who died, the majority, nearly 80%, were babies under a year old, with many dying in the first few days and weeks of life, having never left hospital.

The chart below demonstrates a similar pattern since data was first collected.

Figures for the two local areas are shown at appendix 1a and also show a similar pattern. It can be seen that the age range where the number of deaths has increased in babies less than a year old.



Deaths reviewed

Not all the children who died this year have been reviewed by the CDOP panel, which this year reviewed the deaths of fifty two children (some of whom will have died the previous year or even earlier). There is often a gap of several months between a death and that death being reviewed whilst all relevant information is gathered. Cases are generally not reviewed until after an inquest has taken place or once a serious case review has been completed.

Of the deaths which were reviewed, the pattern of deaths was similar to that noted above with the majority being babies and infants under a year old. The next largest group was children aged between one and four years of age, with ten children being reviewed, five from Peterborough and five from Cambridgeshire. The reasons for the deaths were varied with no identifiable pattern, some being as a result of life limiting conditions, others through childhood cancer or tragic accidents.

There has been a drop in the number of deaths for young people aged 15 – 18 compared to last year. However, the numbers are very small and it would be inappropriate to comment on trends on the basis of a change in a single year's figures.

With regard to gender, as with previous years, considerably more boys than girls died and were reviewed (36 and 16 respectively). The numbers with regard to ethnicity are considered too small to enable conclusions to be drawn.

The most common causes of death were neonatal deaths and as a result of a chromosomal or genetic condition.

Modifiable factors

One of the purposes of the child death overview panel is to identify any 'modifiable' factors for each child that dies. That is, any factor which, with hindsight, might have prevented that death and might prevent future deaths. There were ten child deaths last year where a modifiable factor was identified. The numbers within different categories are too small to make generalisations. However, three babies died as a result Sudden Unexpected Death in Infancy (SUDI). Regional figures suggest that of all child deaths, the one cause which is both prevalent and modifiable is SUDI.

Serious Case Reviews

There were two serious case reviews undertaken over the last year, one in Peterborough and one in Cambridgeshire, although this has still to be reviewed by the CDOP. The Peterborough case review was initiated following the murder of a five year old boy in March 2011 and published in May 2012 at the conclusion of the criminal trial.

Some of the learning from the Serious Case Review was consistent with the findings reached by Ofsted in its inspections of safeguarding in Peterborough in March 2010 and August 2011. Therefore work was already underway to address many of the recommendations arising from the review. Other recommendations included:

- A need for better systems for notifying schools about incidents of domestic violence.
- Better planning for children leaving hospital where there is any suspicion of abuse
- Raised awareness for practitioners and managers about the risk to children arising from living with domestic abuse.
- Raised awareness for practitioners about the importance of involving male partners in assessments of risk, especially when there is a known history of domestic abuse.

All of these actions have now been implemented.

The Cambridgeshire serious case review has only recently been completed and will be reviewed by the CDOP shortly. It involved the unexplained death of a young baby where alcohol was a significant factor. The review will be published later in the year and the findings are being used to inform the work of the safe sleeping task and finish group.

7.0 Unexpected Deaths/Rapid Response Service (appendix 1c)

Arrangements for home visits

This last year has seen more change to the personnel on the rota, both health and police. At the start of the year, seven health members were on the rota but by May

this had fallen to three due to a combination of sickness, retirement and change of post. There were also uncertainties about the future funding arrangements but fortunately it has now been confirmed that this will be in place for the next financial year. Fortunately, the health team are now back to full strength and includes two consultant paediatricians and five senior safeguarding nurses.

The police team had increased to 10 on the rota at the beginning of the year. However since December 2012, as the on call arrangements for senior detectives have altered, this has meant that overnight (8pm – 8am) there is a generic on call system which comprises up to 30 senior officers. All the officers have been trained, but their experience with child protection will be variable. During the day, the specialist rapid response officers are available and continue to undertake home visits with health colleagues.

We have yet to see the effect of this change in the police rota but there are arrangements currently for the Detective Inspector leading in child abuse to be the key contact during the day for an unexpected child death when possible and to be the officer most likely to undertake the visit.

There are regular meetings of the rapid response team including the police so that there are opportunities for joint learning and training needs can be identified.

Home visits

From April 2012-March to 2013 there were 13 unexpected deaths in childhood in Cambridgeshire and Peterborough, excluding road traffic accidents. Of these, 12 had joint home visits; for one young person it was not appropriate but an initial information sharing meeting was held quickly and involved representatives of all agencies who knew the young person and family. In comparison there were 10 unexpected deaths in Cambridgeshire and Peterborough in 2010-2011 resulting in 7 home visits and 8 in 2011-2012 with 7 home visits.

Sadly of the unexpected deaths in 2012-13, 6 involved very young infants and all had some degree of unsafe sleeping arrangements, confirming the need for the proposed LSCB campaign on safe sleeping.

All visits led to important additional information being obtained either from additional history or from observations within the home. All visits were in day time hours, but some were at weekends or bank holidays. If parents were too distressed to return home, arrangements were made for them to be seen at a relatives' or friends home.

Any learning from the joint visits is discussed by the CDOP when the child death is reviewed. Some of the deaths referred to above have still to be reviewed; however, as stated elsewhere in this report, the one area where work could be done to reduce unexpected child death is that of safe sleeping.

8.0 Support to bereaved families

It is understandably difficult to find an appropriate way to seek the views of families about the support they receive after their child has died. However, parents are informed when their child's death is about to be reviewed and are encouraged to contact the Chair of the panel. In response, she has spoken to or had contact with a number of bereaved families following the panel meeting. In addition, and following feedback from a small number of families, we have rewritten the leaflet which is sent to families shortly before the CDOP panel meets.

The children's hospice is also asked to contribute to CDOP meetings where relevant and have provided valuable feedback about the rapid response process on behalf of a family whose son died last year.

9.0 Plans for 13/14

The 13/14 business plan is attached as appendix 3. The priority actions are summarised below:

- Agree and establish funding arrangements for the rapid response service from April 2014
- Investigate further the rise in the numbers of child deaths
- Review the support available to bereaved parents across Peterborough & Cambridgeshire and identify both gaps and good practice.
- Implement the recommendations of the safe sleeping task and finish group.

- Clarify the links between the CDOP, public health and the Health & Wellbeing Boards to ensure that information about child deaths is collated with information about accidents.

F.Schofield

CDOP Chair

June 2013

Appendix 1**Membership of Child Death Overview Panel**

Agency / Member	Deputy
Felicity Schofield, Independent Chair	Elaine Lewis, Deputy Chair
Dr Elaine Lewis – Consultant Paediatrician, Cambridgeshire Community Services / Designated Doctor for Childhood Death, NHSC/P	
Emma de Zoete – Consultant in Public Health Medicine Children & Health Inequalities	
Dr Lucy Preston - Consultant Paediatrician, Emergency Department, CUHFT	Peter Heinz
Dr Peter Heinz, Consultant Paediatrician, Emergency Dept, CUHFT	Lucy Preston
xxxxxx, East of England Ambulance Service (Cams)	Phill Parr
Sam Hunt, Lead Nurse for Children and Neonates. Named Nurse for Safeguarding Children Peterborough & Stamford Hospitals NHS Foundation Trust	Gill Giaffreda, Specialist Nurse for Safeguarding
Dr Emilia Wawrzkowicz, Consultant Paediatrician Cambridgeshire and Peterborough Foundation Trust / Designated Doctor Safeguarding CYP, NHSC/P	
Fleur Seekins, Health Visiting Team Manager, CCS	
David Hemming – HM Coroner Peterborough	Katie Roberts
Katie Roberts - Coroner's Officer	Lesley Edmonds
Jon Chapman – LSCB Business Manager	
Josie Collier – Business Manager – Cambs LSCB	
Peter Knowles - Interim Service Manager for Integrated Safeguarding, Peterborough City Council	
Janet Farr - Service Manager Safeguarding / LADO Unit, Cambridgeshire County Council	

DS Gary Ridgeway - Head of public protection Cambridgeshire Constabulary	
Ben Brown – Deputy Designated Nurse Safeguarding Children, Cambridgeshire & Peterborough	
Ally Salter, Family Support Practitioner, EACH	

Membership of Neonatal Child Death Overview Panel

Agency / Member	Deputy
Felicity Schofield, Independent Chair	Elaine Lewis, Deputy Chair
Dr Elaine Lewis – Consultant Paediatrician, Cambridgeshire Community Services / Designated Doctor for Childhood Death, NHSC/P	
Janet Driver, General Manager Women’s Services, Hinchingsbrooke NHS Trust	
Dr Helen O’Reilly, Neonatal Consultant, Addenbrookes	
Sam Hunt, Lead Nurse for Children and Neonates. Named Nurse for Safeguarding Children Peterborough & Stamford Hospitals NHS Foundation Trust	
Susan Woolley, Maternity Services Risk Manager, Addenbrookes	
Gusztav Belzteki, Consultant neonatologist, Addenbrookes	

Appendix 2 - CDOP Business Plan 2013/2014

	Objective	Lead	Action and timescale	Outcome	Progress
1.	Review bereavement support for families	EL/deputy designated nurse	Describe the type & amount of support available across the County & identify gaps, good practice and variances. Dec 2013 (carried forward from 12/13)	Better support for bereaved families as measured by feedback	
2.	Implement recommendations from 'safe sleeping' task & finish group	FS	Identify & distribute information December 2013	Improve parental awareness of safe sleeping Reduce the numbers of SUDIs	
3.	Link CDOP findings with findings from accidents	EdeZ	Establish links with revised Children's Trust arrangements & Health & Wellbeing Boards in order to join up information gathered from child accidents and child deaths. September 2013	More informed commissioning for accident prevention work	
4.	Establish future arrangements for Rapid Response Service	EL/EW/BB	Agree future commissioning arrangements for Rapid Response Service from 1/4/14 January 2014	Future of Rapid Response service established post March 2014	
5.	Clarify funding arrangements for CDOP admin post	FS	Service level agreement to be drawn up between the CCG, Peterborough & Cambs Children's services & Cambs LSCB	Clarity about funding arrangements	
6.	Explore the rise in the numbers of child deaths reported in 12/13	EL			
7.	Ensure both LSCBs are kept informed of the work of CDOP	FS	Annual report. July 2012	Lessons learned from CDOP shared with safeguarding partners	

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CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE	Agenda Item No. 6
9 SEPTEMBER 2013	Public Report

Report of the Director of Children's Services

Report Author – Belinda Evans, Complaints Manager, Corporate Complaints Service

Contact Details – 01733 296324

CHILDREN'S (SOCIAL CARE) SERVICES STATUTORY COMPLAINTS PROCESS (CHILDREN ACT 1989) ANNUAL REPORT 2012/13

1. PURPOSE

This is the annual report submitted to Scrutiny Committee about Children's (Social Care) Services statutory complaints process.

2. RECOMMENDATIONS

Scrutiny Committee are requested to consider the report and make recommendations for further scrutiny if deemed appropriate.

3. LINKS TO CORPORATE PLAN, SUSTAINABLE COMMUNITY STRATEGY AND LOCAL AREA AGREEMENT

The annual complaints report is a fundamental part of the corporate plan, the Sustainable Community Strategy and the Local Area Agreement.

4. BACKGROUND

- 4.1 The statutory complaints process covered by this report applies to complaints presented by or on behalf of 'children in need' or 'looked after' (meaning in the council's care) as defined by the Children Act 1989. Effectively this means those children in receipt of social care services.

4.2 The complaints process aims to provide additional safeguards for children and young people and to empower them to express their views about services they receive. A young person may make a complaint directly or an adult (parent, carer, relative or advocate) may act on their behalf. The city council provides an independent advocacy service, as required by law, and therefore a number of children are supported by that means.

4.3 There are three stages to the statutory complaints process:

- Stage 1, requiring a response within 10 working days and a maximum of 20 if a delay is acceptable
- Stage 2, requiring independent investigation within 25 working days and a maximum of 65 in exceptional circumstances
- Stage 3, requiring presentation to an independent complaint review panel within 30 working days.

Where a complaint is not resolved at Stage 3, the complainant may appeal to the Local Government Ombudsman who may choose to investigate and overturn the local authority's response.

4.4 Complaints data contributes evidence to the Annual Performance Assessment and Ofsted inspections of services. This information demonstrates how far the concerns of service users are reflected in changes to services which improve outcomes for children and young people. Evidence that children and families know how to complain and do make complaints is seen as positive evidence of their empowerment. Complaints therefore must always be investigated in a spirit of openness and learning, although of course not all complaints will be justified and upheld.

The Central Complaints Office has been responsible for the statutory complaints process for Children's Social Care since 2010. The use of bespoke complaints monitoring software ensures an accurate picture of complaints in progress. The team are able to provide performance data on a weekly basis to the senior management team within social care to ensure overdue complaint responses are prioritised

5. COMPLAINT VOLUMES AND PERFORMANCE

5.1 Statutory Complaints recorded for Children's Social Care Services

Total Complaints Received in 2011/12		
	11/12	12/13
Informal Complaint – Resolved within 48 hours	9 (9.18%)	15 (15.96%)
Stage 1 complaint – Logged as formal complaints	84 (85.71%)	75 (79.78%)
Frozen Not accepted due to court action	5 (5.10%)	4 (4.26%)
Withdrawn	0	0
TOTAL	98	94

- 5.2 The complaint numbers are similar to last year. A higher percentage of the complaints have been resolved informally this year with 15 complaints resolved in this way. This shows an increasing drive to resolve the more straight forward as well as urgent matters expediently. Complaints where early resolution is not possible will be recorded and sent to the appropriate team manager on the day of receipt. The team manager will be given a deadline for response and the complainant will get a written acknowledgement from the complaints team by Day 3. Whilst waiting for response from the team manager the complainant will continue to have access to the complaints team if they are concerned or need to bring other matters to the attention of the department before the manager has contacted them.

- 5.3 A small number of complaints have had to be postponed due to legal proceedings or criminal investigations. The decision not to proceed with an investigation is taken by the Complaints Manager and the complainant is informed of their right to resubmit their complaints when the Judicial or Police action is completed. Sometimes it is possible to look at some aspects of a complaint whilst legal proceedings are in progress if the issues fall outside of the court's remit.
- 5.4 To use the Children's (Social Care) Services statutory complaints process the complainant must meet certain criteria. Only those people with sufficient interest in a child who is classified as a 'child in need' or 'looked after' or the child personally, can make a complaint under the policy. Sometimes complaints are received from interested parties who do not meet the criteria and the complaint has to be withdrawn. Alternatively a complainant may be the one who chooses to withdraw their complaint, but this is rare. There have been no withdrawn complaints this year.

Table 2: Stage 1 Complaints Performance

Table 2: Stage 1 Responses Sent within 20 working days		
	2011/12	2012/13
Responses sent within 20 working days	68%	81.6%
Average Days to Respond	23	16

- 5.5 There has been a significant improvement in the response times experienced by complainants at Stage 1 of the process. There has been consistent focus on complaints outstanding each week and a drive by the Senior Management team to ensure that team managers prioritise complaints they are investigating.
- 5.6 The outcome of complaints this year is broadly similar to the previous year and is in line with what is seen nationally. See Table 3 below.

5.7 **Table 3**

OUTCOME OF STAGE 1 COMPLAINTS 2011/12		
OUTCOME	2011/12	2012/13
Upheld	23 (27%)	22 (29%)
Partially Upheld	35 (42%)	27 (35.5%)
Not Upheld	25 (30%)	24 (31.5%)
Outstanding a Response	1 (1%)	0
No finding	0	3 (4%)
TOTALS	84	76

5.8 In March 2013 a process of Conciliation meetings was introduced so that when clients were unhappy with a response at Stage 1 they could be offered a meeting with a service manager and the Complaints manager to attempt resolution of the complaint before escalation to Stage 2 of the complaints process. The aim of this process is to ensure we continue to focus on early resolution and that the complainant has the opportunity to explain their concerns more fully to the department. These meetings are optional to the complainant and may not be advisable in all cases. The process is designed to offer resolution at the meeting. Eight cases were suitable for the conciliation process during the year and of those held four were successful. Those that were successful have primarily been contributable to the service manager in each case having thoroughly reviewed the case before the meeting and being willing to listen and seek resolution with the client. Of the remaining four cases, three were unsuccessful and in the remaining case the complainant failed to attend the meeting and the complaint was closed.

5.9 During the year there were 7 Stage 2 investigations held which was the same number as the previous year. Without the conciliation process there would have been 11 cases at Stage 2 which would be an increase on the previous year. The table below confirms that all the complaints at Stage 2 were either upheld in full or partially upheld. This illustrates that there are issues which are not being resolved satisfactorily at Stage 1 of the process. The need to make early contact with the complainant by the team manager at Stage 1 will be reemphasised to ensure an improvement in the number of complaints satisfactorily resolved at Stage 1.

5.10

OUTCOME OF STAGE 2 COMPLAINTS COMPARISON		
YEAR	2011/12	2012/13
Upheld	2	1
Partially Upheld	5	6
Not Upheld	0	0

5.11 During 2012/13 Four complaints were escalated to Stage 3 of the process. This is a high number but none of these cases led to a different decision than was reached by the Stage 2 investigation. Some customers will exercise their right to proceed through the process as their communication with Children's Social Care has completely broken down. However it is worth noting that none of the Stage 3 cases had had conciliation and this may have helped restore dialogue between the department and the complainant and prevented this escalation.

6. ACCESSIBILITY

Table 5. Who is making Complaints?	2011/12	2012/13
Children	9	13
Parents/Guardians	68	62
Carers	1	0
Foster Carers	7	6
Professionals	1	0
LAC (now Adult)	0	3
Friend (with sufficient interest	1	0
Relatives	11	10
Total	98	94

- 6.1 There has been a further increase in the percentage of complaints made by young people themselves. This indicates that young people are aware of their rights to complain and are exercising that right. Complaints from Looked After Children are monitored throughout the year by Corporate Parenting Group and work by the Children in Care Council who attend this group has highlighted the need to publicise the right to complain to children who are in the care of the Local Authority. Child friendly complaint leaflets are distributed to children in receipt of Children Social Care services and the Children in Care Council Participation officer worked with the Complaints manager during the year to introduce a texting option for children in care wanting to complain. This is now in place and child friendly complaint leaflets is in the process of being updated with the text information to ensure this service is available to all young people in receipt of a service from Children's Social Care.
- 6.2 Independent Advocacy support is available for any young person considering a complaint. This service is currently provided by National Youth Advocacy Service (NYAS). In the past year five young people were supported by NYAS in raising their complaints which is a significant increase from the previous year. This illustrates that young people are made aware of the advocacy service and are supported in making contact with this service. A meeting between NYAS representatives and the Complaints team has recently taken place to ensure NYAS understand the complaints process and how complaints sent to the Council will be dealt with.

7 KEY THEMES

Table 6: Complaint Categories

Nature of Complaint	2011/12	2012/13
About Legislation	0	5
About Policy	3	2
Breach of Confidentiality	4	1
Broken Promise/Appointment	3	2
Delay/Failed Service	40	46
Denial/Withdrawal/Change Service	5	5
Lack of /Incorrect Information	10	3
Not to Standard	10	6
Staff Attitude/Conduct	22	24
Other	1	0
Total	98	94

- 7.1 The reasons for complaint are broadly similar to last year. Delay/failed service continues to be the most common category of complaint. The service needs to ensure that social workers comply with statutory timescales for visits, assessments, etc and that customers are advised of timescales. A third of complaints about delays were not upheld suggesting that in some cases it is perception or miscommunication which has led to the Client believing that there have been delays.

8 SERVICE IMPROVEMENTS

- 8.1 A process has been put in place to ensure that Service Improvements are identified, reviewed and implemented on a rolling quarterly basis. A report each quarter is taken to the Directors management meeting to discuss case outcomes. This leads to discussion on recurring themes and action plans are then formulated to deliver improvements.
- 8.2 Appendix 1 details all the Children's Social Care complaint cases where Service Improvements were identified in the past year and what actions have been taken.

9 **IMPLICATIONS**

Implications arise for the continuous improvement of children's social care services and the annual performance assessment whereby it will be demonstrated that complaints are received and responded to in accordance with the statutory process and lessons learnt from complaints are fed into service improvements

10 **EXPECTED OUTCOMES**

It is expected that the panel will consider this report and the potential for further areas of scrutiny.

11 **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Statutory Instrument 2006 No.1738 The Children Act Representations Procedure (England) Regulations 2006

<http://www.opsi.gov.uk/SI/si2006/20061738.htm>

Getting the Best from Complaints – Social Care Complaints and Representations for Children, Young People and Others

[http://www.everychildmatters.gov.uk/resources-and-practice/IG00152/;](http://www.everychildmatters.gov.uk/resources-and-practice/IG00152/)

12 **APPENDICES**

Appendix 1 – Service Improvements 2012-13

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**Appendix 1
Childrens Social Care Annual Service Improvements Report**

Ref	Description	S1 Outcome	S1 Action Details	S1 Svc Improvements	S1 Improvements Delivered
Adoption					
CS12/062	Adoptee complaining that correspondence from her mother has not been forwarded to her.	Upheld	Apology issued & sent cheque for £20 to cover the cost of the lost voucher.	The letterbox system has now changed. There are now two members of staff, so that if one of them is not available, then the other is able to deal with any post or enquiries. Confident therefore that this incident could not occur again.	Completed
CIDs					
CS12/032	Complaint about children with disabilities team still not having a OT from mother who is struggling to lift her disabled son who requires a mobile hoist.	Upheld	Independent OT appointed	Ensure that cases are not held up by a lack of OT	Adult Services have been commissioned to provide OT – no waiting list
Clare Lodge					
CS12/078	Handling of her daughters care at Clare Lodge, lack of contact with her daughter etc	Partially Upheld	Apologies issued for some incidents and explanations offered.	When a parent calls the unit a call back request will be taken, rather than keeping the caller holding on the line.	Completed. Ofsted report 'good' with outstanding features.
DIS					
CS12/085	Unhappy about the manner in which she was spoken to by a worker.	Not Upheld	Visit to the family to discuss the works that had been carried out and understand why it had been done in this manner.	DIS Team to review how to explain their role and how they will be interacting with families.	New Team Manager. Practice workshop held about how to conduct casework.
Family Support					
CS12/002	Complaint regarding not being informed of a cancelled contact session	Upheld		Social Workers to be reminded that leaving messages with important information on a voice mail is not acceptable, information should be passed on directly to parents/ carers.	Reinforced through supervision. The Team Manager has now left.
CS12/004	Unhappy with SW - lack of contact & various other concerns.	Partially Upheld		Carers reminded of the need to seek dental treatment promptly for any urgent issues. Contact arrangements should be cancelled by SW if either party cannot attend	All contact now provided in-house; cancellations dropped significantly.
CS12/009	Complaint regarding the attitude and conduct of Social worker	Partially Upheld	Apology issued that parent feels excluded from decision making for his son	SW has been reminded to include father in decision making relating to his son	More focus on how to involve non - resident father's is being covered in staff training

**Appendix 1
Childrens Social Care Annual Service Improvements Report**

Ref	Description	S1 Outcome	S1 Action Details	S1 Svc Improvements	S1 Improvements Delivered
CS12/010	Complaint regarding lack of support from social worker and lack of information regarding moving to the Adult SC team	Upheld		Ensure that benefit applications are referred to the benefits agency promptly so that they are not delayed by social care	Procedures reinforced
CS12/021	Complaint regarding the way the case has been handled by Social care - Being informed that CSC involvement would cease but this is still ongoing and the way the father feels he has been treated by social care	Partially Upheld	Following a conciliation meeting the client was offered compensation for the delay and stress delays by the department caused him	R & A timescales now more closely monitored	Timescales monitored daily/weekly at performance meeting by AD and monthly by DMT
Ref	Description	S1 Outcome	S1 Action Details	S1 Svc Improvements	S1 Improvements Delivered
CS12/057	Complaint regarding not enough social workers attending a conference, resulting in the conference being postponed to another date. Not happy with Social Cares involvement with her family.	Upheld	Apology issued for inconvenience & distress caused by having to re-schedule conference due to not enough staff attending the original conference and the required report not being produced	Ensure that staff members attend conferences, or provide cover if not available & ensure that reports are produced on time.	Team Managers instructed to attend all CP Conferences
CS12/064	Complaint regarding actions of Social care dept – delays in removing a parent who was a potential risk from the home and the time then taken to do an assessment on the family.	Partially Upheld	Response detailing actions taken and apologising for delays, not acting promptly etc	A review of the case will be undertaken and this will enable Children's Social Care to learn lessons for the future.	Review of case undertaken and briefings to staff and partner agencies to be delivered as a result
CS12/068	The Social Care department have failed to Safeguard the children from their mother	Partially Upheld	Apology issued for changes to SW resulting in CP plan not being fully followed. However failure is also due to some non-compliance from the mother.	Try to decrease changes to SW	Less agency staff in place; restructure completed to establish less transitional phases
CS12/076	Failure to update complainant and maintain regular contact.	Partially Upheld	Discussed with SW	All Parties should be informed of court outcomes etc	Reinforce existing procedure and letter from legal

**Appendix 1
Childrens Social Care Annual Service Improvements Report**

Ref	Description	S1 Outcome	S1 Action Details	S1 Svc Improvements	S1 Improvements Delivered
Leaving Care					
CS12/037	Unhappy to be moved from his care home as he does not feel ready for independence	Upheld	Decision regarding move has been changed - complainant no longer to move out of his placement	When the move does happen in the future the move will be discussed fully with the service user and ongoing support will be put in place to help him settle into new home.	Presented to PASP – support provided. In all cases young person's view sought and taken into account.
Looked After Children					
CS12/041	Complaint regarding cancellation of contact with his brother. Complaint captured by IRO.	Upheld	Apology issued that contact was cancelled at short notice and mother was not notified	Arrangement for next contact should be prioritised	Reinforce existing procedures - completed
CS12/043	Complaint raised by child's foster carer regarding a delay with SW signing a consent form for a school trip.	Upheld	Senior manager signed form to ensure the child could go on the trip	In future the team manager and foster carers will be reminded that foster carers have delegated authority to sign consent forms for school trips	Completed
CS12/044	Complaint regarding not being informed that her children's SW was not in work, therefore delaying contact with her children.	Upheld	Apology issued - case now allocated to a temporary sw	Ensure that cases are swiftly allocated to covering SW when the current SW is out of the office. Ensure that messages are passed on promptly	Business Support now in FS to receive messages
CS12/053	Complaint regarding not receiving information about her son.	Partially Upheld	Apology issued for poor transfer of the case from the Family Support team to the Looked after Children team	Ensure transfers happen smoothly and parents/ service users are kept informed throughout	Transfer meeting takes place weekly with Team Managers
CS12/079	complaints regarding reduced contact with her son, being informed of changes to meetings etc at late notice and the lack of contact/ response to emails sent to SW.	Partially Upheld	Apology issued for not being notified of the cancelled meeting by phone (meeting cancelled late notice due to sickness)	When arrangements change at late notice parents etc should be notified by phone not email.	Reinforce good customer care
CS12/091	Complaint regarding not being informed about visits	Partially Upheld	Apology issued for the mis-communication	A robust contact plan has been put in place	Completed

**Appendix 1
Childrens Social Care Annual Service Improvements Report**

Ref	Description	S1 Outcome	S1 Action Details	S1 Svc Improvements	S1 Improvements Delivered
Permanency & In Care					
CS11/089	Number of issues relating to a foster child currently living with them - lack of response from department	Upheld	Apology issued for PSM minutes not being provided and SW not visiting placement frequently enough	1) Robust processes will be put in place for the taking and passing on of messages2) Staff will be reminded of the importance of Placement Support meetings3) Staff will be reminded of the expected minimum frequency of visits to CIC	New fostering procedures implemented
CS12/007	Complaint regarding a video link with her granddaughter being cancelled without prior notice	Upheld		Contact attendees should be notified of cancelled contact sessions in advance	Noted. Reinforce existing procedures.
CS12/025	Complaint from foster parents about the way their Foster Child was removed from their care	Partially Upheld	Apology issued and fostering panel rescheduled to allow sufficient time to read, digest and provide a written response	Ensure that Foster Carers are given the opportunity to read, digest and respond to the report.	Any change in placement now goes to PASP panel
Referral & Assessment					
CS12/048	Complaint regarding a decision made about a child's placement	Partially Upheld		Work will be undertaken with the parents to support them to enhance their ability to protect their children	Completed. Individual casework.
CS12/055	Complaint regarding the placement of her child	Upheld	Apology issued for limited contact by sw.	New SW appointed, future assessments/ reports will be more balanced.	Completed. Individual casework.
CS12/090	Complaint regarding the attitude and conduct of SW	Partially Upheld	SW spoken to regarding lateness - apology issued	Families should be contacted if SW is running late and offered an alternative appointment time/ date	Reinforcement of existing good customer care
Ref	Description	S1 Outcome	S1 Action Details	S1 Svc Improvements	S1 Improvements Delivered
Safeguarding					
CS12/072	Complaint regarding the attitude and conduct of their foster children's IRO	Partially Upheld	Officer interviewed	Correspondence/ emails should be reviewed prior to sending to ensure that they will not cause unnecessary distress/ confusion	Individual casework issue addressed

CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE	Agenda Item No. 7
9 SEPTEMBER 2013	Public Report

Report of the Solicitor to the Council

Contact Officer(s) – Paulina Ford, Senior Governance Officer
Contact Details - Tel: 452508 email: paulina.ford@peterborough.gov.uk

ESTABLISHMENT OF A SCRUTINY TASK AND FINISH GROUP FOR IMPROVING THE EDUCATIONAL OUTCOMES FOR CHILDREN AND YOUNG PEOPLE IN PETERBOROUGH

1. PURPOSE

- 1.1 The purpose of this report is for the Committee to consider and agree the Terms of Reference and membership of a Task and Finish Group. The proposal to established the group results from a discussion at the Group Representative planning meeting to undertake further scrutiny and review of the education service within Childrens Services during the period of significant change in the role of the Local Authority in Education.

2. RECOMMENDATIONS

- 2.1 That the Committee approves:
1. The Terms of Reference for the task and finish group
 2. The membership of the Task and Finish Group pending further nominations from group leaders.

3. BACKGROUND

- 3.1 Since 2012, an informal task and finish group has been working with officers around improving the committees understanding of Education performance and supporting the authority with the changes it is proposing in light of the changing role of local authorities in supporting education. To increase accountability around education, it is proposed to formalising this group into a task finish group.

3.2 DRAFT TERMS OF REFERENCE

Following discussion at a group reps meeting on the 29th July, it was proposed to set up a task / finish group to cover the following areas -

Terms Of Reference

It is proposed the task and finish group considers the following areas -

- Review and challenge school performance including exam results, Ofsted reports, demographic/socio-economic data, governance and local authority own view on schools in line with the School Improvement Strategy.
- Monitoring of the performance of pupils with pupil premium funding (in receipt of free school meals).
- Consulting upon key changes to education prior to sharing at the full scrutiny committee.

3.3 MEMBERSHIP AND MEETINGS

The current membership of the informal working group is -

Councillor Day
Councillor Fower
Councillor Shearman
Councillor Saltmarsh
Alistair Kingsley

It is suggested this group will form the basis of the task and finish group given their knowledge and experience that has already been developed in the meetings to date. In addition, the Senior Governance Officer will write to all Group Secretaries to request for further nominations for membership.

Officer membership will vary in line with changes in the focus and topic of the committee. It is proposed the group meets on a termly basis. The task and finish group may consider information to form part of the submitted reports to the full committee. A full list of dates for meetings will be developed once agreement on the committee is reached.

4. NEXT STEPS

- 4.1 If the Terms of Reference and membership of the Task and Finish Group are agreed by the Committee then the Task and Finish Group will proceed for an initial period of 12 months reporting back to the committee in March 2014 and September 2014 with an overview of the work it has undertaken to date.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 5.1 None

CREATING OPPORTUNITIES & TACKLING INEQUALITIES SCRUTINY COMMITTEE	Agenda Item No. 8
9 SEPTEMBER 2013	Public Report

Report of the Executive Director of Children's Services

Contact Officer(s) – Sue Westcott
Contact Details - 863606

CHILDREN'S SERVICES IMPROVEMENT PROGRAMME

1. PURPOSE

- 1.1 The purpose of this report is to update the committee on the Improvement programme since the last committee meeting in July 2013.

2. RECOMMENDATIONS

- 2.1 To note the progress made with continued improvement.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The Sustainable Community Strategy identifies "Improving Health" and "Supporting Vulnerable People" as priorities. Improvement in Children's Social Care is key to the delivery of these priorities.

4. BACKGROUND

- 4.1 Following an Ofsted Inspection in August 2011, the Council has engaged in a programme to secure rapid improvement. This improvement will be driven by three key elements:

- The Children's Services Single Delivery Plan
- The Ofsted Action Plan which focuses effort on what we must prioritise
- The leadership of Members and officers in delivering the required changes

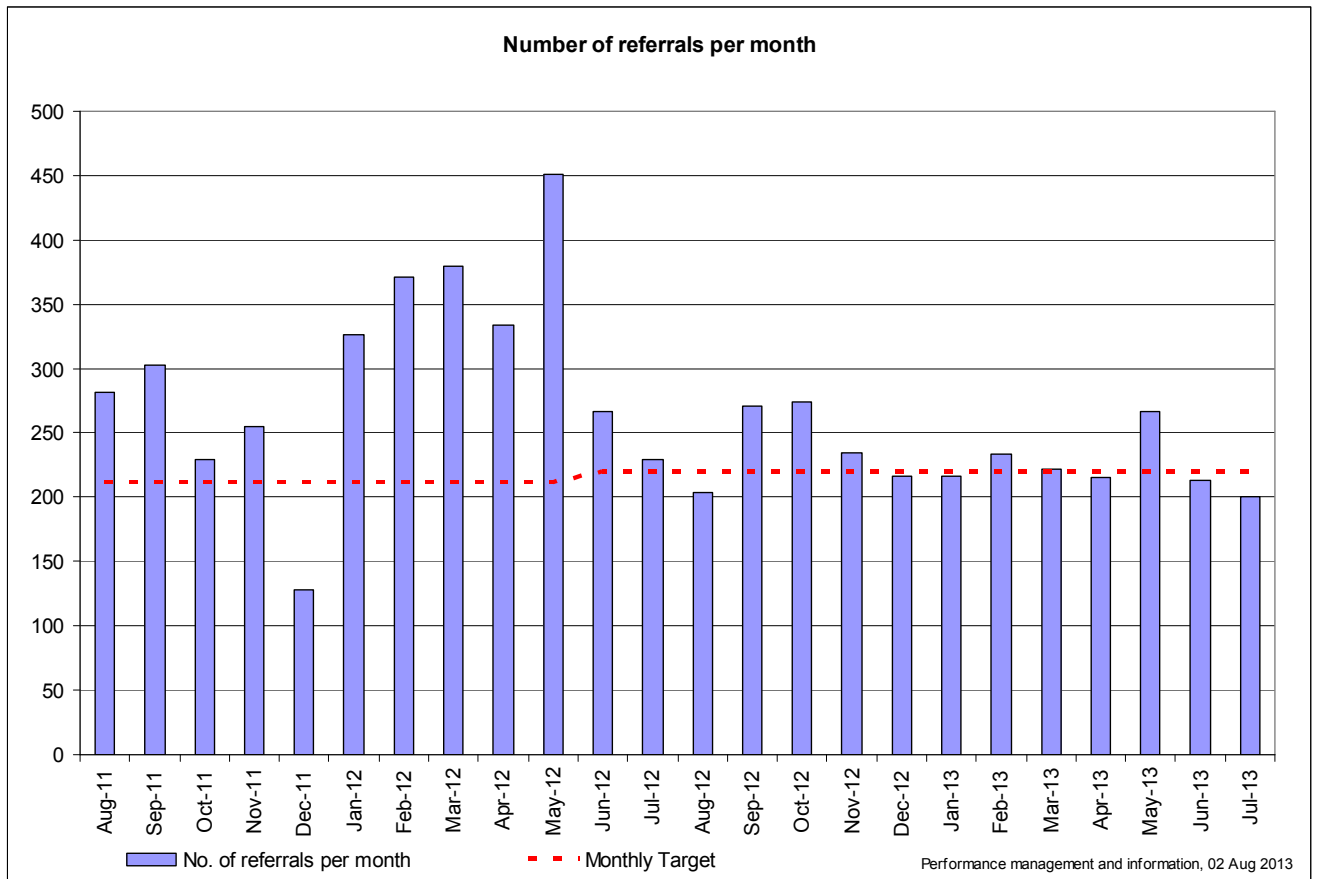
- 4.2 The Council's progress is closely monitored both internally and externally by this Committee, the Scrutiny Task and Finish Group and the External Improvement Board.

5. KEY ISSUES

5.1 Highlights

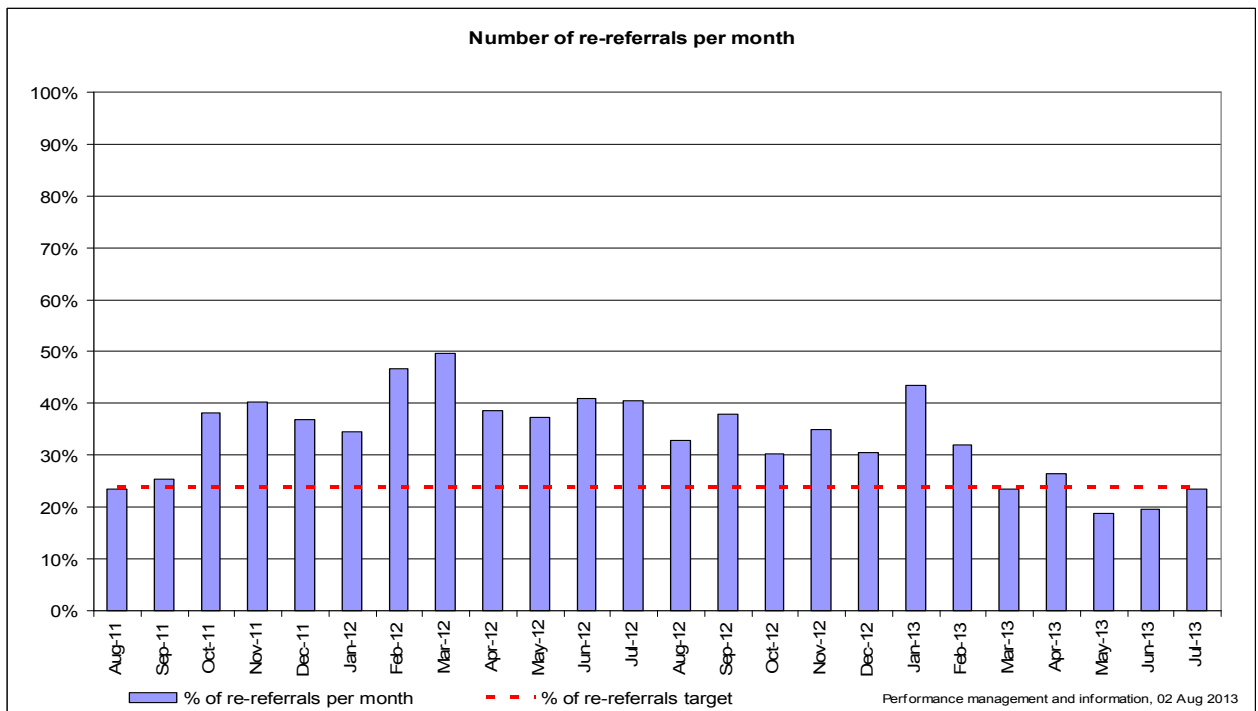
- Slight decrease in referrals
- Continued decrease in re-referrals
- Initial Assessments in timescales reduced
- Number of CAFs increased
- Raising quality

5.2 Referrals



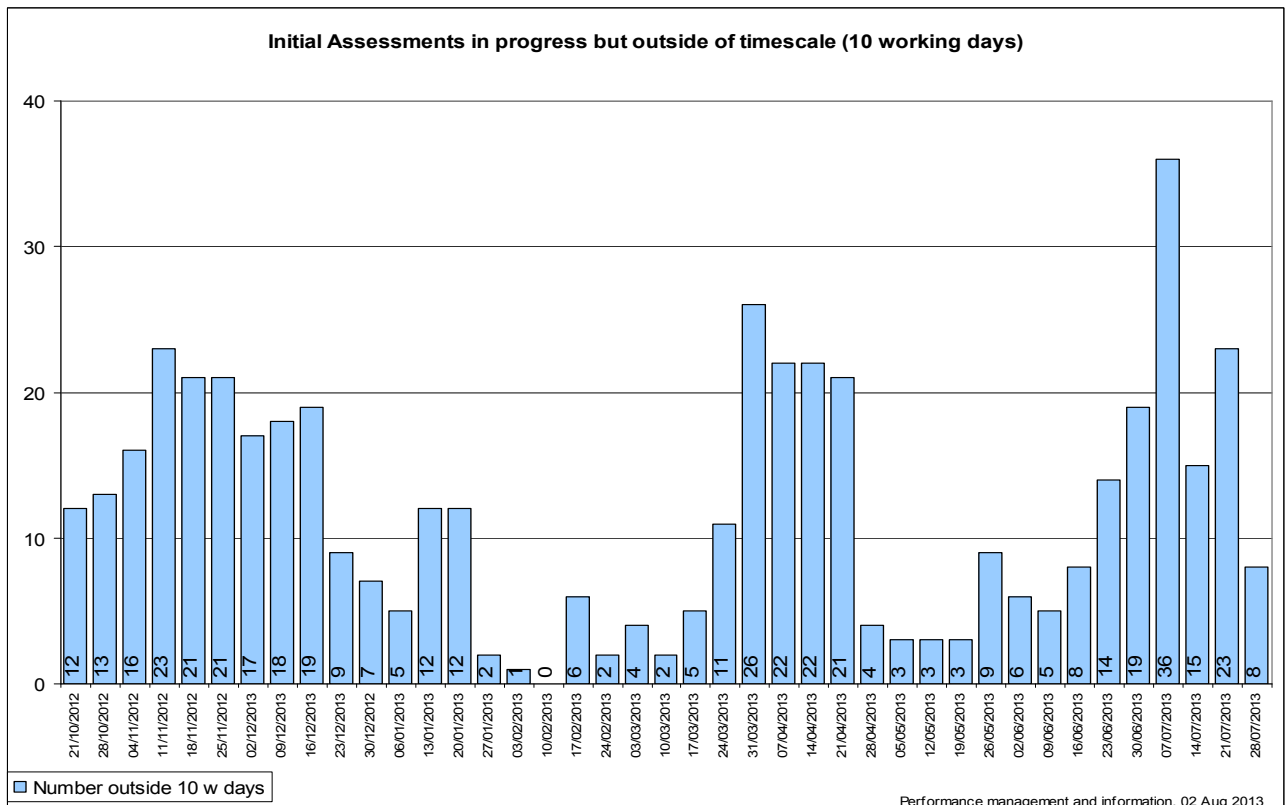
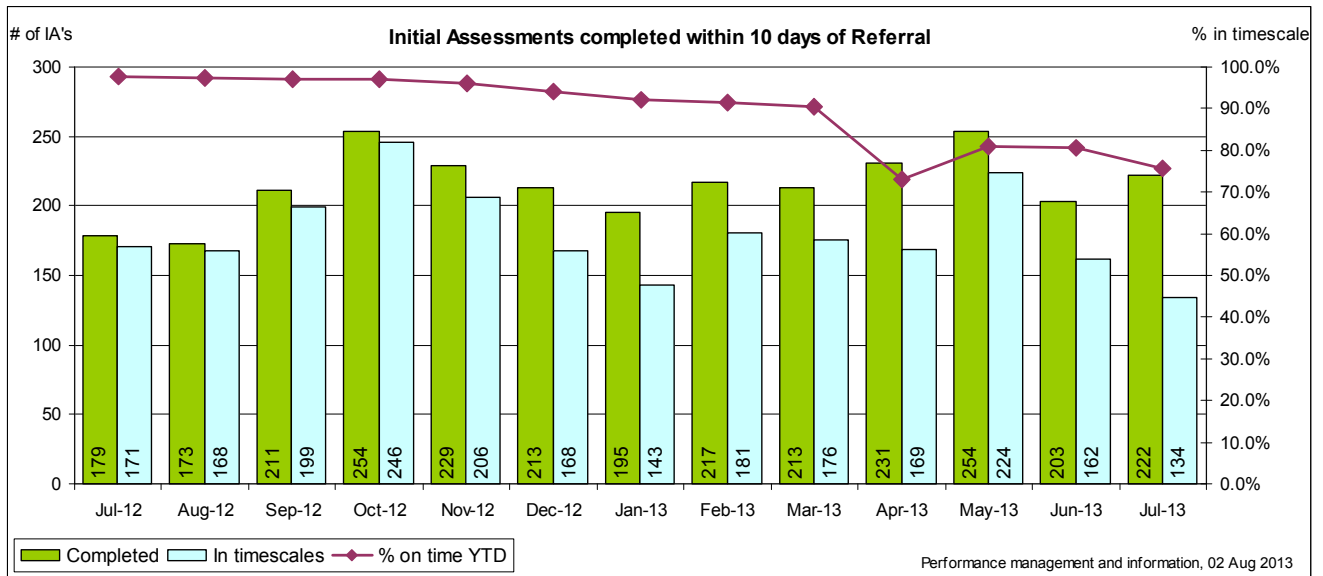
The number of referrals has continued to show a decrease with a reduction in July to 208 from 214. The rate is 616.7, being the lowest rate seen since January 2012.

5.3 Re-referrals



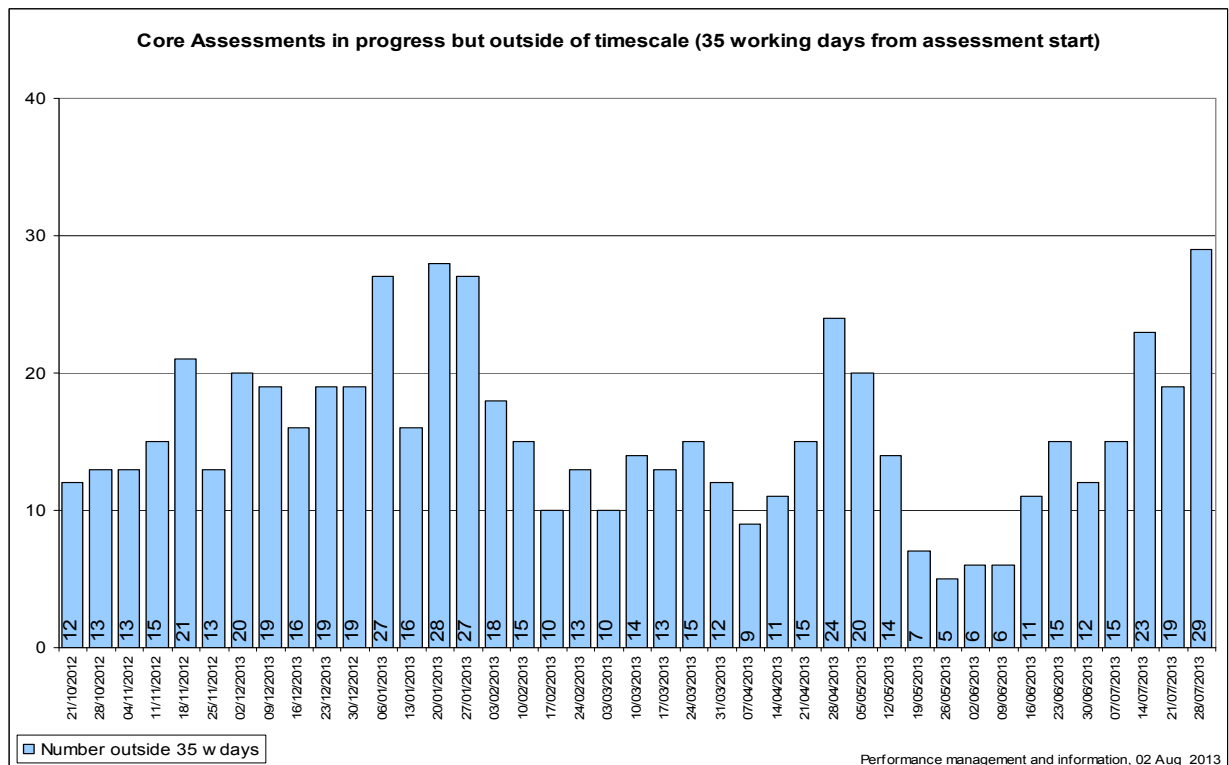
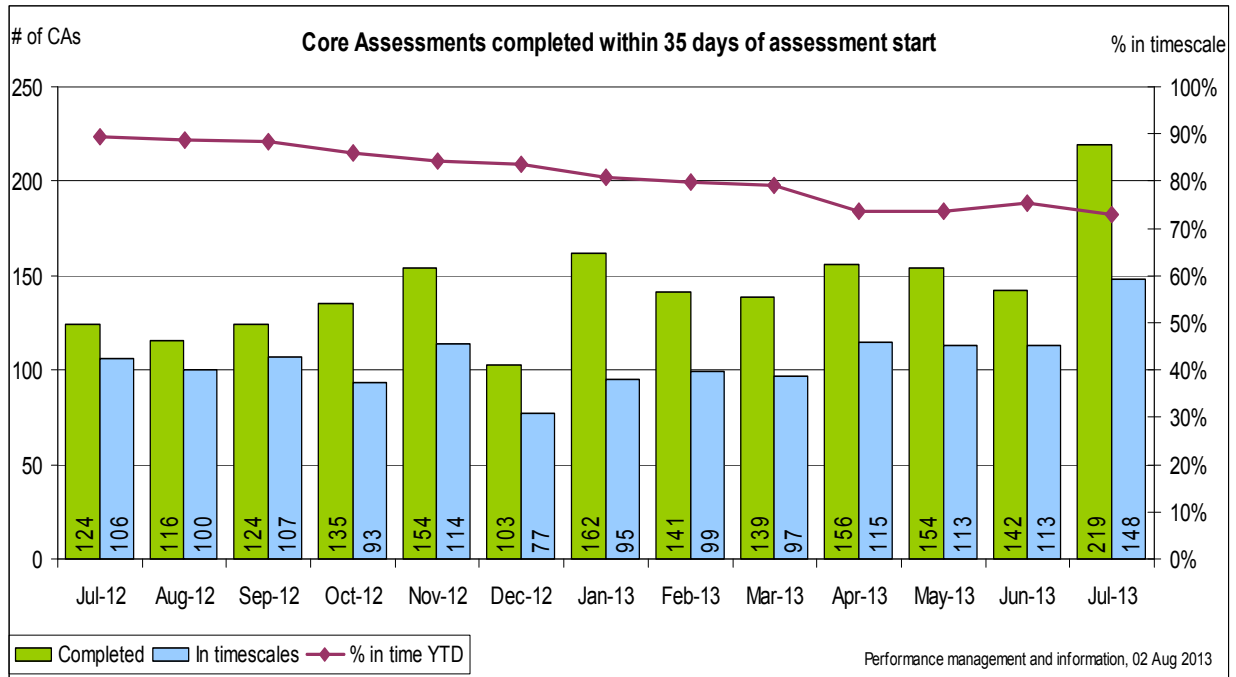
Out of the 208 referrals, 47 were repeats within 12 months (22.6%). This takes the re-referral year to date percentage to 21.7% which is 2.2% lower than target for the second consecutive month and now well within target.

5.4 Initial Assessments



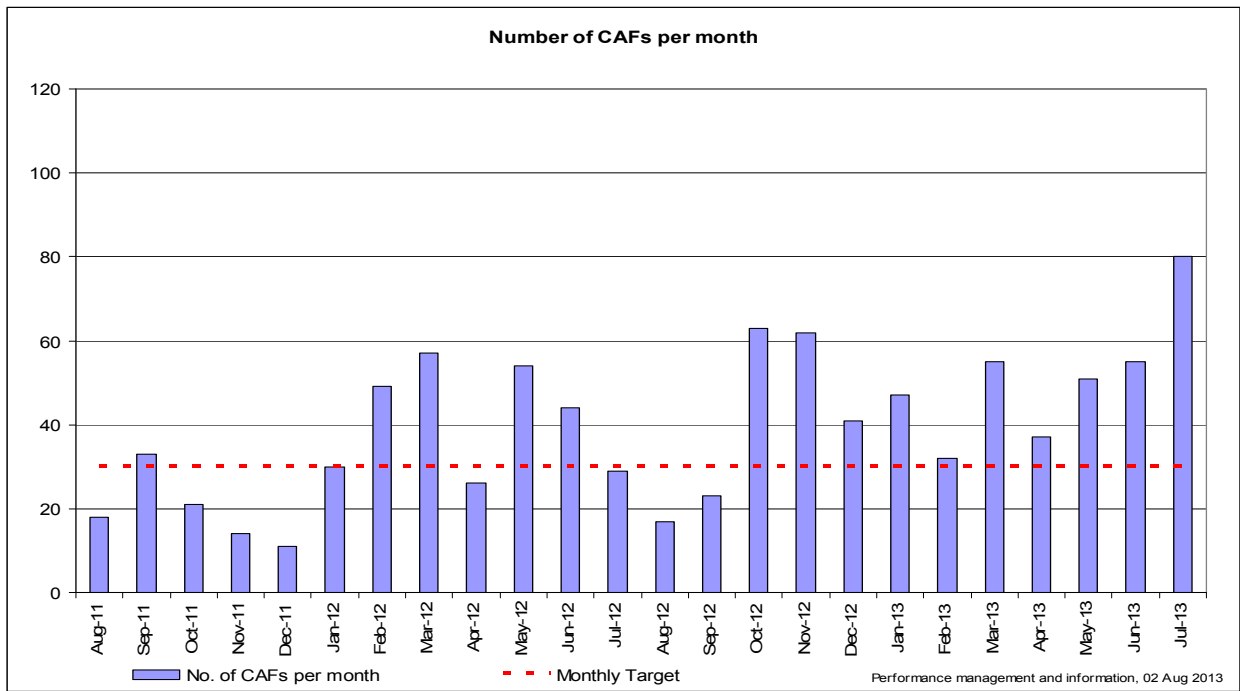
222 initial assessments were completed in the month, of which 134 were in time with 88 outside. This is 1.9% below the year to date target, but significantly lower than this time last year when the percentage was 97.6% in timescale. This is down to the reconfiguration of the front door with the move to an enhanced screening function and staff moving to the Family Support Team. There had also been two members of staff leave to a neighbouring authority for additional money and one permanent member of staff departing for personal reasons. This change and staff shortage impacted upon timescales. The Head of Service is working hard to restore the performance. There are currently 36 unallocated cases owing to staff shortage and these are being allocated. We have now recruited agency staff to fill the gaps in the service.

5.5 Core Assessments



124 core assessments were completed in the month of which 106 were in timescale. The year to date figure for Core Assessment timescales is 77.6% which is above target by 2.5%, although it is lower than last year at 89.3%. The number of core assessments remains relatively stable.

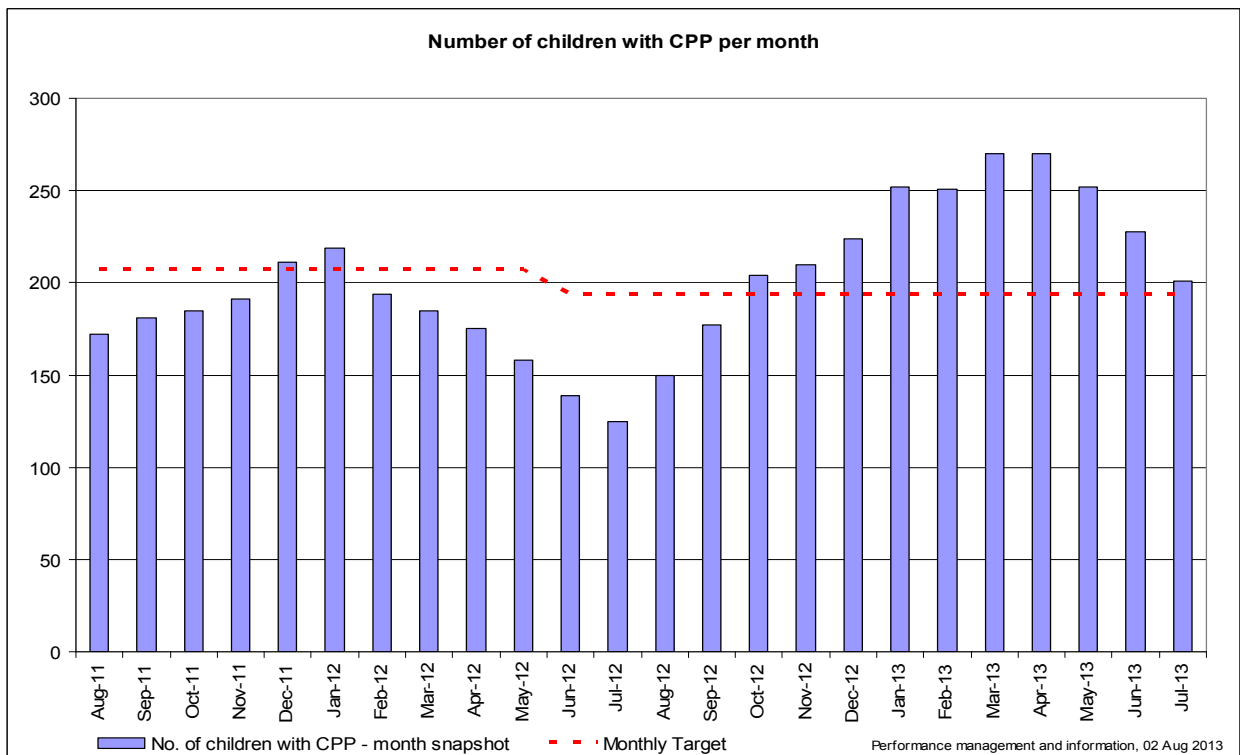
5.6 CAFs



The number of CAFs has increased by 25 from the previous month to 80 completed. The rate is 125.1 per 10,000 which is 54.8 % higher than our target of 80.8%.

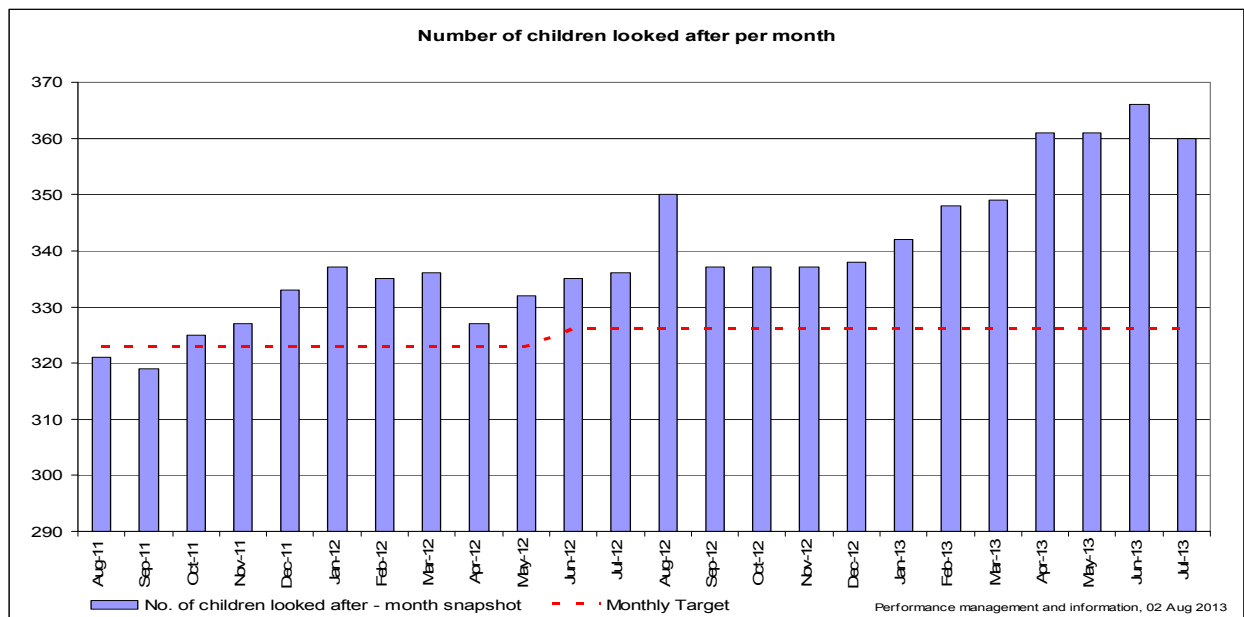
This illustrates that more assessments and interventions with family are taking place at an earlier stage and/or that need is being identified early on.

5.7 Child Protection Plans



The number of Child Protection Plans has continued to drop, now at 201 (from 227 in June 2013). The rate is 44.7 and is 1.1% above target. This number now needs to hold steady after a fall in July 2012 and a subsequent rise in January – May 2013. The numbers have stabilised owing to better gate-keeping by the CP chairs, ensuring children in need plans are in place and setting the decision making for conferences with team managers.

5.8 Children Looked After



A rise in the number of children subject to a Child Protection Plan generally denotes a rise in the number of children becoming accommodated as the threshold is lowered for care. The number of children accommodated at the end of June is at 360, a decrease of 2 compared to the previous month. The rate at 80.0 per 10,000 is 8.1% above target. We are working hard to stabilise this figure by ensuring that all assessments and support is in place prior to implementing the PLO, which is the spirit of the legislation. This needs to reduce by 6% to reach our target which is consistent with statistical neighbours.

5.9 Restructure

Plans are being developed to re-shape the referral, assessment and family support service, the first stage of which was implemented in June, with some of the team managers changing teams and additional resources being placed into the screening of contacts.

It is proposed that there will be an 'Access' team that will more robustly screen contacts and both gather and share information as appropriate, leading to more consistent and timely threshold decisions. Contacts not resulting in a social care assessment will receive a proactive response that might include: the provision of information, advice, or guidance; onward referral; or re-direction. The team will also conduct S47 Strategy discussions and hold S47 enquiries.

Assessment and Family Support teams will be developed utilising much of the resources currently in R&A and aligned to Locality boundaries in order to strengthen partnership and locality-based working and will hold all non-S47 assessments and casework. This will reduce the number of currently built-in transfers between teams and changes in case worker and ultimately lead to a better experience for children and families. Apart from moving much of the assessment activity (S17) currently held in R&A this means little disruption to the family support teams. A single assessment tool is being developed.

5.10 Quality Assurance

The quality of the service is measured through:

1. Senior Managers Monthly case File Audit
2. Discrete themed audits
3. Dip sample of Quality Assurance Exemplars on each case file
4. Dip sample of contacts and referrals
5. Individual case file audit
6. Practice Alerts from CP chairs and IROs to performance meetings
7. PSCB multi agency audits

8. Feedback for Child Protection CONFERENCES
9. Feedback from families
10. Safeguarding Assurance days

Some highlights from this activity

Since April 2012, between 20-25 cases have been audited each month by Senior Managers from a range of different categories from children in need to child protection. The findings of this report will be presented to the next meeting of the External Improvement Board. There is only one case which is now deemed inadequate and requires remedial action. This is being completed by August 2013.

The Audit of Leaving Care Services will be presented to the Corporate Parenting Group and illustrates that there has been an improvement in the completion of care plans, but that supervision cannot be evidenced.

The feedback from Child Protection Conferences is very positive with 100% of the parents saying they felt supported by the chair and 84% of respondents said that the social worker had shared their report with them prior to the conference. This is an increase from 62% in the last report measuring performance between 1st March and 31st May 2013.

Feedback from Child Protection Conferences is reported to the Board.

Multi – agency audit

There has been an audit of ten cases where the child had been the subject of a CP plan for a second and third time. The audit concluded that the decision making was consistent and the decision to remove the child from a plan was based on clear evidence of improved family relations and functioning.

5.11 Safeguarding Assurance Day

Our Safeguarding Assurance Day was held in the Looked After Children's team and the feedback from staff was positive.

5.12 Changes to ICS

Changes are being made to the ICS forms using the tool, Form Designer. This should greatly cut down and simplify the amount of form filling and duplication for social workers.

5.13 Early Intervention and Prevention

- Cherry Lodge and The Manor, our two homes which provide residential care and Short Breaks for children with disabilities have achieved the grade of 'good' in recent Ofsted inspections. Clare Lodge, our secure home for young women was also graded 'good' by Ofsted.
- Our local health commissioners (CCG) have agreed to look at ways we can jointly commission services to get better quality and value for the money we spend on children, stop any duplication and provide more joined up seamless services with better outcomes for children.
- We made our first Payment By Results claim for Connecting Families. We have worked with 165 families and identified another 177 families who look likely to meet the Connecting Families criteria; we are currently matching these.
- Through the 'Children and Families bill', we have a statutory duty to publish what we offer children and families with disabilities around Short Breaks, family information and special educational needs. We have developed our local offer on Short Breaks and activities to help

and support families, and consulted with local parent carer groups on this. In the autumn, we are planning two stakeholder events with Healthwatch and parent carer forums to develop our offer around special educational needs with all partners and, in particular, a single assessment that builds on the Common Assessment Framework (CAF) that includes health and educational needs.

- Health are now actively working with child and adolescent services to address the long waiting lists for treatment that we have been experiencing. It is proposed the waiting lists will be cleared by November 2013.

6. IMPLICATIONS

- 6.1 The cost of the improvement programme can be met from within existing budgets. Resources are available to secure improvement in the immediate and longer term.
- 6.2 The Secretary of State has the power to issue a statutory notice if he is not satisfied that sufficient progress is being made.

7. CONSULTATION

- 7.1 Partner agencies, parents and children will be involved in the improvement activity.

8. NEXT STEPS

- 8.1 This Committee will continue to receive a regular update on progress and the Task and Finish Group will meet quarterly to support the improvement.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1
- Ofsted Inspection of Safeguarding: Peterborough 6th September 2011
 - Ofsted Unannounced Inspection of contact referral and assessment arrangements 3rd March 2011
 - Ofsted Safeguarding and Looked after Children Inspection: Peterborough 21st May 2010
 - Ofsted Local Authority Arrangements for the Protection of Children: inspection report 8 March 2013

10. APPENDICES

- 10.1 None

CREATING OPPORUTNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE	Agenda Item No. 9
9 SEPTEMBER 2013	Public Report

Report of the Solicitor to the Council

Report Author – Paulina Ford, Senior Governance Officer, Scrutiny

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

NOTICE OF INTENTION TO TAKE KEY DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Creating Opportunities and Tackling Inequalities Scrutiny Committee outlining the content of the Notice of Intention to Take Key Decisions.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Notice of Intention to Take Key Decisions is attached at Appendix 1. The Notice contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 20 September 2013.
- 3.2 The information in the Notice of Intention to Take Key Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the key decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Notice is published fortnightly any version of the Notice published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Notice of Intention to Take Key Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Notice of Intention to Take Key Decisions

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PETERBOROUGH CITY COUNCIL'S NOTICE OF INTENTION TO TAKE KEY DECISIONS

PUBLISHED: 22 AUGUST 2013

NOTICE OF INTENTION TO TAKE KEY DECISIONS

In the period commencing 28 days after the date of publication of this notice, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual cabinet member, the name of the cabinet member is shown against the decision, in addition to details of the councillor's portfolio. If the decision is to be taken by the Cabinet, it's members are as listed below:
Cllr Cereste (Leader); Cllr Eisey; Cllr Fitzgerald; Cllr Holdich; Cllr North; Cllr Seaton; Cllr Scott; and Cllr Walsh.

This Notice should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis. Each new notice supersedes the previous notice and items may be carried over into forthcoming notices. Any questions on specific issues included on the Notice should be included on the form which appears at the back of the Notice and submitted to Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447.

Whilst the majority of the Executive's business at the meetings listed in this Notice will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies this is indicated in the list below. A formal notice of the intention to hold the meeting, or part of it, in private, will be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

You are entitled to view any documents listed on the notice, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Alex Daynes, Senior Governance Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483), e-mail to alexander.daynes@peterborough.gov.uk or by telephone on 01733 452447. For each decision a public report will be available from the Governance Team one week before the decision is taken.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executive/decisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Notice, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this notice.

KEY DECISIONS FROM 20 SEPTEMBER 2013

KEY DECISION REQUIRED	DECISION MAKER	MEETING OPEN TO PUBLIC	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER (IF ANY OTHER THAN PUBLIC REPORT)
<p>Day and Employment Services for People with Learning and Physical Disabilities - KEY/20SEP13/01</p> <p>Agree the consultation plan for the Transformation of Person Centred Activities for Younger Adults in Peterborough.</p>	Cabinet	Yes	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders including service users and staff.	Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 mubarak.darbar@peterborough.gov.uk	It is not anticipated that there will be any further documents.
<p>Materials Recycling Facility contract - KEY/20SEP13/02</p> <p>Agree to joint procurement of MRF for bulking, sorting and onward processing and sale of recyclable materials, in collaboration with RECAP Partner Councils.</p>	Councillor Gavin Eisey Cabinet Member for Culture, Recreation and Waste Management	N/A	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Richard Pearn Programme Manager - Waste Infrastructure richard.pearn@peterborough.gov.uk	It is not anticipated that there will be any further documents.

<p>City College Extension Project - KEY/20SEP13/03 Using Education Funding Agency grant to create a dedicated, customised space for students aged 16-19 with learning difficulties and disabilities.</p>	<p>Councillor John Holdich OBE Cabinet Member for Education, Skills and University</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>PREVIOUSLY ADVERTISED DECISIONS</p>						
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Executive Director – Strategic Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward councillors, relevant internal departments & external stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Rolling Select List - Independent Fostering Agencies - KEY/01 JUL/12 To approve the list for independent fostering agencies.</p>	<p>Councillor Sheila Scott OBE Cabinet Member for Children's Services</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>Care and Repair Framework Agreement - KEY18DEC12/01 To approve a framework agreement and schedule of rates to deliver disabled facility grant work. specifically providing disabled access to toilet and washing facilities and associated work in domestic properties.</p>	<p>Councillor Nigel North Cabinet Member for Environment Capital and Neighbourhoods</p>	<p>N/A</p>	<p>Strong and Supportive Communities</p>	<p>Relevant Internal Departments.</p>	<p>Russ Carr Care & Repair Manager Tel: 01733 863864 russ.carr@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Environment Capital Action Plan - KEY24JAN13/02 Approve the Plan for public consultation.</p>	<p>Cabinet</p>	<p>YES</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Four week public consultation.</p>	<p>Charlotte Palmer Climate Change Team Manager charlotte.palmer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Fletton Parkway Junction 17 to 2 improvement scheme - KEY24JAN13/07 To agree funding is brought forward between 2012 and 2015 in Medium Term Financial Strategy and the contract awarded for the works.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Mark Speed Transport Planning Team Manager Tel: 317471 mark.speed@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>Sale of Craig Street Car Park - KEY/25MAR13/01 To approve the sale of land known as Craig Street Car Park.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant Internal and External Stakeholders and ward councillors.</p>	<p>David Gray Capital Projects Officer Tel: 01733 384531 david.gray@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Future Cities Demonstrator - KEY/11JUL13/01 To re-affirm the council's commitment to delivering the 'Peterborough DNA' programme as set out in the submission to the Technology Strategy Board (TSB) which attracted the award of £3M to Peterborough City Council on the 31 March 2013.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation has taken place with the Leader of the Council, the Chief Executive, Cabinet Member for Environment Capital and Neighbourhoods, the Peterborough DNA Delivery Team and approximately fifty partnership representatives at a workshop on 14th May 2013.</p>	<p>Charlotte Palmer Climate Change Team Manager charlotte.palmer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>
<p>The Expansion of Fulbridge Academy to four forms of entry - KEY/25JUL13/02 Award of Contract for the Expansion of Fulbridge Academy, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Education, Skills and University, Cabinet Member for Resources</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>Fletton Parkway Widening Jn17-2 - KEY/25JUL13/03 To award the contract for Site Supervision and Contract Administration.</p>	<p>Councillor Gr. Uff. Marco Cereste Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement</p>	<p>N/A</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Machen Head of Planning, Transport and Engineering Services Tel: 01733 453475 simon.machen@peterborou gh.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>
<p>The Expansion of Woodston Primary School to two forms of entry - KEY/08AUG13/01 Award of Contract for the Expansion of Woodston Primary School, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Education, Skills and University</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal departments and external stakeholders including ward councillors.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborou gh.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>The Expansion of Ravensthorpe Primary School to two forms of entry - KEY/08AUG13/02 Award of Contract for the Expansion of Ravensthorpe Primary School, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Education, Skills and University</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders including ward councillors.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborou gh.gov.uk</p>	<p>It is not anticipated that there will be any further documents</p>

<p>The Expansion of Orton Wistow Primary School to two forms of entry - KEY/08AUG13/03 Award of Contract for the Expansion of Orton Wistow Primary School, including the approval of property, legal and financial arrangements for various enabling agreements with third parties.</p>	<p>Councillor John Holdich OBE Cabinet Member for Children's Services</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders and ward councillors.</p>	<p>Brian Howard Programme Manager - Secondary Schools Development Tel: 01733 863976 brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Clare Lodge - KEY/22AUG13/01 To award a contract for the provision of services.</p>	<p>Councillor Sheila Scott OBE Cabinet Member for Children's Services</p>	<p>N/A</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Internal and external stakeholders as appropriate.</p>	<p>Oliver Hayward Commissioning Officer - Aiming High Tel: 01733 863910 oliver.hayward@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Dementia Resource Centre - KEY/06SEP13/01 Award of contract to a provider to run the Dementia Resource Centre.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>N/A</p>	<p>Health Issues</p>	<p>Consulted with older people's partnership board followed by mental health steering group.</p>	<p>Nick Blake Improvement & Development Manager Tel: 01733 452406 nick.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
<p>Dementia Resource Centre Property mini tender - KEY/06SEP13/02 To award a contract for property works to be carried out to the Dementia Resource Centre site.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>N/A</p>	<p>Health Issues</p>	<p>Older people's partnership board followed by mental health steering group.</p>	<p>Nick Blake Improvement & Development Manager Tel: 01733 452406 nick.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>

<p>Personal Care and Support for Adults (Homecare) - KEY/06SEP13/03 Award of contract for the provision of Personal Care and Support services.</p>	<p>Councillor Wayne Fitzgerald Cabinet Member for Adult Social Care</p>	<p>N/A</p>	<p>Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Nick Blake Improvement & Development Manager Tel: 01733 452406 nick.blake@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any further documents.</p>
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CHIEF EXECUTIVE'S DEPARTMENT Town Hall, Bridge Street, Peterborough, PE1 1HG

Communications
Strategic Growth and Development Services
Legal and Governance Services
Policy and Research
Economic and Community Regeneration
HR Business Relations, Training & Development, Occupational Health & Reward & Policy

STRATEGIC RESOURCES DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Finance
Internal Audit
Information Communications Technology (ICT)
Business Transformation
Strategic Improvement
Strategic Property
Waste
Customer Services
Business Support
Shared Transactional Services
Cultural Trust Client

CHILDREN'S SERVICES DEPARTMENT Bayard Place, Broadway, PE1 1FB

Safeguarding, Family & Communities
Education & Resources
Strategic Commissioning & Prevention

OPERATIONS DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Planning Transport & Engineering (Development Management, Construction & Compliance, Infrastructure Planning & Delivery, Network Management, Passenger Transport)
Commercial Operations (Strategic Parking and Commercial CCTV, City Centre, Markets & Commercial Trading, Tourism)
Neighbourhoods (Strategic Regulatory Services, Safer Peterborough, Strategic Housing, Cohesion, Social Inclusion, Neighbourhood Management)
Operations Business Support (Finance)
Public Health

ADULT SOCIAL CARE Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Care Services Delivery (Assessment & Care Management; Integrated Learning Disability Services and HIV/AIDS; Regulated Services)
Strategic Commissioning (Mental Health & Integrated Learning Disability; Older People, Physical Disability & Sensory Impairment; Contracts, Procurement &

Compliance)
Quality, Information and Performance (Performance & Information; Strategic Safeguarding; Business Support & Governance; Business Systems Improvement;
Quality and Workforce Development)

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CREATING OPPORTUNITIES AND TACKLING INEQUALITIES SCRUTINY COMMITTEE
 WORK PROGRAMME 2013/14

Meeting Date	Item	Progress
<p>10 June 2013 23 May Draft report 30 May Final report</p>	<p>Progress Report on Alternative Play Centre Provision To scrutinise the delivery of alternative play centre provision and make any recommendations. Contact Officer: Wendi Ogle-Welbourn Children’s Services Delivery Plan – Progress Report</p>	<p>Requested at 11 March 2013 Meeting</p>
	<p>To Scrutinise the progress of the Children’s Services Delivery Plan and make any recommendations. Contact Officer: Sue Westcott Impact of Welfare Reform</p>	<p>Requested at 11 March 2013 Meeting</p>
	<p>To Scrutinise the impact of Welfare Reform and actions being taken to address this. Contact Officers: Adrian Chapman / Wendi Ogle-Welbourn Progress Report from Scrutiny Task and Finish Group Monitoring Children’s Services Improvement Plan</p>	<p>Requested at 11 March 2013 Meeting</p>
	<p>To scrutinise the work of the Children’s Services Improvement Plan Scrutiny Task and Finish Group. Contact Officer: Louise Tyers Review of 2012/13 and Future Work Programme</p>	<p>Requested at 11 March 2013 Meeting</p>
	<p>To review the work undertaken during 2011/12 and to consider the future work programme of the Committee. Contact Officer: Paulina Ford</p>	

Meeting Date	Item	Progress
<p>22 July 2013 <i>4 July Draft report</i> <i>11 July Final report</i></p>	<p>Corporate Parenting Panel Annual Report To receive a report and comment on the work of the Corporate Parenting Group. Contact Officer: Debbie Haith</p> <p>Poverty Action Plan – Updated To scrutinise the updated Poverty Action Plan and make any recommendations. Contact Officer: Adrian Chapman</p> <p>Update Report on NEET's (16 to 18 year olds not in Education, Employment or Training) To scrutinise the report make any comments and endorse the actions taken by the 0-19 Service. Contact Officer: Wendi Ogle-Welbourn</p> <p>Peterborough School Improvement Strategy To scrutinise and comment on the strategy and suggest areas for further discussion. Contact Officer: Jonathan Lewis</p> <p>Peterborough EAL Strategy To scrutinise and support the proposed EAL strategy and make any necessary recommendations. Contact Officer: Jonathan Lewis</p> <p>Children's Services Improvement Programme– Progress Report To Scrutinise the progress of the Children's Services Improvement Programme and make any recommendations Contact Officer: Sue Westcott</p>	<p>Requested at 11 March 2013 meeting.</p>

Meeting Date	Item	Progress
	<p>Scrutiny In A Day: A Focus on Welfare Reform</p> <p>To receive a report on a proposal for a Scrutiny in a Day review into the Impact of Welfare Reform.</p> <p>Contact Officer: Paulina Ford / Adrian Chapman</p>	
<p>9 September 2013 <i>22 Aug Draft report</i> <i>29 Aug Final report</i></p>	<p>Peterborough Safeguarding Children Board Annual Report (PSCB) 2012/13 and Business Plan 2013/14</p> <p>Contact Officer: Debbie Haith / Russell Wate, Chairman</p> <p>Children's (Social Care) Services Statutory Complaints Process (Children act 1989) Annual Report 2012</p> <p>To scrutinise the Children's (Social Care) Services Statutory Complaints Process (Children act 1989) Annual Report 2012 and make any necessary recommendations.</p> <p>Contact Officer: Belinda Evans</p> <p>Establishment of Education Improvement Task and Finish Group</p> <p>Contact Officer: Jonathan Lewis</p> <p>Children's Services Improvement Programme– Progress Report</p> <p>To Scrutinise the progress of the Children's Services Improvement Programme and make any recommendations</p> <p>Contact Officer: Sue Westcott</p>	
<p>11 November 2013 <i>24 Oct Draft report</i> <i>31 Oct Final report</i></p>	<p>Children's Services Improvement Programme– Progress Report</p> <p>To Scrutinise the progress of the Children's Services Improvement Programme and make any recommendations</p>	

Meeting Date	Item	Progress
	<p>Contact Officer: Sue Westcott</p> <p>Children Centre Provision</p> <p>To Scrutinise the proposals for the future provision of Children’s Centres</p> <p>Contact Officer: Wendi Ogle-Welbourn</p> <p>Adoption Plan and Implementation</p> <p>To scrutinise the Adoption Plan and it’s implementation</p> <p>Contact Officer: Simon Green / Debbie Haith</p> <p>Poverty Action Plan – Final</p> <p>To scrutinise the updated Poverty Action Plan and make any recommendations.</p> <p>Contact Officer: Adrian Chapman</p> <p>Presentation of 2013 Key Stage 1 & 2 Validated Examination Results</p> <p>To scrutinise the 2013 examination results, assess the impact of the action plan to improve educational results and make any necessary recommendations</p> <p>Contact Officer: Jonathan Lewis</p> <p>The Vision for Education in Peterborough – Progress Report</p> <p>Contact Officer: Jonathan Lewis</p>	<p>Requested at 22 July 2013 meeting.</p> <p>Requested at 22 April 2013 meeting.</p>
<p>6 January 2014 16 Dec Draft report 23 Dec.Final report</p>	<p>Children’s Services Improvement Programme– Progress Report</p> <p>To Scrutinise the progress of the Children’s Services Improvement Programme and make any recommendations</p>	

Meeting Date	Item	Progress
	<p>Contact Officer: Sue Westcott</p> <p>Implementation of the Placement Strategy and Fostering Action Plan</p> <p>To scrutinise the Placement Strategy and Fostering Action Plan and progress against these.</p> <p>Contact Officers: Lou Williams/Simon Green/Debbie Haith/Wendi Ogle-Welbourn</p> <p>Child Health & Wellbeing</p> <p>To scrutinise the arrangements for the provision of health and well being services to children and families</p> <p>Contact Officer: Wendi Ogle-Welbourn/Janet Dullaghan</p> <p>City College Peterborough</p> <p>Contact Officer: Pat Carrington, Principal/Head of Service</p>	
<p>8 or 20 January 2014 (Joint Meeting of the Scrutiny Committees and Commissions)</p>	<p>Budget 2014/15 and Medium Term Financial Plan</p> <p>To scrutinise the Executive's proposals for the Budget 2013/14 and Medium Term Financial Plan.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>	
<p>17 March 2014 27 Feb Draft report 6 March Final report</p>	<p>Presentation of 2013 Key Stage 4 Validated Examination Results</p> <p>To scrutinise the 2013 examination results, assess the impact of the action plan to improve educational results and make any necessary recommendations</p> <p>Contact Officer: Jonathan Lewis</p>	

Meeting Date	Item	Progress
	<p>Draft School Organisation Plan 2013-2018 – Delivering Local Places for Local Children – Refreshed</p> <p>Contact Officer: Jonathan Lewis</p>	<p>Requested at 22 April 2013 meeting.</p>
	<p>Children Centre Provision</p> <p>To Scrutinise the proposals for the future provision of Children’s Centres</p>	
	<p>Contact Officer: Wendi Ogle-Welbourn</p> <p>Tackling Poverty In Peterborough – Annual Progress Report</p>	
	<p>Contact Officer: Adrian Chapman</p> <p>Children’s Services Improvement Programme– Progress Report</p>	
	<p>To Scrutinise the progress of the Children’s Services Improvement Programme and make any recommendations</p> <p>Contact Officer: Sue Westcott</p>	

Items to be programmed in: 2013/14

Item	Referred from